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**CURRICULUM VITAE**

**SHANTANU**

**SHANTANU.333536@2freemail.com**

**Post Applied for: Housekeeping Assistant Manager**

**CAREER OBJECTIVE:**

To excel in position by applying my professional experience and strive towards fulfilling the responsibilities assigned to me, I can perform well in my fields, and I assure to uphold your quality standards, policies and procedures and I am a hard working Person, ability to work in a team and ready to co-operate.

**PERSONAL SKILLS:**

* Punctual focused and very dedicated to any task given.
* Hard working self-motivating team player.
* Maintain observer’s honesty and loyalty.
* To maintain good public relation.
* Excellent planning and organization skills.
* Excellent communication skills
* Honest & sincere in dealing with customer and colleagues
* Interested to take responsibilities and extra task
* Sincere and Honest.
* Understanding and helpful nature.
* Ability to work in minimum supervision.

**PROFESSIONAL EXPERIENCE:**

* **Eight & half years worked at Jumeirah Beach Hotel (5 Star) Dubai as a Housekeeping Room Supervisor since 2000 to July 2008**
* **Task Trainer in Jumeirah Beach Hotel**
* **Four & half years worked in Southern Plaza Hotel (Three Star) at India Kolkata as a Housekeeping In Charge since 2011 to 2015**
* **At present working at Atlantis Hotel (5 Star) as a Housekeeping Room Supervisor (Contract Staff from Berkeley Service L.L.C.) since 25th June, 2015 to till date**

**EDUCATION QUALIFICATION:**

* Bachelor of Science

**COMPUTER SKILLS:**

* Basic Knowledge of Computer
* Internet

**PERSONAL INFORMATION:**

* Date of birth : 02/03/1971
* Place of birth : Kolkata, India
* Nationality : Indian
* Marital Status : Married
* Gender : Male
* Religion : Hindu
* Languages : English, Bengali & Hindi

**PASSPORT DETAILS:**

* Date of issue : 21/01/2008
* Date of expiry : 20/01/2018
* Place of issue: : Kolkata, India
* Visa status : Employment visa

**HOBBIES:**

* Reading
* Travelling
* Cricket

**REFERENCES:**

* Available upon request

**DECLARATION:**

I certify that the above are true and correct to the best of my knowledge and ability. If given a chance to serve you. I assure you that I will execute my duties for the total satisfaction of my superiors.