**MARK**

[**MARK.322893@2freemail.com**](mailto:MARK.322893@2freemail.com)

**OBJECTIVE**

Enhance my skills and confidence by working in your company, contributing to its success by giving good results and dedication to the line of work given, effectively utilize acquired expertise, creative talents and commitment to excellence.

**PROFESSIONAL EXPERIENCE**

Quality Officer/Sample Collector – Laboratory Department

AL MADAR MEDICAL CENTER

Al Ain, UAE

*November 2015 – November 2016*

Quality Officer - Laboratory

* Ordering Supplies for Laboratory Department
* Monitors and check laboratory inventory
* File quality control documents for the machines in the laboratory
* Monitors reports – Critical and Outsource reports
* Process sample for Cytology (Pap’s smear) and generates the final report
* Monitors temperature for sample and supplies storage area
* Construct quality documents, policies and procedures for the laboratory
* Monitors PPM schedules and other maintenance issues for all the machines used in the laboratory.

Sample Collector

* Performs on-site collection of specimen (blood, urine and stool)
* Performs phlebotomy for venous blood sample and capillary method and other samples
* Responsible in processing, staining and encoding of results for Liquid Base Cytology (Pap smear)

Laboratory Technician**/Certified Phlebotomist**

ST. MICHAEL MULTI-DIAGNOSTIC & MULTI-SPECIALTY CLINIC, INC.

Antipolo City, Philippines

*January 2014 – October 2015*

Laboratory Technician/Phlebotomist:

* Assisting patients from receiving of request, collection of samples and/or obtaining of specimens to the releasing of the results
* Certified and trained in Phlebotomy for both for venous blood sample and capillary method
* Guide and Monitor patients on proper specimen collection for drug testing
* *Hematology Section:*

Routine Complete Blood Count (CBC) using Mindray BC-3200

Manual Differential Count, Hemoglobin & Hematocrit, RBC, WBC & Platelet Count

ESR determination

Clotting & Bleeding Time

* *Clinical Microscopy & Parasitology Section:*

Routine Urinalysis and Stool analysis

Occult Blood test for stool

Pregnancy test (test kit)

Seminal Fluid analysis

* *Clinical Chemistry:*

Routine Blood Chemistry examinations using TC-Matrix Chemistry analyzer - Glucose determination, Blood Urea Nitrogen, Uric Acid, Creatinine, Total Cholesterol, Triglycerides & HDL, SGPT & SGOT

HBA1C determination using Siemens DCA Vantage analyzer

Electrolytes – Sodium, Potassium & Chloride using Siemens RAPIDCHEM

**Procurement Officer**

ST. MICHAEL MULTI-DIAGNOSTIC & MULTI-SPECIALTY CLINIC, INC.

Antipolo City, Philippines

*January 2014 – October 2015*

Procurement Officer:

* Monitors the inventory and orders of all the materials or supplies needed by the departments of the clinic
* Responsible in gathering and selecting suppliers for a particular items that needs to be access according to their prices, payment schemes, validity, etc.

**Pollution Control Officer**

ST. MICHAEL MULTI-DIAGNOSTIC & MULTI-SPECIALTY CLINIC, INC.

Antipolo City, Philippines

*January 2014 – October 2015*

Pollution Control Officer:

* Monitoring and maintenance of the waste management in the clinic most particularly on Hazardous wastes.
* Do reports and programs on proper waste management or pollution control methods

**Laboratory Technician/Phlebotomist**

CLINICA MANILA PASIG

Pasig City, Philippines

*March 2013 – December 2013*

* Assisting patient at the reception area
* Skilled in phlebotomy for venous blood extraction and capillary method
* Gives proper instructions to patients for special procedures like fasting and other test
* Guide and Monitor patients on proper specimen collection for drug testing
* Performs routine examinations such as CBC, Urinalysis and Fecalysis
* Encoding and logging all laboratory results
* Hematology Section:

Routine Complete Blood Count (CBC) using SYSMEX XS-1000i

Manual Differential Count, Hemoglobin & Hematocrit, RBC, WBC & Platelet Count

ESR determination

Clotting & Bleeding Time

* *Clinical Microscopy & Parasitology Section:*

Routine Urinalysis and Stool analysis

Occult Blood test for stool

Pregnancy test (test kit)

Seminal Fluid analysis

* *Clinical Chemistry:*

Routine Blood Chemistry examinations using Roche COBAS 111 Chemistry analyzer - Glucose determination, Blood Urea Nitrogen, Uric Acid, Creatinine, Total Cholesterol, Triglycerides & HDL, SGPT & SGOT

Electrolytes – Sodium, Potassium & Chloride using Roche 9180 Electrolyte Analyzer

**Property Specialist**

SM DEVELOPMENT CORPORATION

Pasay City, Philippines

*July 2012 – February 2012*

* Prospecting and briefing clients for the project
* Responsible on constructing and sending project proposals
* Setting up schedules for client’s meeting and tripping
* Guiding clients on the selection process and also explaining the terms and important details of the project

