

**VISAL C S**

**DUBAI**

🕿 **0555728301,919526608277 (IND)**

🖂 **visalcs2050@gmail.com**

**User ID : 0015910653**

**Career Objective**

To contribute my experience and caliber and to achieve the highest level of proficiency for a growth oriented and reputed organization that will provide professional working environment and carrier advancement prospects.

**Summary**

* Overall 6+ years of experience years in Finance & Accounting.
* 2 Years working experience in Dubai as an Accountant
* Strong knowledge in Accounting Software
* Strong knowledge in SAP FI Module
* I have strong knowledge in financial and business acumen and a proven track record of maintaining long term business.
* Excellent time management skills with proven ability to work accurately and quickly priorities coordinate and consolidate tasks whilst simultaneously managing the diverse range of function from multiple sources.
* Excellent communication skills (both written as well as oral)
* Presentation and Team management skills
* Spontaneous ability to adapt to different working environments
* Linguistic Capabilities are
* English : Fluent
* Hindi : Intermediate
* Arabic : Beginner

**PROFESSIONAL EXPERIENCE**

**RIO INTERNATIONAL LLC, DUBAI**

**FROM NOV 2013 – JAN 2016**

**DESIGNATION: ACCOUNTANT**

**DUTIES ANS REPOSIBILITIES**

* Processing of different types of invoices PO Non PO ,credit memo and debit memo
* Interacting with customers through mails on queries
* Preparation stock ledgers
* Handling cash transaction
* End Day End Report with that of vouchers
* Preparation of Salaries
* Finalisation of Accounts

**POPULR VEHICLES AND SERVICES, KERALA, INDIA**

**FROM MAR 2012 – APR 2013**

**DESIGNATION: EXECUTIVE FINANCE AND ACCOUNTS**

**DUTIES ANS REPOSIBILITIES**

* Controlling and management of Outlets.
* Preparation of monthly reports including trail balance and profit and loss accounts.
* Submission of monthly returns of all branches.
* Inter-Branch Reconciliation.
* Verify bank Reconciliation.
* Preparation of wages and Salaries.
* Finalisation and consolidation of accounts.

**GLORIYA ENTERPRISES (AUTHORISES LENOVO SERVICE CENTRE), INDIA**

**FROM APR 2009 – JAN 2012**

**DESIGNATION: ACCOUNTANT**

**DUTIES ANS REPOSIBILITIES**

* Verify day end reports with that of vouchers.
* Prepare regular reports and summaries of accounting activities.
* Assist in preparing periodic trail balance.
* Handled Reconciliation.
* Coordinate with auditors & furnish necessary information for auditing.
* Report irregularities/discrepancies to the Senior Accountant.

**Academic Education**

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| --- | --- |
| **2011** | **M.Com** (Completed)  M.G. University, Kottayam, Kerala, India |
| **2003-2006** | **B.Com**  M.G. University, Kottayam, Kerala, India |
| **2001-2003** | **Plus Two**  Govt. Higher Secondary School, Pampady,India |
| **2001** | **SSLC**  Board of Public Examination, Govt. of Kerala, India |

**Technical Skills**

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| --- | --- |
| **SAP FICO**  **User ID:0015910653** | **Certified as Financial Accounting with SAP ECC 6.0 EHP6**  **1 year Experience** |
| **Tally ERP 9** | **7 year Experience** |

**Personal Details**

FATHER NAME : C N SASIDHARAN

DATE OF BIRTH : 08.05.1986

AGE : 30

SEX : MALE

NATIONALITY : INDIAN

RELIGION : HINDU

MARITUAL STATUS : SINGLE

PASSPORT DETALS

PASSPORT NO : K8002208

DATE OF ISSUE : 22.02.2013

DATE OF EXPIRY : 21.02.2023

PLACE OF ISSUE : COCHIN, (INDIA)

SELF APPRISAL

As an overview, I am a result-oriented self-starter, flexible and effective communicator, problem solver, with ability to focus on solution and remain claim in crisis situation. I am organized, proactive and aspiring towards improving current procedures.

***PLACE: DUBAI Yours Sincerely***

***DATE: 01-09-2017 VISAL C S***