AWAIS

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**Objective:Seeking Senior Managerial Assignment (Automotive Fleet Management/Maintenance) in Automotive / Transportation / FMCG Industry**

**Synopsis:**Dynamic, performance driven and result oriented professional with over 20 years of distinguished service including commissioned officer in Pakistan Army; expert in managing repairs and maintenance of vehicles and equipment; a disciplined individual with total commitment to the organization and the profession. Seeking to utilize expertise of transportation and maintenance management, engineering knowledge,extensiveP&L experience and contribute effectively towards achieving business goals of a progressive organization.

#### Core Strengths

* Planning and organizationaldevelopment.
* Excellent Managerial skills.
* Action oriented high initiative level.
* Analytical mindset.
* Ability for multiple tasking.
* Time management and prioritization.
* Teambuilding and motivation.
* Excellent relationship building skills.
* Proactive leadership with positive attitude.
* Strong communication and interpersonal skills.
* Flexibility and adaptability to change in environment.
* Ability to perform under stressful conditions.

#### Professional Competencies

* Sound technical knowledge and quest for keeping abreast with the latest.
* Long experience and expertise in transportation and workshop management including repair, maintenance andoverhauling of a large fleet of vehicles.
* Extensive skills in P&L management.
* Maintain and monitor data management system to organize fleets as per various schedules and requests
* Hands-on experience in manufacturing, fabrication and refurbishment of oil tankers, trailers and car carriers.
* Expertise in repair of construction equipment, generators, refrigeration equipment and mechanical parts/assemblies.
* Extensive knowledge of automotive, technical and mechanical products.
* Hands on experience of contracting, out sourcing and purchase of vehicles, spare parts, equipment and assemblies.
* In-depth knowledge of electrical processes, hydraulic systems, and mechanical systems.
* Proficiency in solving automotive and mechanical problems.
* Hands on experience in Inventory Management.
* Adept in managing administration and HR.

#### Experience Highlights

**STEPS INTERNATIONALBUISNESS GROUP (Saudi Arabia)**

(Providing complete security systems solutions to the banks and other Organizations)

***Operations Manager*** (August 2014 till date)

Job Profile

* Planning, coordination and supervision of technical services to the clients throughout the Kingdom.
* Responsible for the new installation and maintenance of security system throughout the Kingdom.
* Management of company vehicles.
* Management and administration of the staff.
* Performance appraisal and mentoring of staff.
* Scheduling and monitoring of manpower on day-to-day basis as per the customer requirements.
* Scheduling workload to meet priorities and targets.
* Using automated computer system to monitor workflow, analyze data and documentation.
* Responsible for achieving all performance related targets.
* Ensuring best practices followed in safety, legality and quality of service.
* Maintaining excellent relationships with clients and suppliers.

**KANOOZ INDUSTRIAL SERVICES**

(Providing waste management and various types of Maintenance, Turnarounds and specialized services to the Oil & Gas industries in the Kingdom)

***Branch Manager***(December 2013G to July 2014)

Job Profile

* Managementand Administration of branch affairs.
* Responsible for Profit and loss management.
* Planning, coordination and supervision of maintenance and technical services to the oil and gas industry in Yanbu.
* Repair and maintenance of vehicles and equipment.
* Administration and HR management.
* Performance appraisal and mentoring of staff.

**TRANSPORT AND EQUIPMENT DEPARTMENT ROYAL COMMISSION (SAUDI ARABIA)**

(Providing vehicle and equipment management and maintenance services to Transport and Equipment department Royal Commission of Saudi Arabia, Yanbu)

***Project ManagerKanooz Industrial Services***(July 2012G to December2013)

Job Profile

* Managing the workshop and transport department having a workforce over 100 personnel.
* Planning, coordination and supervision of repair & maintenance of over 1000 vehicles (cars, trucks, heavy vehicles, Fire equipment, ambulances, construction equipment and machinery etc).
* Providing 24 hours recovery support and on site maintenance.
* Procurement of all types of automotive equipment spares and supplies.
* Undertaking inspection of vehicles and equipment.
* Safety and Security of the installation and equipment.
* Maintenance of the buildings, facilities and infrastructure.
* Handling accounts, purchasing, billing and pay & allowances.
* Administration and HR management.
* Performance appraisal and mentoring of staff.

