|  |  |
| --- | --- |
| **CARLO****CARLO.331752@2freemail.com** | preview |

**OBJECTIVE:**

To be one of the company in achieving their goals and objective in good business client relation and

Fine customer service.

**WORK EXPERIENCES:**

 **LOGISTIC STAFF / EFT-POS BENCH ENGINEER**

CHANNEL TECHNOLOGIES INC.

Aug. 25, 2012 to Nov. 21, 2016

* Receive shipments and ensure both quality and quantity, properly numbered and tagged
* Test and isolate incoming brand new VeriFone Terminals
* Repaired VeriFone terminals
* VX520,VX675, VX820, VX810, VX610
* Assign in delivery product of the company

 **ROOM ATTENDANT / BELLMAN**

 ASB CONDOTELS & RESORT

 Aug. 2008 to Feb. 2011

* Performs routine duties in cleaning and servicing of guest rooms and baths under supervision of housekeeping supervisor.
* Promotes a positive image of the company to guest and must be pleasant, honesty, friendly and should also able to address guest request and problems.
* Perform quality cleaning to meet required standards within set time limits.
* Comply with all hotel safety guidelines.
* Responsible for welcoming all guests to the hotel, escorting guest to and from their accommodation.
* Assist guest pick up and drop off with general question and inquiries.
* General office errands.

 **On The Job Training**

 Audit Division / Quezelco 1

 200hrs.

**TRAININGS & SEMINARS ATTENDED:**

 1st Pagbilao Youth Leadership Summit

 Quezon National Agriculture School

 Malicboy, Pagbilao Quezon

 (FACILITATOR)

 Sept. 5-7, 2008

**SPECIAL SKILLS:**

* Computer literate
* Knows how to drive 4 wheels vehicle
* Knows how to cook

**EDUCATIONAL BACKGROUND:**

 **Tertiary:** Bachelor of Science in Entrepreneurial Management

 Polytechnic University of the Philippines

 Unisan Extension, Unisan, Quezon

 2004 to 2008

 **Secondary**: Pitogo Community High School

 Pitogo, Quezon

 1997 to 2001

 **Primary:**  Pina Elementary School

 Pitogo, Quezon

 1991 to 1997

**PERSONAL INFORMATION:**

 Date of Birth: January 30, 1984

 Place of Birth: Catanauan, Quezon

Age: 32 yrs old

Sex: Male

 Civil Status: Married

 Religion: Roman Catholic

 Weight: 72kls.

 Height: 5’7”

 Languages Spoken: Filipino, English

**CHARACTER REFERENCE**

Available upon request

 I hereby certify that the info are true and correct to the best of my knowledge and belief.