**Nancy**

**Nancy.333632@2freemail.com**

**Profile**

A challenging graduate (B.Sc. Nursing, Medical Coding with CPT, ICD-10 CM 2016) with effective communication and technical skills talented to work independently as well as a team member

**Career Objective**

To build up my career in an innovative and resourceful environment where I can explore my theoretical and technical skills to enhance the organizational goals along with growing my knowledge

**Career Highlights**

* **AHIMA Certified professional coder** (Member ID – 01473703)
* Medical Coding with CPT, ICD-10 CM 2016
* Dedicated and motivated learner with excellent critical thinking and problem solving skills
* Exceptional skills in time management, organization and resource management
* Worked effectively in an interdisciplinary team to provide complete patient care
* Proven ability to build positive relationships with patients, family members and medical professionals
* Been elected as “**Artemis Ambassador”** 2 times while working in Artemis Health Institute based on the positive feedbacks from patients

**Educational Details**

* **Certified Professional Coder 2016**

Medical Coding with CPT, ICD-10 CM

Certified by AHIMA, from Medesun Healthcare Solution, Hyderabad with 72%

* **Bachelor of Science in Nursing 2007-2011**

University – NTR University of Health Sciences

Graduated from Shadan College of Nursing, Hyderabad with 71.4% aggregate

* **Higher Secondary Education 2007**

Board of Higher Secondary Examination, Kerala with 71% aggregate

**Employment Recital**

**Total Work Experience – 2 years and 8 months**

**Area of Expertise –** Medical Surgical and Emergency Ward

**Hospitals –** Huda Trust Hospital, Kerala, India – 1 year and 10 months

 Artemis Health Institute, Gurgaon, India – 10 months

**Job Responsibilities**

* Observed upwards of 5 patients per shift, charted and reported changes in patients’ conditions such as adverse reactions to medication or treatment
* Administered prescribed medications, started intravenous fluids, and documented patients’ charts by recording food and fluid intake and output
* Answered patients’ calls and determined how to assist them, as well provided family support
* Measured and recorded patients’ vital signs, such as height, weight, temperature, blood pressure, pulse and respiration
* Provided basic patient care and treatments, such as dressed wounds, treated bedsores, gave enemas, douches and performed catheterizations
* Demonstrated ability in managing critical situations and making care based decisions
* Supervision of patient care assistants
* Integral member of a health care team charged with assessing patient needs, planning or modifying care and implementing interventions

**Accreditations and Licenses**

* AAPC certified ICD-10 Coder (
* Registered Nurse (
* Registered Midwife (
* Registered Public Health Nurse (

**Trainings and Workshops Attended**

* Successfully participated in the “Intensified Pulse Polio Immunization Programme” by the District Medical and Health Office, Hyderabad held on 23rd January 2011 and 27th February 2011
* Successfully participated in the National Conference on “Simulation in Nursing Education” by University of Hyderabad in collaboration with University of Arkansas for Medical Sciences held from 17th to 18th September 2011

**Personal Information**

Date of Birth : 29/05/1989

Gender : Female

Nationality : Indian

Marital Status : Married

Visa Status : Residence Visa (under sponsorship of husband)

Languages known : English, Hindi, Malayalam, Telugu, Tamil

Joining Date : Available to join immediately

**Declaration**

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

***References shall be provided upon request***