 **Khaled**

 Email: **Khaled.332592@2freemail.com**

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|   |  Career ObjectivesTo obtain an accounting position where I will be able to contribute my skill, knowledge and experience to a company that will give me an opportunity to develop my career. |
|  **Work Experience**  | ***Trainee Accountant "experience certificate”****International Group of Accountant & Management – Damietta (Egypt) (Dec 2011 to Dec 2012)* ***Responsibilities****: Recording daily entries, Analysis financial lists and make Excel sheets.* |
| **Technical Skills**   | *Most of my technical skills gained by self-study and training courses:* * Accountant Standards -FASB-
* Reports and Statements -FAR-
* Cost Accounting
* Financial analysis
* Electronic Accounting
* Accounting by Excel
* Peachtree
* Quick Books
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| **Personal Skills**   | *I'm always keen on improving my personal skills, and I am :** Giving attention to details.
* Thrill in working at social environment
* Good communications skills.
* Passionate of knowledge and learning when it comes about accounting and numbers
* Good with math, puzzles and IQ.
* My English language is good and acceptable.
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| **Education**   | ***Bachelor Degree*** *Damietta University (May 2013)***,** Bachelor of Commerce, Department of Accounting "Program of study in English"  |
| **Training Courses**  | ***International Accounting Driving License "attendance certificate”*** *John Hever Academy (2013)* ***Professional Future Accountant* *"attendance certificate”*** *John Hever Academy (2012)* ***Professional Future Accountant* *"attendance certificate”*** *International Group for Accountant & Management (2012)*  |
| **Personal Info**  |  **Age** :24 |

 **Military services :** Finished (2015)