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| **Fer**  Email: [fer.329164@2freemail.com](mailto:fer.329164@2freemail.com) |

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| **WORK EXPERIENCE:** |  |  |
| COMPANY: | |  |
| DURATION: | | June 2011 – December 8, 2016 |
| POSITION: | | Branch Manager- Supervisor |
| RESPONSIBILITIES: | |  |

* Establishes restaurant business plan by surveying restaurant demand
* conferring with people in the community
* Identifying and evaluating competitors
* Preparing financial, marketing, and sales projections, analyses, and estimates.
* Meeting with customers and resolving any problems or complaints
* Ensuring there’s a high level of customer service
* Monitoring sales targets

COMPANY:

**NORTHWEST INN – Bacolod City**

DURATION:

April 19, 2011 – May 6, 2011

POSITION:

On-the-job Trainee

RESPONSIBILITITES:

Guest Service Agent

* Greet customers as they approach the counter and present them with menus.
* Provide them with information regarding the day’s deals and discount options
* Assist customers in making decisions by providing them with combination options
* Take orders and punch them into the POS system
* Assist food preparers in preparing and packing orders and ensure that condiments and paper napkins are included
* Relay food order to the back end and follow up on it
* Hand customers their orders and thank them for their business
* Ascertain that counters are kept clean and sanitized at all times
* Tally cash register at the end of each shift and report any discrepancies immediately
* Liaise with vendors and suppliers to ensure that adequate stock of supplies is maintained
* Prepare and serve food items to dine-in customers.

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| **PERSONAL BACKROUND:** | | |
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| BIRTH DATE: | January 6, 1990 | |
| AGE: | 26 | |
| GENDER: | Male | |
| NATIONALITY: | Filipino | |
| CIVIL STATUS: | Single | |
| VISA STATUS: | Visit Visa | |

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| **EDUCATIONAL BACKROUND:** | |  |  |
| SPECIAL SKILL EDUCATION: | | | Centre for Asian Culinary Studies Davao, Inc. |
|  |  |  | Certificate Program in Commercial Cooking and |
|  |  |  | Baking |
|  |  |  | National Certificate II in Commercial Cooking |
| TERTIARY EDUCATION: | | | University of St. La Salle (2007 – 2011) |
|  |  |  | Bacolod City, Philippines |
|  |  |  | Bachelor of Science in Hospitality Management |
| SECONDARY EDUCATION: | | | Notre Dame Siena School of Marbel (2003-2007) |
| PRIMARY EDUCATION: | | | Notre Dame of Marbel (1996-2003) |
| **AFFILLIATION:** |  | |  |

* Southern Flaring Movement (Founder)
* Bacolod Flair Alliance (Member)
* La Salle Bartenders Association (Member)

**SKILLS and ABILITIES:**

* Knowledgeable in Microsoft Office Applications
* Drawing
* Pyrography
* Fruit Carving
* Bartending/ Flaring
* Commercial Cooking and Baking

**COMPETITIONS and TRAININGS:**

January 19, 2013

GUEST SPEAKER – “Battle of Bottles” Bar Tending Seminar Workshop

March 4, 2013

JUDGE – Mini Chefs on Parade

March 6, 2013

JUDGE – Bartending Practicum of Bar Management and Mixology Students

June 19 – 20, 2013

PARTICIPANT – First Aid Training

March 27, 2010

ATTENDEE - Rooms Division, Opera and Housekeeping Overview

September 23, 2010

PARTICIPANT - LSHM Skills Olympics 2010 – First Place Individual Flair tending

October 4, 2009

PARTICIPANT - Seminar-workshop on Improving English Proficiency in the

Hospitality Industry

October 7, 2010

PARTICIPANT - USLS Hospitality Management Congress

*I hereby certify that the above information are true and correct to the best of my knowledge.*