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| **Liisi****Liisi.333737@2freemail.com**  **academic qualifications** |
| **W** |  **Anglia Ruskin University (UK)**BA Human Psychology and HRM, 2015 – to date**University of Derby (UK)**Awarded Certificate of Higher Education in Psychology, 2012**The International TEFL Corporation**Awarded TITC English for Young Learners Certification, 2009**International TEFL Teacher Training**Awarded ITTT TEFL Certification, 2008**Pennfoster Career School (US)**Awarded Career Diploma in Teacher Aide, 2007**Saaremaa Co-ed Gymnasium, Estonia**Subjects: English, History, Social –Science, Maths, 1992-2003**WORK EXPERIENCE****2016 – to date**BIBA (Beijing International Bilingual Academy) **Early years English educator (age 4**)Responsibilities:* observing, assessing and recording each child's progress
* attending in-service training
* lesson planning and delivering – covering a range of subjects and required skill development
* cooperating and communicating lessons with Chinese teaching staff
* communicating with parents, participating in parent teacher conferences
* developing and producing visual aids and teaching resources

**2015**Shanghai United International School**Substitute teacher****2008 -2013**Xiehe Education Group, Shanghai, China (American curriculum)**English homeroom teacher (ages 2-4)**Responsibilities:* lesson planning – covering a range of subjects and required skill development
* delivering lessons to class, creating nurturing and safe environment
* cooperating and communicating lessons with Chinese teaching staff
* developing social, emotional, physical skills in children
* communicating with parents, participating in parent teacher conferences

**2008 May - June**Jinhui Bilingual Kindergarten**English homeroom teacher (starting new bilingual toddler class)**Responsibilities: * providing pastoral care and support to children and providing them with a secure environment to learn
* developing and producing visual aids and teaching resources
* supporting the development of children's basic skills, including physical coordination, speech and communication

**2007 – 2008**Shanghai United International School**Substitute teacher, ESL****2006 Feb. - June****Ida - Niidu kindergarten, Estonia**working with kids in the age group of 3 to 6 years**PROFESSIONAL DEVELOPMENT****2008/ 2011****SSRW –** Sing, Spell, Read and Write**WORKSHOPS****2015** Lamaze International Workshop (Breastfeeding Professional Support)**KEY SKILLS*** Flexible and adjustable to meet the requirements of the children and program
* Skilled in working with persons and children from diverse cultural backgrounds
* Good attention to detail
* Excellent Supervisory skills
* Capacity to learn quickly
* Ability to work independently, as well as being able to work in a team

**COMPUTER SKILLS**Confident in using computers and projector, familiar with the following softwares: MS Word, PowerPoint, MS Excel. Can use Internet effectively and have good knowledge of search engines**LANGUAGES** |
|  | * Estonian –fluent in speaking and writing
* English – fluent in speaking and writing
* Chinese - beginner
* Hindi – beginner

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