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**NEHA**

**E-mail:** **NEHA.333978@2freemail.com**

**CAREER OBJECTIVE**

Be a part of a team and develop skill & experience within organization. I can play my role responsibly and enhance my teaching skills & knowledge which ultimately leads to a major contribution to organization success.

**PERSONAL SUMMERY**

A positively motivated, energetic team player who has a strong desire to grow a career in the field of early childhood education. I will always ensure that each child gets as much individual attention as possible, and is committed to raising standards and maximizing children progress. I have a long track record of delivering high quality care and learning opportunities to children aged 5 and above, and am more than willing to assume ultimate responsibility in development of children under her care.

Right now, I am looking to join esteemed school with good facilities, and which believes in nurturing talent and supporting the staff to learn and improve every step of the way.

**CAREER CONTOUR**

**PRESCHOOL TEACHER- JANUARY 2013-PRESENT**

**AT LITTLE WONDERS, INTERNATIONAL SCHOOL, NASHIK**

**DUTIES:**

* Planning activities based on child’s interest.
* Teaching children through structured play.
* Developing child’s curiosity and knowledge.
* Tidying up the classroom at the end of the lesson.
* Motivating and stimulating child’s learning abilities.
* Building relationship with parents.
* Updating the bulletin boards.
* Pre-paring and arranging pre-class materials.
* Participating in school events.

**KEY SKILLS AND COMPETENCIES**

**Teaching-**

* Building relationship with small groups of children.
* Keeping up to date with change in the curriculum and developments in best practice.
* Having patience and self control when dealing with young children
* Good planning and preparation skills.

**Personal-**

* Ability to relate positively to children and adults.
* Excellent organizational skills.
* Greatly enjoy working with children.
* Able to quickly fit into an established school and work as part of an existing team.

**AREAS OF EXPERTIES**

* Creative
* Computer savvy
* Classroom Management
* Multitasking

**EDUCATONAL AND CREDENTIAL**

* **2016-17 Persuade for Masters of Arts(English) Part-1**
* **2015 Bachelor in Arts with 61.92%**
* **2012 Diploma in Teaching education(D.Ed.) with 82.90%**
* **2010 Diploma in Early Childhood Education(ECE) with 82.00%**
* **2010 HSC Maharashtra Board with 74.67%**
* **2008 SSC Maharashtra Board with 70.46%**

**PERSONAL DOSSIER**

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| **Date of Birth** | 05 July 1993 |
| **Marital Status** | Unmarried |
| **Languages Known** | English, Hindi, Urdu |
| **Country** | India |

**DECLARATION**

I hereby declare that the above information is true to my belief and knowledge. References will be furnished on request.