***Curriculum Vitae***

***Priyanka***

***Priyanka.328025@2freemail.com***

***CAREER OBJECTIVE:***

To pursue a career that leads to professional and personal development in a dynamic organization, values its human resource and rewards performance and where I can utilize and improve my professional skills in an effective way.

***EDUCATION QUALIFICATION:***

* **MBA: HR + MARKETING - 2014**

**ITM COLLEGE, JIWAJI UNIVERSITY GWALIOR, INDIA**

* Processional in human resources certificate ( PHR)
* **DIPLOMA OF COMPUTER APPLICATION : -2016**

 **COMPUTER**

Active Education Institute, Lalitpur, India

* **BACHELOR OF COMMERCE: FINANCE - 2012**

Bundelkhand University Jhansi, India

* **INTERMEDIATE: -2009**

 **ECONOMICS**

Girls Government Inter College, Lalitpur, India

* **HIGH SCHOOL DIPLOMA: - 2007**

Girls Government Inter College, Lalitpur, India

***PERSONAL SKILLS:***

* Human Resources Policies
* Sincere, honest and dedicate.
* Disciplined and sociable
* Hard working, self-motivated and result oriented
* Time Management
* MS Office Proficiency

***PERSONAL INFORMATION:***

Date of birth : 3rd Oct, 1992

Gender : Female

Marital Status : Married

Nationality : Indian

Stay of : Sharjah, U.A.E

Expire Date : 19th Nov, 2025

***LANGUAGE SKILLS:***

 Hindi : Excellent

 English : Good

***PROFESSIONAL EXPERIENCE***:

* Training at J.K tyre Interested in performance appraisal Process
* Organized various events at college fest

***KEY STRENGTHS:***

* Strong enters personal skills.
* Sound self correspondence.
* Effective oral communication.
* Ability to work under pressure.
* Able to work as own initiative.
* Good team player.

***DECLARATION:***

I hereby certify that the above information are true and correct to the best of my knowledge