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|  CV No 1944192CURRICULUM VITAEamr­­AMR MOHAMED EL-KHALAFYPersonal Data:**Date of Birth:** 10 MAY 1983**Nationality:** Egyptian**Religion:** Muslim**Marital Status:** Married**Gender:** Male**Visa Status:** ResidenceVisa**Other:** Valid driving license**Language Known:**English & Arabic  |  Career Objective:To obtain a position that allows me to utilize my skills and to expand my knowledge and interest in work. My Immediate Search:Seeking a position in the field of Sales and Marketing. My Core Strength:* Enthusiastic and committed to all types of work initiatives.
* Ability to adapt to a fast changing work environment.
* Strong interpersonal, customer service and interviewing skills.

Educational Qualification: * University: Tanta, Kafer El-sheikh college – EgyptBachelor of Specific Education, Educational Technology
* Good, 2004

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| Professional Experience: |

**Period: March 2015 – Present****Position: Sales corporate team leader****Responsibilities:** * Create business proposals for new and existing opportunities.
* Play fundamental role in setting up new businesses; take responsibility for the

 effective on-boarding of new customers. * Give a rundown of the level of competition and general market activities on

a daily basis to the general manager. * Give up-to-date information relating to customer activities.
* Serve as an agent in the company with a view to achieving budgeted sales

 within the country. * Establish relationship with clients and provide high standard of customer

 service continually. * Organize and arrange specified records and files in order to keep track of

financial transactions.  **Period: Feb 2013 – Jan 2015**  **Position: Back office representative****Company: Etisalat (Visa Outsource to Tasc), United Arab Emirates****Responsibilities:** * Assist and coordinate with sales and marketing teams.
* Conduct marketing research, document and report to the marketing department.
* Support sales staff in handling and documenting customer accounts.
* Correct discrepancies in customer account balances.
* Perform competitor product analysis and prepare reports.
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|    | **Period: Jan 2009 - Jan 2013****Position: Telesales and customer service representative B2B** **Company: Etisalat (Visa Outsource to Tasc), United Arab Emirates****Responsibilities:** * Reporting to the Sales Manager.
* Achieve sales target and build customer base.
* To develop marketing strategies and programs in boosting the sales.
* To manage new and existing customers' accounts.
* Maintaining accurate record
* Offering the new promotions to the customers.
* Coordination of the connection channels between the customers and the offices.
* Follow up with the customers to confirm the quality of the products and speed

of the delivery service**Period: Jan 2008 to Jan 2009****Position: Receiving Officer****Company: Al Foah Palm Company****Responsibilities:** * Preparation of requirements.
* Receiving, storing, packing and controlling inventory.
* Selecting demands and
* Preparing andshipping materiel to satisfy customer demands.
* Coordination, receipt, custody and movement of all inwards and outwards materials through the joint movement’s organization for transport by air and

surface modes.* Acquisition of space on civil transport.
* Coordination of the use of ground support equipment.
* Coordination of air and road transport of dangerous cargo.
* Activating air load teams in support operations, and major joint and combined

Services exercises.* Establishing user requirements for spare parts and equipment needs.
* Determining the sitting/placement of materiel;
* Managing and auditing inventory accounts.

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| TRAINING AND CERTIFICATIONS |

 **Computer Course:*** ICDL (International Computer Driving License)
* Egyptian American Center
* Photography and Video capture
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| **AMR MOHAMED EL-KHALAFY – CV No 1944192**To arrange interview with me, please send your company name, vacancy and salary details to my HR Consultant cvcontacts@gulfjobseekers.com Whatsapp +971504753686\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |