# Personal Data

Date of birth: 20th Jan 1987

Marital status: Married

Nationality: Jordanian

**Valid Driving License**

# Objective

 Looking for a challenging career opportunity that meets my eagerness and strong

potentials to work. Have the will to improve my personal and professional skills and

Contribute to the company.

# Education

**University of Jordan- B.A English Applied Sep 2006 - 2010**

* It allows the study of advanced English language alongside theoretical linguistics
* Analyze literary characteristics of written works from a variety of eras of the English language.
* Write with clarity and persuasive ability on literary works and other topics.
* Research literary works and criticism of these works, utilizing the full range of academic library resources.

**The National Orthodox School/Secondary Education 2005**

Information Technology stream (IT)

# Personal Skills

* Able to learn new materials quickly and good with multistep instructions
* Excellent communication and leadership skills
* Work very closely as a team with motivation and innovation.
* Work under pressure.
* Highly motivated to achieve set goals and well organized.

# Computer Skills

* Excellent user of MS windows (all Versions) & MS Office
* Professional in browsing the internet

# Work Experience

**KG English Teacher. (August.2014 – Present)**

*Jordanian International Schools. Amman Jordan.*

## Marketing & Operation Officer at e-Points 2011-2014

## Marketing Officer at e-Points 2011

## Merchandiser & Cashier in Abdoun mall (Boutique Royale) 2005-2008

* Organized merchandise
* Assisted customers if they were looking for specific item
* Kept track of shipping information
* Worked cash register

## Sales Manager in (Via Condotti Boutique) 2008

* Ensured customers were content with their purchase and service

## Merchandiser & Sales in (Designer Outlet) 2009

# Volunteer Experience

## SOS Children's Village Association-Jordan Sept 2009 - Nov. 2009

## International Youth Foundation of Jordan-USAID- Administrative Assistant Trainee Oct.-Dec.2010

## Aim of campaign to reintegrate troubled youth into society

## Organized registration for youth rehabilitation activities

## Communicated with Community Based Organizations (CBO’s) on monthly progress

# Courses

*The professional consultants (Nov.2014 – Present)*

**Conversation :** present

* **Workshops to improve my teaching skills of dealing with different mentalities of students**
* **Soft skills and presentation skills**
* **Methods of teaching**

**Ketab-dars: software program on interactive board**

**CERTIFICATE : Educational corners (Planning, implementation and management)** (14-hours)

# Languages

**Arabic**: Mother-tongue

**English**: Very Good (listening, reading writing)

**French**: Fair

**German**: Fair