

Contact HR Consultant for CV No:333065

E-mail: response@gulfjobseekers.com

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**CAREER OBJECTIVE:**

I am a dedicated person who wants to use her skills and education to help students achieve using both traditional and modern approaches.

**CAREER PROFILE/SKILLS:**

* Self-motivated
* Initiative with a high level of energy.
* Strong verbal and personal communication skills.
* Decision making, critical thinking, organizing and planning
* Tolerant and flexible to different situations.

**PROFESSIONAL WORK EXPERIENCE:**

**Organization:** **Blooming Scholars Academy**

(A Leading Educational Institute in Chakwal, Pakistan)

**Tenure:** 1st November 2015 – 22nd November 2016

**Designations:** Class Teacher

**Responsibilities:**

* Prepare classroom for class activities.
* Observe and evaluate student's performance and development.
* Assign and grade class work, homework, tests and assignments.
* Encourage and monitor the progress of individual students.
* Manage student behavior in the classroom by establishing and enforcing rules and procedures.
* Participate in department and school meetings, parent meetings.
* Prepare required reports on students and activities.

**Achievements:**

* Received solid performance reviews.
* Improved classroom attendance by communicating more efficiently with parents.

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**ACADEMIC EDUCATION:**

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| --- | --- | --- |
| **DEGREE** | **EXAMINING BODY:** | **YEAR** |
|  |  |  |
| Bachelor of Education (B.Ed) | University Of Sargodha, Pakistan | 2016 |
| BS (Hons) Bio Sciences | University Of Wah, Pakistan | 2015 |

**ADDITIONAL SKILLS**

* Advance Diploma in Office Automation Tools like MS word, Excel, Power Point.

**TRAININGS & WORKSHOPS:**

**University of Sargodha – Teaching** **Year – 2016**

* Successfully attended advance teaching workshop at University of Sargodha in final year of B.Ed.

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