Benjamin

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# OBJECTIVE:

To gain more insights of the present trend of modern Architecture, develop more advance knowledge and meeting people with different nationalties.

# EDUCATION:

## BS Architecture Class of 1980 at Feati university

* Major: Design and Building Construction
* Minor: Project Site Management

## Bs civil engineering (4th Year) undergraduate at Feati university

* Major: Building Construction
* Minor: Project Site Management

# SEMINARS ATTENDED:

# Construction Management at Executive Development Academy in Manila

# Major: Building Construction

# Minor: Project Site Management

# Total Quality Control at Ateneo Graduate School in Manila

# Major: Project Management

# Minor: Project Planning

# SKILLS AND ABILITIES:

## Management

* For over ten (+10) years performing site project management for High End housing units under Two (2) prestigious developers in Malaysia, various hospital projects in Malaysia, Saudi Arabia and Islamic State of Pakistan at AJK (Azzad Jammu Kasmir).

**DESIGN AND DEVELOPMENT:**

* For over Ten (+10) years in the design and development of various high-end projects, namely:
1. A 400-bedded General Hospital in Dammam, Saudi Arabia under the Ministry of Health.
2. Private banking institutions under Arab National Bank (2) in Saudi Arabia which include full time assignment for project site management
3. A prestigious Border Post project under Royal Saudi Ministry of Interior including full time project site management
4. Housing development projects in Malaysia, Saudi Arabia and Pakistan which include Interior Fit-Out works site management

**PROFICIENCY:**

* Knowledge in using Autocad draughting tools (2D)
* Knowledge in Microsoft Windows Programmes (MS Word, Excel, Powerpoint)
* Knowledge in using MS Project, Primavera work schedule programme
* Knowledge in Project Management tools and Technique
* Proficiency in using Microstation and Scanning

# EXPERIENCE:

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| Sr. Architect | Private Practice | Oct. 2016 –Present |

# Projects:

A 3-Story Residential located at Valenzuela City, Metro Manila Philippines

Owner:

Mr. and Mrs. Gregorio Maglalang

Duties and Responsibilities:

Preparation of preliminary drawings for presentation for approval.

Preparation of approved drawings for submission to authority for building permit and bank appraisals

Preparation of Bill of Quantity, Project briefs and Specifications

Assistance provided to client in terms of bank appraisal breakdowns for payment utilization scheme

Preparation of Work Schedule including manpower and equipment utilization (contractor’s guidance)

Project monitoring and advice owner for material procurement, material selections

Assist in resolving any issues raised by contractors (e.g. requirements for time extensions, variations order, etc); make recommendations to Client as appropriate
Preparation for commissioning works and handing over e.g. building occupancy work assistance.

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| Technical Development Head- Senior Architect | Lagman-Garcia Incorporated Bacoor, Province of Cavite | 05 May2016-24 Sept 2016 (Project Basis) |

Projects:

1. Proposed Subdivision Development and Planning (mixed housing and commercial units)

Location: Tagaytay Highlands, Province of Batangas Philippines

1. Various residential units (from single to three storey commercial and residential)

Location: Bacoor City, Province of Cavite

Duties and Responsibility:

Participated in the preparation for field study plan with respect to subdivision planning and development e.g. inclusive of residential areas, commercial areas such as multi-purpose hall, mini-Markets and recreational centers as required.

Participated in the preparation of costing and presentation work prior to approval

Coordination work for client’s requirement

Prepare Bill of Quantity and contracts including construction specification

Assist and advice client re material requirement for Interior Fit-Out works e.g. design

Assit client re bank loans and procedural matter for payment mode

Prepare work schedule and meeting with contractor re project take off and durations

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| Sr. Site Architect | Golden Llc Abu Dhabi, UAE | Dec. 2015 – March 2016 |

Projects Undertaken:

Residential Villas (Interior Fit-out works) High-End residences

Al Bateen International Airport Control Room Project (Interior Fit-Out and renovation works)

Duties and Responsibility:

Monitoring of works for all -going projects and provide assessment and remedial requirements and to provide recommendation for outright implementation.

