 CURRICULAM VITAE

BHASID

[BHASID.333830@2freemail.com](mailto:BHASID.333830@2freemail.com)

**Career summary:**

**I have professional experience of total 8 years as accountant. In that I was in Qatar for 1.6 years. Had experience in financial reporting, consolidation and a MIS agent throughout my career.**

# Jan 2015 – July 2016 ( 1 .6 Years)

# Grand Mart Group of Companies (Qatar)

# Designation : Accountant

# Duties and Responsibilities

# Prepared MIS reports in Head office

# Finalized accounts of Mini Hypermarket and Department store

# Cash handling and balance maintenance

# Book keeping and reconciliations

# 2009 Dec-2014 Dec (5 years)

**Malabar Gold Private Limited (Corporate Office)**

Designation : Senior Accountant

Job profile : Was reporting to Finance Manager .

Duties and Responsibilities

* In Corporate office I worked as member of group banking as the group had more than 30 Cash Credit accounts..
* I had prepared Bank CC renewal applications and other documents as bank requires,
* Prepared CMA, Provisional and Projected financial statements
* I had been a part of internal audit. Carried out Stock Audit, Verification of Ledgers in software, Preparation of stock valuation etc.
* VAT calculations and online payment, Bank Reconciliation, Payroll Calculation, Financial Balancing, Calculation and payment of TDS, Debtors and Creditors Ageing.

# 2008 Sept to 2009 Oct

**Navarathna Jewellers, Chavakkad, Thrissur**

Designation : Accountant (1 year )

**4) Sept 2004 - Aug 2005**

**Mekkattukulam Traders, Kunnamkulam, Thrissur**

Designation : Junior Accountant. (1 year )

**Professional strengths**

Capability to study different soft wares.

Presence of mind in face of pressure, Team work,

Problem solving ability, Decision making skills, Optimistic &

Emotional stability.

**Educational Qualification**

**Post graduation : Master of commerce, University of Calicut – 2007**

Graduation :Bachelor of Commerce, University of Calicut. – 2004

Matriculation : S.S.L.C., Kerala. - 1999

HSE : HSE Kerala(2001)

Technical :Certified Professional Accountant, Institute of Professional Accountants – 2008 (86 %)

(An ISO certified institute).

## Soft Ware Skill

|  |  |
| --- | --- |
| **Accounts Applications** | Tally ,  Quick books,  Excel,  word,  MS Navition |

**Declaration**

All the above information furnished about me is true and I assure that I shall produce all original testimonials on demand.

Yours faithfully

Place : Dubai

Date : March 2017