**Customer Care Phlebotomist**

ADVANCED LAB SOLUTIONS

Mandaluyong City, Philippines

*February 2010 – June 2012*

* Responsible in accepting or receiving of patients request forms
* Assisting and instructing patients regarding fasting and other laboratory procedures
* Encoding of test request
* Printing and releasing of test results to patients
* Skilled in phlebotomy for venous blood sample and capillary method
* Oversees proper selection, collection and transport of specimen for testing
* Guide and Monitor patients on proper specimen collection for drug testing
* Hematology Section:

Routine Complete Blood Count (CBC) using SYSMEX XS-1000i

Manual Differential Count, Hemoglobin & Hematocrit, RBC, WBC & Platelet Count

ESR determination

Clotting & Bleeding Time

* Clinical Microscopy & Parasitology Section:

Routine Urinalysis using COMBI 1000

Stool analysis

Occult Blood test for stool

Pregnancy test (test kit)

Seminal Fluid analysis

**CLINICAL TRAINING EXPERIENCE**

**St. Lukes Medical Center**

Quezon City, Philippines

Laboratory Department

*November 2006 – May 2007*

**Amang Rodriguez Memorial Medical Center**

Marikina City, Philippines

Laboratory Department

*May 2007 – November 2007*

**SEMINARS ATTENDED**

**“Phlebotomy Training”**

AL ABBAR MEDICAL AND SCIENTIFIC SUPPLIES

Al Madar Medical Center, Al Ain, UAE

*June 20, 2016*

**“On-site Application Training Program on CL Analyzer”**

HORIZON MEDICAL SUPPLIES

Al Madar Medical Center, Al Ain, UAE

*March 26, 2016*

**“ASHI Training Program – ASHI Blood borne Pathogens”**

AMERICAN SAFETY & HEALTH INSTITUTE

Asian Social Institute, Metro Manila

*November 24, 2014*

**“Arterial Blood Sampling for Blood Gas Analysis”**

**“Management of Adverse Phlebotomy Events”**

**“Infection Prevention and Control”**

**“Phlebotomy for Healthcare Professionals”**

**“Routine Venipuncture”**

**“Capillary Blood Collection”**

**“Specimen Labeling and Transport”**

HEART SOLUTIONS – by the Heart Learning Institute Transforming Healthcare Education

Asian Social Institute, Metro Manila

*November 25, 2014*

**“Leadership Training Seminar” – Pollution Control Officer**

ST. MICHAEL MULTI-DIAGNOSTIC & MULTI-SPECIALTY CLINIC, INC.

St. Michael Clinic, Antipolo City

*September 28, 2014*

**“Basic and Refresher Course for Pollution Control Officers”**

POLLUTION CONTROL ASSOCIATION OF THE PHILIPPINES REGION IVA – DENR-EMB and LAGUNA LAKE DEVELOPMENT AUTHORITY

Development Academy of the Philippines, Sungay East, Tagaytay City, Philippines

*April 23 – 26, 2014*

**“Quality Management in the Clinical Laboratory: A Continuing****Challenge”**

PHILIPPINE COUNCIL FOR QUALITY ASSURANCE IN CLINICAL LABORATORIES

Crown Plaza Ortigas Ave. Quezon City, Philippines

*October 2013*

**“Basic Life Support”**

THE PHILIPPINE NATIONAL RED CROSS

RDMC CP Garcia Ave. UP Diliman Quezon City, Philippines

*June 6 – 7 2012*

“**First Aid Training”**

THE PHILIPPINE NATIONAL RED CROSS

RDMC CP Garcia Ave. UP Diliman Quezon City, Philippines

*June 8 – 11 2012*

**“Career Enhancement Seminar Workshop”**

TRINITY UNIVERSITY OF ASIA – Guidance Center

E. Rodriguez Quezon City – TUA Mandell Auditorium

*February 12, 2004*

**MACHINES HANDLED**

*CHEMISTRY:*

* Cobas 6000 Analyzer
* Tc Matrix Chemistry Analyzer
* Cobas 111 Analyzer
* DCA Vantage HBa1c Analyzer
* Roche 9180 Electrolytes Analyzer
* RAPIDCHEM Electrolytes Analyzer

*HEMATOLOGY:*

* Sysmex 1000i and Sysmex 500i
* Mindray BC-3200

*CLINICAL MICROSCOPY (URINALYSIS):*

* Cobas 6500
* Sysmex xs2000

**SKILLS**

* Phlebotomy skill (Skin Puncture and Venipuncture)
* Knowledgeable in laboratory procedures/processes
* Knowledge in Microsoft Office (Word, PowerPoint and Excel)
* Career-Oriented
* Multi-Tasking

**EDUCATIONAL BACKGROUND**

**Bachelors/College Degree**

Field of Study: BACHELOR OF SCIENCE IN MEDICAL

TECHNOLOGIST

School: Trinity University of Asia

*Batch 2007*

**Secondary Education**

School: Lorenzo Ruiz de Manila School

*Batch 2001*

**Primary Education**

School: Morning Dew Montessori School, Inc.

*Batch 1997*

**REFERENCE**Available upon request