**Government Organization (LOGISTIC/MAINTENANCE DEPARTMENT)**

***Officer Incharge***(1995 to 2011)

Job Profile

* Planning, coordinating and implementing annual maintenance programs.
* Ensuringsmooth functioning of maintenance workshop handling over 1000 vehicles, construction equipment, generators and other equipment.
* Administration and control of a team of over 300 technicians.
* Providing maintenance support forvehicles and equipment of various army units, hospitals and logistic installations.
* Providing 24 hours recovery support and on site maintenance.
* Procurement of all types of automotive equipmentspares and supplies.
* Stores and inventory management.
* Undertaking inspection of vehicles and equipment.
* Planning and execution of training of the personnel.
* Contracting and outsourcing for the procurement
* Ensuring health and safety of the workforce.
* Advising senior officers and customers on technical aspects of maintenance of vehicles and equipment.
* Security of the installation and equipment.
* Maintenance of the buildings, facilities and infrastructure.
* Handling accounts, purchasing, billing and pay & allowances.

Achievements

* Commenced engine overhauling project of over 500 engines, completed in shortspan of three months thereby making fleet of vehicles operational.
* Undertook project of Jerrican reconditioning wherein one lakh discardedJerricansmade serviceable by reconditioning.
* Established a facility for Fuel Injection Pumps phasing and calibration along with hard chroming and polishing of plungers in the workshop.
* Established wheel alignment and wheel balancing facility along withmanpower training.

**NATIONAL LOGISTIC CELL (PAKISTAN)**

(Biggest freight services organization in Pakistan with a fleet of over 1400 trucks, oil tankers, car carriers and light vehicles)

***Senior Manager*** (2005 to 2009)

Job Profile

* Technical advisor to customers and management on technical matters.
* Managing the workshop having a workforce over 350 personnel.
* Planning, coordination andsupervision of repair &maintenance of over 1400 vehicles (cars, trucks, long vehicles, oil tankers and car carriers).
* Ensuring serviceability and availability of vehicles for operational requirements.
* Manufacturing / fabrication and refurbishment of oil tankers, car carriers and trailers.
* Engine overhauling of all type of vehicles.
* 24/7 on site repair and recovery support.
* Coordinating all functions of various groups in preparing & monitoring of projects and operational activities.
* ERP Implementation on fleet maintenance management.
* Contract management with different firms for supply of stores.
* Inspection of vehicles and spare parts.
* Coordination and liaison with operations and sales departments regarding status of fleet vehicles and containers.
* Conducting test and trial of new vehicles for induction in NLC.
* Preparation of budget for workshop activities.
* Outsourcing and contracting of manpower.
* Procurement of spare parts and equipment.
* Inventory control and stores management.
* Administration and HR management.
* Performance appraisal and mentoring of staff.

Achievements

* Established manufacturing/refurbishment facility from scratch and started manufacturing of car carriers and refurbishment of oil tankers, trailer, thereby achieving significant saving for the organization.
* Established Inventory management and purchasing departments.
* Developedvarious Standard Operating Procedures for the newly established manufacturing/refurbishment facility.
* Member Organization and Manpower Review Committee of NLC Mechanical complex.

#### Education

* **B Sc (Mechanical Engineering)** from University of Engineering and Technology Lahore (1994), 1st Division
* **Diploma in Logistic and Transport** from Chartered Institute of Logistic and Transport, UK (2006)
* **HSSC / A Level** from Federal Govt Degree College for Boys(1990)
* **SSC Certificate / O Level** from F G Boys Public School Kharian, Pakistan (1988)

#### Professional Training

* Young Officers Course (Mechanical) from College of Electrical and Mechanical Engineering.
* Mid Career Course on repair and maintenance of vehicles/construction equipment, generators and refrigeration equipment etc, Management and administration of workshop, contracting, purchasing, Inspection of vehicles, equipment and assemblies.
* Short courses on engineering management
* Psychological Operations Course

#### Computer Skill

* Good working knowledge of computers, MS word, lotus notes and ERP software

#### Personal Particulars

* Date of Birth: 13 Jun 1972
* Languages known: English, Urdu and Punjabi
* Preferred Location: Saudi Arabia, UAE, Qatar, Bahrain