**KENO**

**KENO.333252@2freemail.com**

**I - PERSONAL BACKGOUND**

NAME: **KENO**

DATE OF BIRTH: **SEPTERMBER 02, 1990**

PLACE OF BIRTH: **Tandag, Surigao del Sur**

AGE: **26**

SEX: **MALE**

CIVIL STATUS: **Single**

CITIZENSHIP: **Filipino**

HEIGHT: **167cms.**

WEIGHT: **68kg.**

**II- CAREER OBJECTIVE**

To obtain a position as a **GRAPHIC DESIGNER** your institution that will enable me to use my strong organizational skills, thinking out of the box, educational background and ability to work well.

**III- EDUCATIONAL BACKGROUND**

**ELEMENTARY:** Tandag Central Elementary School (TCES)

 Bag-ong Lungsod,

Tandag, Surigao del Sur

 1996-2002

**HIGH SCHOOL:** Jacinto P. Elpa National High School (JPENHS)

 Capitol Road, Telaje

Tandag, Surigao del Sur

 2002-2006

**COLLEGE:** Surigao del Sur State University

College of Engineering, Computer Science & Technology

**BACHELOR OF SCIENCE IN COMPUTER SCIENCE**

 Tandag City, Surigao del Sur

 2006-2010

**GRADUATE SCHOOL:** Surigao del Sur State University

 Graduate School

 **MASTER OF SCIENCE IN COMPUTER SCIENCE**

 July 2014-March 2015 (12 Units)

**III- ON THE JOB TRAINING EXPERIENCE**

* **OJT** at Department of Public Works and Highways as Data Entry Encoder/Layout Artist.

**IV - EMPLOYMENT BACKGROUND**

* **Globe Sales Agent**

Date Work: May-December 2010

* N4M Davao formerly DAVAO TRADE MAGAZINE, Damosa, Davao City as **Graphic Designer**

Date Work: (2010-2012) (*COMPANY CLOSED*)

Job Description:

* Designs Magazine
* Maintain Web Design
* Create, develop and communicate project plans and timelines; ensure project status and timelines are consistently communicated to team members and clients on timely basis
* Select images from photographers
* Advertising Designs
* Basic Video Editing
* Freelance **Graphic Designer** at formerly

Profile/Portfolio Link:

 Working on:

* Logo Designs
* Business Card Designs
* Stationary Designs
* Tarpaulins
* Billboard layouts
* Freelance **Graphic Designer** at
* Logo Designs
* Business Card Designs
* Stationary Designs
* Department of Health Regional Office XIII, Butuan City

**TECHNICAL ASSISTANT/IT/GRAPHIC DESIGNER**

Date worked: September 2012 – PRESENT

Key Responsibility:

* Maintaining Web Design
* Prepare Multimedia Presentation
* Design Posters/Tarpaulins/Plaques/Posters/Tshirts
* Video Editing
* Follow PR’s
* Assisting in Server Maintenance
* Assistant Programmer
* Conduct Activities and Seminars
* Preventive and Corrective Maintenance
* Networking Assistant
* Software/Hardware Maintenance

**V- AWARDS/RECOGNITION/CERTIFICATE**

* Certificate of Appreciation as a TRAINIER in **“TRAINING ON CHT INFORMATION SYSTEM ver. 1.0”** at The Dynasty Court Hotel, Cagayan de Oro City

April 2-4, 2013

* Certificate of Appreciation in Recognition as RESOURCE SPEAKER in the **“Training of Trainers on Community Health Team (CHT) Information System.”**

Held at A & A Plaza Hotel, Puerto Princesa City, Palawan on October 7-11, 2013

* Certificate of Appreciation as a TRAINER during the conduct of **“REGIONAL ORIENTATION/INSTALLATION OF E-HIB INFORMATION MANAGEMENT SYSTEM AND TSiSMIS/RaIDERS”.**

Held at Punta Villa, Arevalo, Iloilo City.

June 16-19, 2015

**VI- SEMINARS/ TRAININGS ATTENDED**

* Certificate of Appearance in **“E-CHT ORIENTATION TRAINING FOR REGIONAL SYSTEM ADMINISTRATORS IN CARAGA REGION”**

LUCIANA CONVENTION CENTER, BUTUAN CITY

APRIL 28-30, 2015

* Certificate of Appearance for attended the

**“Consultative Meeting on Caraga CHT information System (CHTIS)**

**and Electronic Master listing and Tracking Tool (EMT)”.**

held at The Pinnacle Hotel and Suites, Sta. Ana Ave., Davao City

May 20-21, 2015

* Certificate of Appearance for having attended the

“**Mid year Consolidation and Health Information System Turnover**”

Luciana Convention Center, Butuan City

July 14-15, 2015

* Certificate of Appearance for having attended the

“**Consolidation and Reconciliation of Report**”

Bayugan Graden and Foodhauz

Bayugan City, Agusan del Sur

October 7-9, 2015

* Certificate of Appearance for having attended the

“**Consolidation and Reconciliation of Report**”

Britania Beach Resort, San Agustin, Surigao del Sur

October 21- 23, 2015

* Certificate of Appearance for having attended the

“**Consultative Meeting on REFERRAL SYSTEM, BLOOD SERVICE PROVISION,**

**AND SERVICE DELIVERY NETWORK**”

Luciana Convention Center, Butuan City

September 29-30, 2015

* Certificate of Appearance for having participated in the

“**Annual Finalization and Consolidation of CHT Reports**”

Luciana Convention Center, Butuan City

November 18, 2015

Etc..

**VII- SKILLS**

* Computer Skills

Excellent working knowledge in Microsoft Applications such as

**MS Word, MS Excel** and **MS PowerPoint.**

* Computer Graphics
* Web Designer (HTML5 & CSS3)
* Adobe (Photoshop, Illustrator, Indesign, Dreamweaver)
* Basic PHP/Visual Basic Programming
* Database Integration (MySql)
* Computer Networking
* Computer Troubleshooting
* Technical Support
* Communication Skills
* Windows Application
* Mac Platform

-Proficient in both oral and written communication skills

**VIII – STRENGTH**

* Strong sense of responsibility
* Can work Multitasking
* Team Player
* Strong personal relationship
* Self-motivated, result oriented and can work under pressure
* Flexible, creative and resourceful
* Hardworking