**urriculum**

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**itae**

**Muhammad**

**Muhammad.334530@2freemail.com**

**Career Objective:**

To obtain a challenging position in a reputed organization that rewards my endeavor in Accounting / Finance and Marketing. There were opportunities are available to prove my mettle and where my leadership strategic planning and business skill with experience could be fully utilized to the optimum advantage for personal economic growth and profitability of the organization. Where I can explore new experience in addition to long-term career opportunities.

**Professional**

**Summary:**

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| * **2** year of experience in Sales and Marketing field with practical experience on a range, NIB Consumer Banking and UBL Consumer Banking to demonstrate in front of National & Multinational Organizations. Have designed, coordinate & configured various projects for achieving Sales Targets. Have organized training others National & Multinational Organization for the Sales Teams to achieve Sales Target.
* Have been engaged in Planning and Delivery of the Projects from its basic configuration to its detailed working methodology in the field.
* Designed & implemented marketing strategy and plans by applying logical selling skills and technique. Have an experience of handling feed back and control system of people and sub-ordinates.
* Sound experience in Sales & Marketing planning and management of various projects by making full utilization of the existing communication infrastructure provided by the organization
* Attended several Seminars on Personal Sales & Direct Marketing.
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**Professional**

**Qualification:**

* Secondary School Certificate **(Science Group)** with **“A”** Grade from, Board of Secondary Education Karachi.
* Higher Secondary Certificate **(Science)** with **“C”** Grade from, Board of Intermediate Education Karachi.
* B.A with ”2nd Division” From Shah Abdul Latif University Khairpur Sindh.
* Appeared **(ACCA)** from, “**SKANZ SCHOOL OF ACCONTANCY**”

**Skills:**

**Language:**  Basic, Urdu,Spoken English,Sindhi.

* **Operating System:** Microsoft Windows 98, Microsoft Windows 2000, Microsoft Windows XP as tool for the engendering of Internet surfing,Microsoft Office.
* Excellent oral and written skills to communicate effectively with diverse work force and customer and also with the management.

**Working**

**Experience:**

**Relationship Officer, NIB Banking (HRS).**

**Feb, 2005 to Jun, 2006 Sales Department.**

* **The job comprise of the following core functions:**
* Give the maximum knowledge to customer for the products.
* Providing support to internal sales in parties’ reconciliation.
* To arrange a participate in a difference campaigns.
* Administrator the junior marketing staff especially in parties / client correspondence. (Reporting Sales Manager).
* Managing & providing support to sales department for recoveries.
* To visit as the Managerial, Official with our team to different National & Multinational larges companies.
* Mange the train of around 12 to 18 people.
* Controlling complete computerized sales record of client or parties.

**Working**

**Experience:**

## Branch Relationship Officer, UBL Consumer Banking Limited.

## July, 2006 to Feb, 2007. Consumer Assets Division. (Car4u)

* **The job comprise of the following core functions:**
* To visit the customer on the request.
* Motivate all the staff as a team leader.
* To arrange participate in a different movement Muslim Commercial Bank Branches or authorized showrooms, Toyota, Honda, Suzuki, and Hyundai Showroom of our companies.
* To arrange and participate in different campaigns.
* Launches profit based scheme for the authorized motors or local dealer motors.
* To visit the different local and largest companies.
* To leads the 20 to 25 people for Auto Finance.
* Controlling the local and domestic sales team of Karachi.
* The dealing with advertising agencies / media channel & newspaper reference to company product publicity and advertisement on Pak-Libya consumer banking.
* Controlling our all-citywide sales.

**Working**

**Experience:**

* Worked as an **Accounts Manager** in **Urgent Courier Services** **Lahore.(Nov,2007-Dec,2008)**

**Further**

**Skills:**

* Integrate knowledge and marketing, Production & Management in the study of real-world business problems.
* Understands the nature of diversity in the workplace & the role of the manager in managing diversity.

**Personal**

**Interests:**

* **Hobbies:** Study for **Holy Quraan** , Computer Games, Riding, Swimming & Study for Prospectus of International Business Management College & Universities etc.
* **Activities:** New Website searching related to Business Management, Marketing & all over National or Multinational Organization Contact Data.

**Personal**

**Information:**

**Date of Birth :** August, 04th 1988

 **Place of Birth :** Karachi

**Nationality :** Pakistani

**Religion :** Islam

**Marital Status :** Single

**omicile :** Karachi (Sindh)

**PRC** **:** Karachi (Sindh)

**Height :** 5’-7”

**Weight :** 65kg

**Attribute :** I pass Strong Leadership skills, able to work under pressure to meet deadlines and achieve target date. But never missed a deadline with ensuring the quality of work. For this reason, I was always evaluated very highly by my senior.

**Reference:**

* Will be made available if desired and needed.