**CV No 1943676**

**Debby Grace, RN**

Position Applied for : Receptionist

**CAREER OBJECTIVES:**

* To work in this companyl with such perseverance and enthusiasm.
* To apply my knowledge and skill with hard work and persistency.
* To discover and acquire new knowledge and experiences that will contribute to the enhancement of my skills and character.
* To have a contribution for the betterment and growth of this company.

**PERSONAL AND TECHNICAL SKILLS:**

* Good in speaking and writing English & Filipino language.
* Literate in Microsoft Office.
* Highly organized and efficient.
* Quick to adapt in certain situations.
* Fast learner
* Problem analysis and problem solving.
* High level of intrapersonal skills.
* Good time management skills.
* Ability to work with people from different cultures and socioeconomic backgrounds.
* Analyze information and make crucial and life-or-death decisions requires keen critical thinking skills.
* Accommodating to all clients.

**PERSONAL INFORMATION:**

**Date of birth:** March 22, 1995

**Age:** 20 years old

**Birth Place:** Manila City

**Civil Status:** Single

**Sex:** Female

**Weight:** 90 kg

**Height:** 153 cm

**Religion:** Roman Catholic

**EDUCATIONAL ATTAINMENTS:**

**Tertiary**

University of the East Ramon Magsaysay Memorial Medical Center

# 64 Aurora Boulevard, Barangay Doña Imelda, Quezon City

Bachelor of Science in Nursing

2011 up to 2015

**Secondary**

Good Shepherd Christian School

71 I Lopez Street, Mandaluyong City

2007 up to 2011

**Primary**

Good Shepherd Christian School

71 I Lopez Street, Mandaluyong City

2004 up to 2007

Dominican School

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| --- | --- |
|  | 1044 Lacson St, Brgy 479 -Z-47, Manila, 1008 Metro Manila, Philippines |

2001-2003

**SEMINARS ATTENDED:**

* 2011 – Clinical Management in Nursing Informatics
* 2013 – Current Advances and Nursing Responsibilities in Stem Cell Harvesting
* 2012 – ABCs of Lactation Nursing Management Seminar
* 2014 – NLE Framework: Success through Testmanship
* 2015 – Succession Planning in Nursing
* 2015 – Challenges of Globalization in Nursing Practice
* 2015- ICLDC Education: Diabetes and Endocrine Update

**ACHIVEMENTS AND CERTIFICATIONS:**

* 2012 – Completion of NSTP 1 and NSTP 2
* 2012 – Completion of the WHO Partograph E-learning Course
* 2015 – Philippine Nursing Licensure Examination board passer under the Professional Regulation Commission

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| **Debby Grace C. Albano – CV No 1943676**  To interview this candidate, please send your company name, vacancy and salary offered details along with this or other CV Reference Numbers that you may have short listed from  <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php>  addressing to HR Consultant on [cvcontacts@gulfjobseekers.com](mailto:cvcontacts@gulfjobseekers.com)  We will contact the candidates to ensure their availability for your vacancy and send you our service HR Consulting Fees quotation for your approval. Whatsapp +971504753686  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |