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**Manju**

**Manju.334568@2freemail.com**

**Profile Snapshot**

* Qualified teacher with **five years** of varied instructional experience. **( 3 years of experience in UAE)**
* **Approved by MOE, UAE.**
* A caring teacher with proven ability to enhance students’ performance.
* Possess a positive teaching style with the willingness to work above and beyond the call of duty.

**Career Objectives**

* Looking for a position of teaching to use my strong passion for children’s development, together with skills and experience that will enable me to make a significant difference at your school.
* Build a long-term career as a secondary teacher with opportunities for career growth and to keep up with the cutting edge of the teaching technologies.
* Encourage creativity and higher-order thinking to increase performance of children.
* Obtain a teaching position to establish a supportive relationship with not only students but also their parents and fellow teachers, with the aim of promoting and reinforcing a student’s independence and self-esteem.

**Work Experience**

* **RECENT JOB DESCRIPTION ( SEPTEMBER 2013 TO APRIL 2016)**
* I have been working in GEMS WESTMINSTER SCHOOL, RAS AL KHAIMAH, UAE, from September 2013 to April 2016  **(National Curriculum for England).**
* I was entrusted with the position of Class Tutor of Grade 6.As a class tutor, I have been enacting a positive role model for students, always trying to be fair and consistent in maintaining higher standards of care in the teaching - learning process.
* As a teacher of Science in Primary as well as Secondary, I have been working as per the following policies of GEMS Teacher Standards, which set a clear baseline of expectations for the professional practice & conduct of Teachers.
* Ensure that the work given matches to the ability of the pupils.
* Coordinating Science based activities such as guiding students to make projects & models for the science fair, conducting special events like science skits, science songs, dance on themes related to science etc.
* Trained with GEMS Professional Development Team, to use a variety of teaching and learning styles that could engage pupils and encourage good behavior.
* Applying the GEMS Behavior Management Policy, to ensure that learning is based on discipline, rewards and sanctions.
* Recording incidents as appropriate, e.g. logbook, incident forms etc.…
* Communicating with parents on a regular basis and giving them feedbacks, once a week through emails or telephone.
* Encouraging most students to work independently & collaboratively & providing multiple approaches to learning by integrating problem solving & creative activities.
* Following a comprehensive tracking system of students’ progress over time and taking measures like remedial teaching to enable students to attain the expected levels in international benchmarking assessments.
* **PREVIOUS WORK EXPERIENCE**
* One Year experience in Bishop Moore Vidhyapith, Kayamkulam, India - ICSE-ISC Syllabus, teaching Biology from grades 6 to 12 (June 2010- March 2011).
* Two years teaching experience in St.John’s School, Kayamkulam, India - ICSE-ISC Syllabus, teaching Biology from grades 6 to 12 (May 2007 – June 2009).
* **SKILLS ATTAINED DURING MY CAREER**
* Self-motivation, initiative with a high level of energy.
* Verbal communication skills.
* Decision making, critical thinking, organizing and planning.
* Patience & Tolerance.
* Flexible to different situations.

**Academic Details**

* **B.Ed (Natural Science, 2007)**

Kerala University College of Teacher Education.

**78.6% (First Class)**

* **M. Sc. Marine Biology (2006)**

(Recognized by the Kerala University as **equivalent to M.Sc Zoology** asper Order No.Acc.3/2150/88 dated 7.7.1988)

Cochin University of Science and Technology.

**8.17 GPA** **(First Class with Distinction)**

* **B.Sc Zoology (2004)**

Kerala University

**90.6%** **(First Class with Distinction)**

* **Indian School Certificate Examination. (ISC, 2001)**

Council for the Indian School Certificate Examinations, New Delhi

**74% (First class)**

* **Indian Council Of Secondary Education** (**ICSE, 1999**)

Council for the Indian School Certificate Examinations, New Delhi

**79% (First class)**

**Training Attended**

Undergone training on Pediatric First Aid CPR AED Program, conducted by American Heart Association at Mediclinic Welcare Hospital, Dubai.