

**ROVELYN**

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**CAREER OBJECTIVE**

**To be able to acquire a job that can fully develop my personality and ability to multitask a variety of challenges and responsibilities. Can work with teams and with people of different races and culture.**

**EMPLOYMENT HISTORY**

**COMPANY ARMY AND AIR FORCE EXCHANGE SERVICE**

**POSITION : Customer Service, Cashier and Western Union Agent**

**DATE : Nov. 2013 to April 30, 2017**

**PLACE : Doha Qatar**

**COMPANY HAMAD MEDICAL CORP. HOSPITAL**

**POSITION :             FOOD SERVER (CATERING DEPT.)**

**DATE        :              May 02, 2010 to Sept. 04, 2013**

**PLACE     :             Hamad Hospital (Doha Qatar)**

**PERSONAL DATA**

**BIRTHPLACE :** **Upper Calajo-an Minglanilla Cebu**

**BIRTH DATE :** **October 25, 1984**

**AGE : 32 yrs. old**

**CIVIL STATUS : Married**

**NATIONALITY : Filipino**

**RELIGION : Roman Catholic**

**LANGUAGES : English, Tagalog , Bisaya**

**WEIGHT : 110 lbs.**

**HEIGHT : 5`0**

**EDUCATIONAL BACKGROUND**

**COLLEGE :  Asian College of Technology**

**(2008 to 2009)**

**VOCATIONAL : Computer Programming**

**March (2002)**

**SECONDARY : University of Visayas**

**(1999 to 2000)**

**PRIMARY : Minglanilla Central School**

**(1995 to 1996)**

**CERTIFICATE OF COMPLETION**

* **Email Management (PL01)**
* **Anti-Money Laundering Training(321G)**
* **Western Union Dodd-Frank Do’s and Don’ts(AML3)**
* **Western Union Southwest Border Anti-Money Laundering Training(AML2)**
* **Annual Ethics Training 2015(OGE5)**
* **Privacy Act Training (128L)**
* **Exchange Data Security Awareness(001G)**
* **POSA Prepaid Cards(AML1)**

**SPECIAL SKILLS**

* **Customer Oriented**
* **Active Listening Skills**
* **Microsoft Word**
* **Microsoft Excel**
* **POS System Knowledge**
* **Credit Card Transaction**
* **Western Union Agent**
* **Retail Sales**
* **Motivated Team Player**
* **Employee Relations**
* **Stocking**

**SEMINAR AND TRAININGS ATTENDED**

* **WOW (World of Welcome)**
* **IDAMS (Immediate Disaster Administration & Management)**
* **Environmental Safety**
* **Fire Safety**
* **Infant Abduction**
* **BLS (Basic Life Support)**
* **Food Hygiene and Food Safety**
* **Infection Control**
* **Cook and Serve Trolley Operation**
* **Hotel Housekeeping Training**
* **Soldering Technology**