 CURRICULAM VITAE

BHASID

BHASID.333830@2freemail.com

**Career summary:**

 **I have professional experience of total 8 years as accountant. In that I was in Qatar for 1.6 years. Had experience in financial reporting, consolidation and a MIS agent throughout my career.**

# Jan 2015 – July 2016 ( 1 .6 Years)

# Grand Mart Group of Companies (Qatar)

# Designation : Accountant

#  Duties and Responsibilities

# Prepared MIS reports in Head office

# Finalized accounts of Mini Hypermarket and Department store

# Cash handling and balance maintenance

# Book keeping and reconciliations

# 2009 Dec-2014 Dec (5 years)

**Malabar Gold Private Limited (Corporate Office)**

Designation : Senior Accountant

Job profile : Was reporting to Finance Manager .

 Duties and Responsibilities

* In Corporate office I worked as member of group banking as the group had more than 30 Cash Credit accounts..
* I had prepared Bank CC renewal applications and other documents as bank requires,
* Prepared CMA, Provisional and Projected financial statements
* I had been a part of internal audit. Carried out Stock Audit, Verification of Ledgers in software, Preparation of stock valuation etc.
* VAT calculations and online payment, Bank Reconciliation, Payroll Calculation, Financial Balancing, Calculation and payment of TDS, Debtors and Creditors Ageing.

# 2008 Sept to 2009 Oct

**Navarathna Jewellers, Chavakkad, Thrissur**

Designation : Accountant (1 year )

 **4) Sept 2004 - Aug 2005**

**Mekkattukulam Traders, Kunnamkulam, Thrissur**

 Designation : Junior Accountant. (1 year )

**Professional strengths**

Capability to study different soft wares.

 Presence of mind in face of pressure, Team work,

 Problem solving ability, Decision making skills, Optimistic &

 Emotional stability.

**Educational Qualification**

 **Post graduation : Master of commerce, University of Calicut – 2007**

Graduation :Bachelor of Commerce, University of Calicut. – 2004

Matriculation : S.S.L.C., Kerala. - 1999

HSE : HSE Kerala(2001)

Technical :Certified Professional Accountant, Institute of Professional Accountants – 2008 (86 %)

 (An ISO certified institute).

## Soft Ware Skill

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| **Accounts Applications** | Tally , Quick books,Excel, word, MS Navition |

**Declaration**

 All the above information furnished about me is true and I assure that I shall produce all original testimonials on demand.

Yours faithfully

Place : Dubai

Date : March 2017