Hi

Good Day to You!!!!!

I am MBA ( Finance ) having 1.5 years of experience in Dubai & 4 years’ experience in Pakistan in Accounting / Finance Departments with different reputed Firms ( Trading ,Manufacturing & Charted Accountant Firm ). I can manage all types of Accounts & can work independently in Accounts & Finance Departments.

Preparing financial statements (Balance sheet ,P&L, , Cash flow Statement.),General Ledger Accounting ,MIS Reports, Budgeting , Inventory Management, Payroll (WPS), Accounts Payable and Accounts Receivable, Bank Reconciliation ,Internal audit , Book keeping , Petty cash & other day to day accounting routine till finalization of accounts .

Well versed with International Financial Reporting, GAAP, International Accounting Standards, ERP systems, QuickBooks, Tally ERP 9, Advance Excel, MS Excel, Word, PowerPoint & Outlook etc.

I am on visit visa in UAE .It will expire on 21-February-2017.

Humble Regards,

**Hafiz**

**Hafiz.334149@2freemail.com**