AHSAN

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| CARRIER OBJECTIVE |

To obtain a challenging position in a reputable organization so that I can effectively utilize and enhance my knowledge and capabilities,

With a chance of professional growth.

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| PERSONAL INFORMATION |

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| Nationality: | Pakistani |  |
| Date of Birth: | 05 July 1986 |
| Marital Status: | Married |
| E-Mail: | [Ahsan.325691@2freemail.com](mailto:Ahsan.325691@2freemail.com) |
| C/o-Mobile: | +971504973598 |
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|  |  |
| Postal Address: | Ben Ashour Tripoli, Libya |

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| Additional information | | |
| Target Job: | Accountant, Accounts Executive |
| Target industry | Accounts |

Experience 4 Years 5 Month

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| EXPERIENCE |

**Accountant**

**St James Hospital, Libya (Dental Clinic)**

**Location:** Tripoli, Libya, Tripoli city  
**Company Industry:** Healthcare  
**Job Role:** Accountant  
**Job Period:** Sep2013 Till Continue

**Job description:**

Maintain Petty CashVoucher, Prepare Income Report, BalanceSheet, Check Bank Accounts,

Mange Account Receivable And payable Reporting to Head office And Negotiation’s

With Local& International Companies.

**Accounts Executive**

**Nestle International Private Limited Company**

**Location:** Pakistan, Site Area Gujrat  
**Company Industry:** Food  
**Job Role:** Account Executive  
**Job Period:**October 2011 - December 2012

**Job description:**

To Post All Sales. Audit of Material & Sales, Taking care of Sales Statements Adding New Material.

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| ACEDEMIC QUALIFICATION |

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| Bachelor of Commerce (Degree)  INSTITUTE:Chenab College of Commerce,Gujrat.  BOARD: Punjab University  YEAR: 2008  -------------------------------------------------------------------------------------------------  Intermediate of Commerce (Certificate)  INSTITUTE: Gujrat College of Commerce, Gujrat.  BOARD:Gujranwala Board  YEAR: 2006  --------------------------------------------------------------------------------------------------  Matriculation (Certificate)  INSTITUTE:Faran Public High School, Gujrat.  BOARD: Gujranwala Board  YEAR:2005 |

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| EXTRA SHORT COURSES |

**Diploma in Computerized Accounting (Peachtree)**

12 Weeks Diploma in Peachtree.  
Institute:E Tech College of Business &IT Gujrat.

YEAR:2012

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SODOM

3 month Diploma in Special Offer Diploma in Office Management  
Institute: Government Zamindar College, Gujrat.

YEAR:2004

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| Computer and Other Skills |

* Microsoft Excel
* Microsoft Word
* Financial Reporting
* Team Leadership
* Project Management
* Sales
* Negotiation
* Team Management
* Team Building
* Peachtree
* Accounting
* Training
* Teamwork
* Command on Urdu Arabic English languages.
* Punctual and Regular

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| LANGUAGES |

English: Good Command on English.

Arabic: Fair Command on Arabic.