Shafeer

Shafeer.333072@2freemail.com \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CAREER OBJECTIVE**

I am seeking employment with a progressive, reputable hospital that will provide opportunities for growth and advancement, utilizing my work experience, coding/knowledge, transcription, my extensive computer and medical apparel skills and organizational prerequisites. I have a total of 13 years of experience in health care industry, **including three years as a Medical Coder in Surgical (ASC) coding and E/M, MS-DRG. I have started working on ICD-10-CM since its inception in coding and worked on various US-based clients.**

ACADEMIC PROFILE:

Bachelor’s Degree in Science – Maths, computers Madurai Kamaraju University.

TECHNICAL PROFILE:

**Bureau of Data Processing** -- Masters Diploma in Computers.

**Certification -- Certified Professional Coder (CPC-A): AAPC (American Academy of Professional Coders).**

1. Got trained in Ikya Solutions, Hyderabad, India for six months including charts, case studies, etc.
2. Good knowledge of Anatomy, Physiology, Pharmacology.
3. Extremely knowledgeable with regard to medical coding guidelines and coding techniques.

Excellent understanding of medical terms with my experience as a medical transcriptionist.

 **PROFESSIONAL EXPERIENCE**

**Ikya Solutions** - **July 5, 2016 till November 30, 2016.**

**Job Title: Trainer cum instructor of Language of Medicine, coding basics.**

**Mmodal Global Solutions Pvt. Ltd April 28, 2010 till June 10, 2016**.

**Job Title: Health Care Document Specialist/medical coder.**

Worked on Ambulatory Surgery Coding, E&M outpatient coding, helping in billing, unbilled claims by assigning accurate ICD and CPT codes based on the guidelines for outpatients and inpatients on daily basis. Doing QA job as per the requirement of the organization. Started as a Quality Analyst in Editing Transcribed documents and got training and production exposure in Medical Coding for 3 years. MModal is a partnership firm of JP Morgan Chase, LLC, fortune 500. I have profound knowledge with respect to the codes and guidelines of ICD 9CM, ICD 10-CM and CPT.

**Avontix** February 2006 – March 2010

**MEDICAL Editor**

Medical Editing is a specialized profession within the wider field of healthcare administration who review the documentation contained in patients’ medical records; they translate the written documentation into universally accepted, industry-standard medical code.

**Transdyne India Pvt. Ltd.** March 2003- January 2006

**EDITOR, MEDICAL TRANSCRIPTION**

**JOB LOCATION: Hyderabad, India**

Proofread and edit raw transcripts of corporate events, medical files, and worked with little instruction on day-to-day work and able to achieve and deliver results in a consistent manner, and deliver highly accurate transcripts with the best timeliness possible. Assist in the supervision of the group as the need arises and act as a backup to Team Leader when required. Proactively communicate about ideas/suggestions for process improvement.

**Personal Details :**

Date of Birth : 29-04-1980

Religion : Islam

Nationality : Indian

Languages Known : English, Urdu, Telugu, Hindi

Marital Status : Married

**References can be provided as per rules.**

**Place of Issue: Dubai**