Willem

Willem.332305@2freemail.com

**I am self-motivating, dedicated and hardworking. I have extensive knowledge of the SAP financial system. I have experience in the following SAP modules : HR, PS, SD, PP, FI and CO.**  **I enjoy financial analysis work and my preferred working environment is where I can work independently to deliver my outputs on time. Although my career is with one company, I’ve enjoyed a variety of exposure to a number of outputs in the accounting and financial field. I am in charge of the planning, execution and submitting of budgeting, forecasting and monthly reporting processes. I am a quick learner and very adaptable. I would be an asset to any company and I can make a positive contribution to the company as I have a strong commercial understanding and a natural business sense. I strive to continuously improve the financial planning, reporting and analysis and have created various financial models in order to achieve this. I am also an integral part of a newly established working capital management group to support essential strategic initiatives.**

**PERSONAL DETAILS**

VISA TYPE Visitor’s visa

DATE OF BIRTH 12 June 1974

SEX Male

MARITAL STATUS Married

DEPENDANTS 1

NATIONALITY South African

LANGUAGES Afrikaans

 English

CRIMINAL RECORD None – Police clearance certificate available on request

HEALTH Very good

**QUALIFICATIONS**

SECONDARY High School FH Odendaal, Pretoria

STANDARD PASSED Matric (Grade 12) , 1992

SUBJECTS PASSED Afrikaans

 English

 Mathematics

 Accounting

 Business Economics

 Geography

OUTDOOR ACTIVITIES Cricket, rugby, chess

**TERTIARY QUALIFICATIONS**

UNIVERSITY University of Pretoria

DEGREE B. Com (Financial Accounting), 1998

MAIN SUBJECTS Accounting

 Auditing

 Business Management

**OTHER COURSES ATTENDED**

PPM Overview course

The Budgeting and Forecasting course P2

International Financial reporting standards

Hedge Accounting

Time management with results

Leadership Development

Personal Mastery

**EMPLOYMENT HISTORY**

EMPLOYER Denel Dynamics

PERIOD 1998‑02‑15 to 2016-12-30

CURRENT POSITION Chief Accountant

PERIOD CURRENT POSITION 2006‑04‑01 to 2016-12-30

REASON FOR LEAVING Re-locating to UAE (Abu Dhabi)

KEY RESPONSIBILITIES Consolidation of and financial management of 5 Business units and shared services within the Denel Dynamics division

**Reporting and forecasting**

 **Income Statement**

* Consolidate and verify the income statement and write explanations of variances.

A sound knowledge of the business is required as these variance explanations are reviewed at top management level before being sent to Denel Head Office and the Department of Public Enterprises.

* Financially in charge of all the company’s indirect facilities.
* Responsible for yearly financial statements to head office.

 **Balance Sheet**

* Consolidate and verify the balance sheet and write explanations of variances.
* Reconciliation of balance sheet items to divisions.

 **Monthly financial business report**

* Responsible for compiling monthly management reports, interacting very closely with all

 financial managers to give the most accurate and current information.

* Preparing presentations to executive committee on year to date performance and year end

 Forecasting.

* Order cover management and reporting.

 **Interest and loan account calculations**

 **Ledger reconciliations**

* Verifying and signing off of reconciliations with recommendations.

 **Quarterly year end forecasts**

* Oversee cost calculations and projections when collating inputs for business plans for new

 proposals and current contracts

* Assist programme‑ and departmental managers with financial planning and control

 **Budgeting**

**Yearly budget cycle**

Plan well ahead to establish a detailed 3 month budget schedule, taking into account management requirement and the output capabilities of financial managers.

Sales baseline management

Hour matrix based on the sales plan. Establish man power requirement, identify under and over capacities and communicate problem areas.

Manpower budgeting

Initiate vacancies and transfers from over to under capacitated centres based on the outputs of the hour matrix.

Cost centre budgeting

Calculate cost centre tariffs so that direct cost can be recovered without compromising the affordability of the company.

Programme budgeting

Use average tariffs on cost centres as inputs for programmes to base their labour cost on. Manage a sales model to budget contribution, programme expenditure, WIP, pre payments, provisions and debtors per programme.

Net profit management

Breakdown per division to identify unjustified tariff hikes and low profit volume margins.

Preparing of 5 year financial statements.

Preparing regular presentations to Executive committee, labour and Head office.

Preparing formal documentation of the plan and submit to Denel Head office.

**Cash flow**

* Orchestrate the cash flow process with a self-developed integrated model with inputs from

 all management accountants, debtors and creditors.

* Initiate and present regular training sessions with the financial department to emphasise

 how different roles fits into the organisation and how each individual’s role contribute to

 the department’s and company’s best interest.

* Working capital work group leader with regular interactions with roll-players to manage

 cash with best practice.

 **General**

* Assist programme‑ and departmental managers (debtors, creditors, fixed assets etc.) with

 financial planning and control.

* Overall programme management on all Dynamics financial deliverables to clients to

 ensure the correct quality on time of outputs.

**Communication & relationship management**

* + Good communication skills.
* Understand what is needed and how the work is done, as I act as the link between

 management and financial managers who is responsible for the output of work.

* Establish and distribute deadlines in time to comply with management

 requirements.

* Decision making with respective financial managers as to give management the best

 and most accurate information to make management decisions.

* Indirect management of finance team to ensure inputs are received
* External and internal relationship management with internal and external auditors

**PREVIOUS EXPERIENCE**

POSITION Business unit accountant

PERIOD 1998‑02‑15 to 2006‑03‑31

KEY RESPONSIBILITIES

* Asset Management
	+ Fixed Assets reconciliations
	+ Asset control
	+ Ledger reconciliations
	+ Responsible for several ledgers

* Cash flow Management
* Budgeting
* Co-ordinating and balancing of Engineering division budget:
	+ Hour matrix
	+ Manpower
	+ Income statement
	+ Cash flow information
	+ Calculation of cost centre absorption tariffs
* Forecasting
* Same outputs as budget outputs

* Reporting
	+ Nett contribution analysis per group in Engineering with relevant cash flow information
	+ Monthly financial business report

* Creating sales orders
* Invoicing
* Creating and maintaining projects
* Journals
* General
	+ Following up of facility hours
	+ Co-ordinate and monitor Dynamics stock taking
* Financial representative in the Dynamics procurement committee.
* Calculation of inter company selling rates.
* Calculation of overheads and rates.
* Hour matrix – manpower capacity requirement management.
* Communication, assisting and procedure explanations to fin managers in reconciling divisions.
* General financial advice and consultation to project managers.

REASON FOR LEAVING Promoted.