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| Personal Information | * Marital status: Married. * Nationality: Tunisian * Gender: Male * Date of birth: November 12th, 1973. * Place of Birth: Kélibia – Tunisia |
| Professional experience | From January 2009 : Staroil Tunisia (a fuel and lubricant commercial & distribution company – Downstream Oil & Gas) – Ezzahra – Tunis.  From November 2012 : CFO/Group Finance Director (Finance, Accounting, Audit, Budgeting, Planning and Procedure Department):   * Finance manager of 8 companies of the Group specialized in the Oil & Gas sector (downstream & upstream sectors).   From January 2009 : Finance Director:   * Preparation of the income and balance sheet statements. * Controlling the accounting records. * Lead the monthly AR/AP confirmations and explanations. * Preparation of the weekly and monthly treasury reports. * Preparation of the company monthly financial report. * Controlling and explaining budget variation and preparation of the forecasted statements. * Lead investigation when variances are significant and taking necessary control action. * Monitoring client risk and supervising the credit control work. * Responsible for sourcing equipment, goods and services and managing vendors. Performing strategic procurement activities, searching for better deals and finding more profitable suppliers. * Managing and controlling the credit risk and its impact on the revenue. * Lead, direct and manage the preparation, execution and analysis of budget and planning the financial statements. * Support the Headquarter internal audit department by carrying out technical and audit administrative tasks as assigned. * Align the business risks with the strategic goals and objectives. * Preparation of the annual audit plan.   From July 2006 – December 2008 Ecumed Petroleum Tunisia (a Candax Energy Company - Canadian Upstream Oil & Gas Group) – Les Berges du Lac – Tunis.  Financial Controller & Internal Controller Analyst (Finance, Accounting, Audit, Budgeting, Planning, Compliance and Procedure section):   * Preparation of the monthly business and cost reporting and the internal review report. * Preparation of the company monthly financial report. * Participating in the monthly AR/AP confirmations. * Tax revue and controlling all revenue and tax accounting entries and processes. * Study of the fiscal risk and preparation of a recovery plan. * Making audit to partners and ensure compliance with statutory and internal reports. * Support the Headquarter internal audit department by carrying out technical and audit administrative tasks as assigned. * Controlling and explaining budget variation and preparation of the forecasting statements. * Financial planning and analysis of the statements. * Preparation of the internal control procedures. * Lead audit follow-up reviews to ensure agreed actions are fully implemented. * Ensure auditable compliance with Group, internal and external policies, procedures and laws. * Identify potential areas of compliance vulnerability and risk; implement corrective action plans for resolution of problematic issues. * Provides reports on a regular basis, and as directed or requested, to keep the senior management informed of the operation and progress of compliance efforts.   From September 2003 – June 2006 Société Ecu-Line Tunisie – Mégrine – Ben Arous (International company in maritime transport).  Finance and Administrative Director (Finance, Accounting, Audit, Budgeting, Planning and Controlling Department):   * Manager of finance and accounting department. * Preparation of the income and balance sheet statements. * Assuring the relation of the company with its banks. * Ensure the profitability by file and department. * Preparing the strategic decisions with the headquarters. * Preparing the forecasted and planned financial reports. * Making the budget and planning estimates. * Reviewing and analyzing the budget deviation. * Management of the client’s outstanding and unpaid amounts. * Administer salary and benefits for employees. * Coordinate the recruitment of employees. * Review the workings of the International Maritime Organization. * Review and analyze contracts, and insurance agreements.   From April 2002- August 2003 Société Electro Nabli – Mégrine – Ben Arous.  Finance Director (Finance, Accounting, Budgeting and Planning Department):   * Ensure company compliance with external policies and laws. * Establishing a financial controlling procedures and methods. * Ensure the profitability by file and department. * Controlling the treasury movements and dispenses. * Reorganization of the recovering services and procedures. * Preparing the social and fiscal declarations. * Assuring the relation of the company with its banks. * Negotiate bank conditions and preparing loans documentations and procedures. * Preparing the forecasted and planned financial reports. * Preparing the budget estimates and analyses and proposing budget revisions.   March 2001 – March 2002 Société Tunisienne des Ateliers Métallurgiques MHENI – Mégrine – Ben Arous. – (Industrial company)  Internal Controller (Audit, Budgeting, Planning Compliance and Procedure section):   * Calculating the profitability by project and activity. * Controlling the treasury movements and dispense. * Editing the forecasted and planned financial reports. * Making the budget estimates and analyses. * Audit of the different services of the company. * Align the business risks with the strategic goals and objectives. * Preparation of the annual audit plan. * Detect the Risk sources; evaluate their impact and finding solutions.   April 2000 – February 2001 Banque et Finance Internationale (BFI) – Ariana.  Financial Consultant:   * Project manager of installation mission of financial programs. * Participation in the programs’ development. * Installation of programs to the banks (in Spain). * Training of the bank employees on the programs. * All my work was designed to be with international banks.   November 1997 – March 2000 Banque de Tunisie – Tunis.  Capital and Stock Market services:   * Book-keeping of the accounting of the subsidiaries of the bank. * Supervising the book-keeping the accounting of the subsidiaries of the bank. * Establishing the fiscal and social declaration. * Management of the placement of the subsidiaries. * Financial management of the mutual funds “SICAV” of the bank. * Responsible of the coupon service. * Responsible of the Front-Office service of the bank. * Manager of the cellule of SVT (Spécialistes en Valeurs du Trésor) and a market maker on the monetary market. |
| Education | 1995 - 1997 Ecole des Hautes Etudes Commerciales de Montréal (HEC) – Québec- Canada.  Master in Business Administration – specialty finance  1991 - 1995 Institut des Hautes Etudes Commerciales de Carthage (HEC) – Carthage – Tunisia.  Bachelor Degree in Management, specialty finance |
| Informatics | * Word, Excel, Access, PowerPoint, TSP, Chadoc, Basic, SAS. * Internet, SmartDraw. * Accounting programs and ERP: Météor, Pastel, Ciel-Compta, Sage, SAP, IDEAS, JDE, Oracle, Navision. |
| Languages | ***Writing :*** Arabic, French, English.  ***Reading :*** Arabic, French, English.  ***Speaking :*** Arabic, French, English. |
| Countries visited | UAE (2014-2015) – Qatar (2008-2017) – USA (1995-1996-1997) – Canada (from 1995 to 1997) – Spain (2000-2001) – France (1999-2008) – Switzerland (2008) – Malta (2001) – Algeria (2015). |