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| **Liisi**  [**Liisi.333737@2freemail.com**](mailto:Liisi.333737@2freemail.com)    **academic qualifications** | |
| **W** | **Anglia Ruskin University (UK)**  BA Human Psychology and HRM, 2015 – to date  **University of Derby (UK)**  Awarded Certificate of Higher Education in Psychology, 2012  **The International TEFL Corporation**  Awarded TITC English for Young Learners Certification, 2009  **International TEFL Teacher Training**  Awarded ITTT TEFL Certification, 2008  **Pennfoster Career School (US)**  Awarded Career Diploma in Teacher Aide, 2007  **Saaremaa Co-ed Gymnasium, Estonia**  Subjects: English, History, Social –Science, Maths, 1992-2003 **WORK EXPERIENCE** **2016 – to date**  BIBA (Beijing International Bilingual Academy)  **Early years English educator (age 4**)  Responsibilities:   * observing, assessing and recording each child's progress * attending in-service training * lesson planning and delivering – covering a range of subjects and required skill development * cooperating and communicating lessons with Chinese teaching staff * communicating with parents, participating in parent teacher conferences * developing and producing visual aids and teaching resources   **2015**  Shanghai United International School  **Substitute teacher**  **2008 -2013**  Xiehe Education Group, Shanghai, China (American curriculum)  **English homeroom teacher (ages 2-4)**  Responsibilities:   * lesson planning – covering a range of subjects and required skill development * delivering lessons to class, creating nurturing and safe environment * cooperating and communicating lessons with Chinese teaching staff * developing social, emotional, physical skills in children * communicating with parents, participating in parent teacher conferences   **2008 May - June**  Jinhui Bilingual Kindergarten  **English homeroom teacher (starting new bilingual toddler class)**  Responsibilities:   * providing pastoral care and support to children and providing them with a secure environment to learn * developing and producing visual aids and teaching resources * supporting the development of children's basic skills, including physical coordination, speech and communication   **2007 – 2008**  Shanghai United International School  **Substitute teacher, ESL**  **2006 Feb. - June**  **Ida - Niidu kindergarten, Estonia**  working with kids in the age group of 3 to 6 years  **PROFESSIONAL DEVELOPMENT**    **2008/ 2011**  **SSRW –** Sing, Spell, Read and Write  **WORKSHOPS**  **2015**  Lamaze International Workshop  (Breastfeeding Professional Support)  **KEY SKILLS**   * Flexible and adjustable to meet the requirements of the children and program * Skilled in working with persons and children from diverse cultural backgrounds * Good attention to detail * Excellent Supervisory skills * Capacity to learn quickly * Ability to work independently, as well as being able to work in a team   **COMPUTER SKILLS**  Confident in using computers and projector, familiar with the following softwares: MS Word, PowerPoint, MS Excel. Can use Internet effectively and have good knowledge of search engines  **LANGUAGES** |
|  | * Estonian –fluent in speaking and writing * English – fluent in speaking and writing * Chinese - beginner * Hindi – beginner |
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