 **Khaled**

Email: [**Khaled.332592@2freemail.com**](mailto:Khaled.332592@2freemail.com)

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|  | Career Objectives  To obtain an accounting position where I will be able to contribute my skill, knowledge and experience to a company that will give me an opportunity to develop my career. |
| **Work Experience** | ***Trainee Accountant "experience certificate”***  *International Group of Accountant & Management – Damietta (Egypt) (Dec 2011 to Dec 2012)* ***Responsibilities****: Recording daily entries, Analysis financial lists and make Excel sheets.* |
| **Technical Skills** | *Most of my technical skills gained by self-study and training courses:*   * Accountant Standards -FASB- * Reports and Statements -FAR- * Cost Accounting * Financial analysis * Electronic Accounting * Accounting by Excel * Peachtree * Quick Books |
| **Personal Skills** | *I'm always keen on improving my personal skills, and I am :*   * Giving attention to details. * Thrill in working at social environment * Good communications skills. * Passionate of knowledge and learning when it comes about accounting and numbers * Good with math, puzzles and IQ. * My English language is good and acceptable. |
| **Education** | ***Bachelor Degree***  *Damietta University (May 2013)***,** Bachelor of Commerce, Department of Accounting "Program of study in English" |
| **Training Courses** | ***International Accounting Driving License "attendance certificate”*** *John Hever Academy (2013)*    ***Professional Future Accountant* *"attendance certificate”***  *John Hever Academy (2012)*    ***Professional Future Accountant* *"attendance certificate”***  *International Group for Accountant & Management (2012)* |
| **Personal Info** | **Age** :24 |

**Military services :** Finished (2015)