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| Imed.326074@2freemail.com  |
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| Personal Information | * Marital status: Married.
* Nationality: Tunisian
* Gender: Male
* Date of birth: November 12th, 1973.
* Place of Birth: Kélibia – Tunisia
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| Professional experience  | From January 2009 : Staroil Tunisia (a fuel and lubricant commercial & distribution company – Downstream Oil & Gas) – Ezzahra – Tunis.From November 2012 : CFO/Group Finance Director (Finance, Accounting, Audit, Budgeting, Planning and Procedure Department):* Finance manager of 8 companies of the Group specialized in the Oil & Gas sector (downstream & upstream sectors).

From January 2009 : Finance Director:* Preparation of the income and balance sheet statements.
* Controlling the accounting records.
* Lead the monthly AR/AP confirmations and explanations.
* Preparation of the weekly and monthly treasury reports.
* Preparation of the company monthly financial report.
* Controlling and explaining budget variation and preparation of the forecasted statements.
* Lead investigation when variances are significant and taking necessary control action.
* Monitoring client risk and supervising the credit control work.
* Responsible for sourcing equipment, goods and services and managing vendors. Performing strategic procurement activities, searching for better deals and finding more profitable suppliers.
* Managing and controlling the credit risk and its impact on the revenue.
* Lead, direct and manage the preparation, execution and analysis of budget and planning the financial statements.
* Support the Headquarter internal audit department by carrying out technical and audit administrative tasks as assigned.
* Align the business risks with the strategic goals and objectives.
* Preparation of the annual audit plan.

From July 2006 – December 2008 Ecumed Petroleum Tunisia (a Candax Energy Company - Canadian Upstream Oil & Gas Group) – Les Berges du Lac – Tunis.Financial Controller & Internal Controller Analyst (Finance, Accounting, Audit, Budgeting, Planning, Compliance and Procedure section):* Preparation of the monthly business and cost reporting and the internal review report.
* Preparation of the company monthly financial report.
* Participating in the monthly AR/AP confirmations.
* Tax revue and controlling all revenue and tax accounting entries and processes.
* Study of the fiscal risk and preparation of a recovery plan.
* Making audit to partners and ensure compliance with statutory and internal reports.
* Support the Headquarter internal audit department by carrying out technical and audit administrative tasks as assigned.
* Controlling and explaining budget variation and preparation of the forecasting statements.
* Financial planning and analysis of the statements.
* Preparation of the internal control procedures.
* Lead audit follow-up reviews to ensure agreed actions are fully implemented.
* Ensure auditable compliance with Group, internal and external policies, procedures and laws.
* Identify potential areas of compliance vulnerability and risk; implement corrective action plans for resolution of problematic issues.
* Provides reports on a regular basis, and as directed or requested, to keep the senior management informed of the operation and progress of compliance efforts.

From September 2003 – June 2006 Société Ecu-Line Tunisie – Mégrine – Ben Arous (International company in maritime transport).Finance and Administrative Director (Finance, Accounting, Audit, Budgeting, Planning and Controlling Department):* Manager of finance and accounting department.
* Preparation of the income and balance sheet statements.
* Assuring the relation of the company with its banks.
* Ensure the profitability by file and department.
* Preparing the strategic decisions with the headquarters.
* Preparing the forecasted and planned financial reports.
* Making the budget and planning estimates.
* Reviewing and analyzing the budget deviation.
* Management of the client’s outstanding and unpaid amounts.
* Administer salary and benefits for employees.
* Coordinate the recruitment of employees.
* Review the workings of the International Maritime Organization.
* Review and analyze contracts, and insurance agreements.

From April 2002- August 2003 Société Electro Nabli – Mégrine – Ben Arous.Finance Director (Finance, Accounting, Budgeting and Planning Department):* Ensure company compliance with external policies and laws.
* Establishing a financial controlling procedures and methods.
* Ensure the profitability by file and department.
* Controlling the treasury movements and dispenses.
* Reorganization of the recovering services and procedures.
* Preparing the social and fiscal declarations.
* Assuring the relation of the company with its banks.
* Negotiate bank conditions and preparing loans documentations and procedures.
* Preparing the forecasted and planned financial reports.
* Preparing the budget estimates and analyses and proposing budget revisions.

March 2001 – March 2002 Société Tunisienne des Ateliers Métallurgiques MHENI – Mégrine – Ben Arous. – (Industrial company)Internal Controller (Audit, Budgeting, Planning Compliance and Procedure section):* Calculating the profitability by project and activity.
* Controlling the treasury movements and dispense.
* Editing the forecasted and planned financial reports.
* Making the budget estimates and analyses.
* Audit of the different services of the company.
* Align the business risks with the strategic goals and objectives.
* Preparation of the annual audit plan.
* Detect the Risk sources; evaluate their impact and finding solutions.

April 2000 – February 2001 Banque et Finance Internationale (BFI) – Ariana.Financial Consultant:* Project manager of installation mission of financial programs.
* Participation in the programs’ development.
* Installation of programs to the banks (in Spain).
* Training of the bank employees on the programs.
* All my work was designed to be with international banks.

November 1997 – March 2000 Banque de Tunisie – Tunis.Capital and Stock Market services:* Book-keeping of the accounting of the subsidiaries of the bank.
* Supervising the book-keeping the accounting of the subsidiaries of the bank.
* Establishing the fiscal and social declaration.
* Management of the placement of the subsidiaries.
* Financial management of the mutual funds “SICAV” of the bank.
* Responsible of the coupon service.
* Responsible of the Front-Office service of the bank.
* Manager of the cellule of SVT (Spécialistes en Valeurs du Trésor) and a market maker on the monetary market.
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| Education | 1995 - 1997 Ecole des Hautes Etudes Commerciales de Montréal (HEC) – Québec- Canada.Master in Business Administration – specialty finance1991 - 1995 Institut des Hautes Etudes Commerciales de Carthage (HEC) – Carthage – Tunisia. Bachelor Degree in Management, specialty finance |
| Informatics | * Word, Excel, Access, PowerPoint, TSP, Chadoc, Basic, SAS.
* Internet, SmartDraw.
* Accounting programs and ERP: Météor, Pastel, Ciel-Compta, Sage, SAP, IDEAS, JDE, Oracle, Navision.
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| Languages | ***Writing :*** Arabic, French, English.***Reading :*** Arabic, French, English.***Speaking :*** Arabic, French, English. |
| Countries visited | UAE (2014-2015) – Qatar (2008-2017) – USA (1995-1996-1997) – Canada (from 1995 to 1997) – Spain (2000-2001) – France (1999-2008) – Switzerland (2008) – Malta (2001) – Algeria (2015).  |