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**Place : Kerala,India.**

**Experience:3 years**

**PROFESSIONAL QUALIFICATION**

* MBA in LOGISTICS and SHIPPING from Bharathiar University with 70% Mark(2014).
* DEGREE in BA ECONOMICS from Calicut University with 68% mark(2012).
* PLUS TWO (Commerce)- Board of higher secondary examination with 80% mark (2009) (KERALA- INDIA).
* SSLC- Board of Public Examination with 88% mark.(2007) (KERALA - INDIA).

**KEY COMPETENCIES AND SKILLS**

* Documentation and coordination

skills.

* Well organized and good planner.
* Good knowledge of occupational hazards.
* Good written & oral communication skills.

Computer Literate- MS Office programs: Word, Excel, and Power Point

**PROFESSIONAL SUMMARY**

## MIDHUN

[MIDHUN.333371@2freemail.com](mailto:MIDHUN.333371@2freemail.com)

**CAREER OBJECTIVE:**

Seeking a suitable position in a challenging environment where my skills can be utilized to its fullest potential to improve the turnover of the firm.

**MAYOOR C CONTRACTOR LOGISTICS PVT LTD,MUMBAI**

**Position :CHA Executive.(Customs House Agent)**

**Duration : 15.03.2013 to 15.06.2013**

**JOB DESCRIPTION:**

* Preparing documents for imports of goods.
* Preparation of IGM(Import General Manifest)
* Calculation of customs duty.
* Vessel Tracking.
* INCO TERMS.

***PROJECT***

**APPOLO TYRE PVT LTD. KALAMASSERY**

**DURATION: 2 MONTHS**

**JOB DESCRIPTION:**

* Maintain accurate inventory.
* Oversee warehousing and logistics ensure appropriate handling of Inventories.
* Ensure proper tracking and tracing of commodities.
* Execute Management reports and documents.
* Back office support for the Logistics management.
* To receiveand match all deliveries into warehouse.
* Tranporting coordination.
* Material aragements and billing.

**PROFESSIONAL EXPERIENCE**

***JOB EXPERIENCE IN INDUSTRY***

***BETA EXIM LOGISTICS PVT LTD.***

***3PL SAMSUNG***

***POST: CDC (Customer Development Coordinator)***

***DURATION:ONE YEAR(30.06.2014 TO 01.07.2015)***

***JOB DESCRIPTION***

* Transportation Management
* Identification of key issues in delivery of goods
* Take appropriate initiative plan
* Warehouse management operations
* Find the issues in secondary movement od goods
* Reduce damage of carton boxes
* CDC will train the dealers loader & transporter on the below points
* Proper Stacking
* Material Handling
* Importance of Corner angles
* Send daily reports and monthly reports to the headquarters

**UNILOG TRANSPORTATION AGENCY PVT LTD**

**POST: OPERATIONS EXECUTIVE**

**DURATION: ONE YEAR(30.12.2015 TO 30.11.2016)**

* **Arrange the vehicle for loading**
* **Preapare documents for the transshipment**
* **Act as a link between consignor and consignee**
* **All records should keep in excel and word format**
* **Assist warehouse operations to faster delivery**
* **Manage and prepare warehouse documents**

LINGUISTIC ABILITY

* English, Hindi,Thamil & Malayalam.

**COMPUTER PROFICIENCY**

* Proficient in MS Office programs : Word, Excel,Power Point and Hard ware & Net working.

EXTRA CURRICULAR ACTIVITIES

* CRICKET- Winners & Runners (School level).
* Farming and Agriculture.

**PERSONAL DATA**

**Date of Birth: August, 1992**

**Age / Sex : 24 / male**

**Marital Status: Single**

**Nationality : Indian**

**Religion : Hindu.**

**Adress :Kaniyath**