**Jesse**

**Jesse321294@2freemail.com**

**Personal Information**

**Gender:** Male.

**Race:** USA.

**Birth Date:** June 17th 1982.

**Personal Statement**

I have spent much of my life training others, ranging from University Teaching on through Factory settings. I have read much of your listing, and I believe I would be a perfect fit, I am eager to learn anything, a fast learner, very enthusiastic, and have an unparalleled love for helping others learn. I am also extremely motivated and dedicated to any job placed before me. I have excellent skills relaying information to others, regardless of language barrier.

**Education**

* University of Edinboro, Pennsylvania, United States of America.

BA Independent Studies in English.

**Certifications**

* Teaching English as a Foreign Language (TEFL), 120 hours, May 2013.
* Commercial Driving License (CDL), Sept 2002.

**Experience**

*English Teacher, Feb, 2015 – Present.*

**At a Private School (Sharjah)**

Currently teaching grades 8-12th at a school located in Sharjah. Responsible for creating daily lesson plans, weekly plans, and annual plans. The school is American curriculum, while using the Holt selection of books. My duties are creating exams, homework, and quizzes.

*Child Social Care, Jul. 2013 – Dec. 2014*

**Child Services Department (Gov.)**

Work with children to get them interested in sports and other activities, to keep them on the correct path through life. Main prioritizes are planning weekly activities and events, sitting and teaching hobbies, such as fishing, hunting, and woodwork.

*Teaching Assistant, Jan. 2009 -May 2013*

**University of Edinboro (Dept. of Science)**

Assisted the professor with instructional responsibilities, grading, group projects, homework, tutoring, and readings. Three days a week, I stayed after class to help explain the material covered in that days lecture, for those who did not understand the professors’ notes.

*English Teacher, August. 2003-August.**2007*

**Ridgway High School**

Taught grades 9-12th, using American standards. Responsible for quizzes, test, homework, and all writing assignments. Participated in the school’s sports activities, such as football and hockey.

*Shift Supervisor, June 2000-Nov. 2003*

**Dagus Machining**

I started out as Shift Supervisor, overseeing the production of over twenty workers, setting up pickup and delivery, and training employees in their current job placement. As the company grew, new workers were hired; I had to quickly adapt to training and teaching non-English speaking workers how to perform their job.

*CNC Lathe Operator/set up/programmer, Jan. 1998-June 2000*

**Elcam Inc.**

Hired to help workers understand more of their job duties, and train them in areas they needed to improve upon. Next, was promoted to shift supervisor, overseeing all processing within the shift and keep each worker growing in their field. Finally, was placed at management level, to help the company grow and took over as company representative to bring in more work from places across the globe.

**Skills**

*Management skills:*

* Working in multi-language environments to give instructions to non-English speaking employees.
* Ability to oversee a workforce of at least 25 employees.
* Keep records and transcripts.
* Train new employees for their respective departments.
* Ability to work individually as well as a part of a team.

*Teaching Skills:*

* Relay information and training to non-English speaking employees.
* Teach correct terms and readings for instruments used.
* Provide feedback to improve overall performance.
* Teach and provide adolescents with skills to grow in their hobbies.

*Computer Skills:*

* Microsoft Office suite.
* Broad knowledge of the Internet and the web.
* CNC: G-Code/Solid Cam.
* Familiar with MS windows.

*Personal skills:*

* Strong organization and interpersonal skills.
* Strong communication and team work skills.
* Hard working, motivated, fast learner.

 *Volunteer Work*

* Working with adolescent teens to improve their social skills and life experience.
* Coaching sports, such as baseball, football, and soccer.
* Teaching hunting, trapping, and fishing.
* Encouraging outdoor activities such as hiking, biking, and camping.
* Helping to improve computer literacy.

*Interests*

* Working to further my education with teaching.
* Online courses.
* Classroom courses.
* At home studies.

**References and supporting documents are available upon request**

**Willing to relocate**