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|  | Kanchan |

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|  | [Kanchan.332981@2freemail.com](mailto:Kanchan.332981@2freemail.com) |

**AN OVERVIEW**



* MBA (HR and Marketing) with 1 year of experience in Recruitment and Selection, Training and Business Development with Reliance Life Insurance Company Limited, India.
* Excellent ability to handle new assignments and to learn new things with good analytical and managerial skill.
* Able to work in a fast paced environment and can work under pressure and quick to adjust in the work environment.
* Quick learner and hard worker
* Good in building professional and personal relations with colleagues.

**ORGANISAATIONAL SCAN**



**Since June’ 2011 till Jan’ 2012 with Reliance Life Insurance Company Limited, Jamshedpur (India) as Business Acquisition Manager.**

***Description of Key Engagements:***

* Recruitment of Advisors and training them to qualify the IRDA Exam.
* Promote and sell Life Insurance Policies to customers.

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|  |  | **SCHOLASTICS** |
| **2011** | **-** | MBA (HR and Marketing) from Regional College of Management, Bhubaneshwar, Orissa |
| . |  | (India) with a C.G.P.A. of 6.91 |
| **2009** | **-** | B. Sc.(Biotechnology) from Boston College of Professional Studies, Gwalior, Madhya Pradesh |
| . |  | (India) with 63%. |
| **2006** | - | XII from Jawahar Navodaya Vidayalaya, Seraikala, Jharkhand (India) with 62%. |
| **2003** | **-** | **X** from Jawahar Navodaya Vidayalaya, Seraikala, Jharkhand (India) with 62%. |



**SUMMER TRAINING**



**1.** Summer Internship (MBA)

|  |  |  |
| --- | --- | --- |
| Organisation | : | JUSCO, Jamshedpur (India) |
| Project | : | Evaluation of Training Effectiveness in JUSCO Using ASTD Benchmark |
| Duration | : | 17th May’ 2010 to 30th June’ 2010. |
| Key Learnings : | | Trainings provided to JUSCO employee were effective and upto ASTD Benchmark. |
| **2.** Summer Internship-I (B. Sc) | | |
| Organisation | : | Tata Motors Hospital, Jamshedpur (India) |
| Project | : | Interpretation and Significance of Laboratory Investigation |
| Duration | : | 20 June’2007 to 9th July’ 2007 |
| Key Learnings | : | Learnt to carry out tests for different phase of Pathology (Microbiology, Serology, Elisa, |
| . |  | Biochemistry, Haematology, Clinical Pathology and Histopathology. |
| **3.** Summer Internship-II (B. Sc ) | | |
| Organisation | : | B.C.P.S, Gwalior (India) |
| Project | : | Industrial & Medical Biotechnology |
| Duration | : | 2nd July’ 2008 to 18th July’ 2008. |
| Key Learnings | : | Training was completed in field of Fermentation, Biochemistry, & microbiology. |

**COMPUTER PROFICIENCY**



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| Operating System | : | Windows |
| Application | : | MS Office |

**EXTRAMURAL ENGAGEMENTS & ACHIEVEMENTS**



* Participated in Inter School Sports Activities.
* Participated in Inter School Cultural Activities.

**HOBBIES**



* Listening to music
* Playing indoor games
* Tailoring

**PERSONAL SNIPPETS**



|  |  |  |
| --- | --- | --- |
| Date of Birth | : | 27th March 1987 |
| Nationality | : | Indian |
| Language Known | : | English, Hindi |
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