SABIR

[**Sabir.329939@2freemail.com**](mailto:Sabir.329939@2freemail.com)

**OBJECTIVE**

To make a career in Airline and Cargo industry and dedicate myself in its competitive and challenging environment, to grow with a growing organization, by contributing the best of my potentials.

**PROFESSIONAL EXPERIENCE**

***AIR INDIA SATS, Trivandrum International Airport, Kerala, India.***

* **Worked as Cargo OperationsAgent, behalf of AIR INDIA, & Handling various flights ( EK, KU, QR, EY, WY, IX, UL, MI & TR ) in Trivandrum International Airport from July 2011 to November 2016.**
* Assessment of export cargo
* Preparing of manifest
* Documentation & GD Clearance
* Cargo Depositing in warehouse
* D.O Issuance
* ULD stock checking
* Dedicated staff for Qatar Airways Cargo

***KSIE-TRIVANDRUM AIR CARGO COMPLEX***

***TRIVANDRUM INTL.AIRPORT***

* **Worked as a Cargo Ops.Executive at Akbar Express Cargo Services (2009-10) & AVT Air Cargo Division (2010-11)**
  + Execution of various Airlines Airways Bills, House Airways Bill  Issuing Delivery Orders
  + Customs clearance, Import & Export
  + Communication with various Airlines for Space Booking, for Good Rates & Routings
  + Preparing Different Airlines Cargo Sales Reports & Payments
  + Office administration Customer service  etc

**JOB OUTLINE**

* Inspect, count and validate the Cargo/Courier at every point of breakdown/build-up and delivery/acceptance, ensuring that goods are correctly received or dispatched in accordance within established service standards.
* Process all associated documents (through manually/ automated systems)
* Ensure that all shipments under restricted category are properly handled in full compliance with the current edition of the IATA DGR and are loaded accordingly.
* Accept and deliver Cargo, courier and mail from / to the customers, which requires a high degree of attentiveness, speed and with a very high degree of accuracy.
* Monitor and ensure joining loads and arriving loads of Cargo are as per manifest ,Courier and Mail are properly handled at various processing stages at the Ramp through co-ordination.

**PROFESSIONAL QUALIFICATION**

* CAT 6 Dangerous Goods (DGCA) Conducted by AISATS (Approved by DGCA India).
* Cargo Ware House and ULD Handling conducted by Qatar Airways (CWU).
* Air Cargo Security Course conducted by Qatar Airways (CSC).
* Diploma in Ground Operation Management (Swastik Aviation Academy).
* Diploma in IATA/FIATA Cargo Introductory (Akbar Academy for Aviation Studies)

**ACADEMIC QUALIFICATION**

* Bachelor of Commerce in Tourism & Travel Management (2006-2009) University of Kerala.
* Board of HSE 2006.

**COMPUTER SKILLS**

* Internet browsing.
* Familiar with MS-Office, E-Mail and updating airline data in the system.

**ACHIEVEMENTS**

* Received Appreciations UL ( Srilankan Airlines )
* Received Appreciation from Air India Sats for best performance in the cargo department

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| **PERSONAL INFORMATION** | |  |
| **Name** | Sabir | | |
| **Languages Known** | English, Malayalam & Hindi. | | |
| **Marital Status** | Married | | |
| **Hobbies** | Sports, Music | | |
| **Date of birth** | 14-02-1984 | | |