Assist in the preparations of material samples for approvals including purchasing e.g. scheduling of deliveries

Coordinate with various MEP services that affects Interior fit out works (provide coordinated plans for all services)

Coordinate with contractor’s site engineers and contractor re services affected as progress on site (prepare programmes)

Prepare and assign task to site engineers e.g. labour and manpower, material transport allocations (as referred to project schedule task)

Chair weekly meeting and coordination works, prepare progress reports for clients and stake holders

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| Sr. Architect | Perunding Alam Bina Sdn BhdKuala Lumpur, Malaysia | July 2015 – September 2015 |

Project Undertaken:

A 150 Bedded Arunamari Hospital located in Klang, Malaysia (Privately owned by Indian government

With Malaysian government participation) – commissioning stage

Duties and Responsibility:

Special Project works:

150-Bedded Arunamari Specialist Hospital, Klang, Selangor Malaysia

Duties and Responsibility:

* Prepare As-Built Medical plans for outstanding list in relation to CCC e.g. medical equipment installation, finishing works
* Prepare and review snag-defect list and overall balance of work by main builders
* Review coordination of various services such as M&E, Fire Alarm system, BAS and interior works to determine list of outstanding works
* Weekly coordination meeting
* Monitor current progress of work and authority requirements for submission-approvals
* Monitor system pre-commissioning and “As-Built drawings and cataloging submission
* Monthly report progress review for clients submission

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| Sr. Architect-Project Manager | Almaz Architect Sdn BhdKuala Lumpur, Malaysia | January 2013 – July 2015 |

Projects Undertaken and Completed:

118 units Housing Projects [Semi-D], under Symphony Life Sdn Bhd

122 units Housing Projects {semi-D], under Tabung Haji Properties

Faculty of Education for UM [University Malaya]

Dental Faculty Building under UIA (University Islamic Malaya)

Duties and Responsibilities (Design Development):

* Participation and assist in the Design for the mass high-housing projects involvement.
* Participation in providing advice in regards to Master planning and layout based on the acquired land from client
* Provide detailed design to cad operators and review completed drawing documents

• Assist in the preparation of Bill of Quantity on the completed package in preparation

 for Tender and authority submission and approvals.

* Prepare technical specification for construction and marketing brochure requirements.
* Prepare work schedule.
* Weekly coordination meetings and monthly reporting works.

Duties and Responsibilities (Project Site Management):

* Prepare planning and projection of internal work schedule in line with site/contract schedule with proper presentation skills to the operations team.

• Managing work schedule with main contractor, subcontractors and direct supervisors.

• Manage and lead project team to the direction of targeted plan.

* Implementing Qlassic and CONQUAS standard of works
* Submission of documents for authority requirements e.g. Building approval and CCC
* Provide integral snag listing work and report compilation
* Monitor project progress and ensure weekly reporting is non-compliance is properly documented i.e. delays
* Close in monitor Interior fit-out works and compliances for owners satisfaction
* Lead and hold project meeting with project teams fortnightly meetings; assist client in providing forecast of growth and expectations i.e. reference to contractor’s work progress schedule

Project Documentation Task:

* Understand contract documents and feedback queries to internal contract/sales department.
* Identify and alert to contract/sales department any differences or variations in contract terms between contract documents and construction drawings.
* Identify important milestones, requirements, claim’s cut off dates and liabilities from the contract.
* Submission of monthly progress claim and variation orders.
* Ensure proper instruction documentation for variation orders and quotations are done, recorded and file.
* Monitoring the monthly project certifications and variations of the project.
* Documentation of testing & commissioning, as‐built, O&M and maintenance schedule.

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| Sr. Architect-Project Manager | Mediconsult Planning and Consulting Services Sdn BhdKuala Lumpur, Malaysia | November 2007 – July 2013 |

Projects Undertaken and Completed:

Faculty of Medicine and Hospital Building for UiTM-Selayang

Faculty of Dental and Medicine Building for UiA-Kuantan

Faculty of Medicine and Hospital for UNIMAS-Kutching, Sarawak

250-bedded Hospital Projects (divided into 3-district) in AJK-Pakistan

Duties and Responsibilities:

* Conduct regular job site inspections
* Conduct quality and safety audit
* Identify and highlight possible risk on site
* Chair site progress and related meetings
* Planning and projection of internal work schedule in line with site/contract schedule with proper presentation skills to the operations team.
* Planning and projection of resources necessary for the project requirements.
* Managing work schedule with main contractor, subcontractors and direct supervisors.
* Manage and lead project team to the direction of targeted plan.
* Provide monthly report and presentation to stake holders
* Provide forecasting reports in terms of financial and quarterly expectations of budget
* Close in monitoring of all technical services including interior fit out works e.g. medical equipment layouts
* Preparations of As-built documents e.g. M&E, commissioning formats and procedure
* Maintaining QA/QC standard of practices in particular, Ministry of Health guidelines and other safety and health services

Hospital Project Design Proposal participations:

Proposed Projects:

* Proposed IIUM-International Islamic University Medical Campus Buildings, Malaysia
* Proposed Women and Child Hospital, Malaysia
* Proposed NUST-Islamabad 520 Bedded Hospital

The responsibility:

* Participation in architectural design parameters and medical research studies

• Participation in developing design concepts and design criteria

• Preparing reports, area calculations, and detailed preliminary drawings

• Presentation to clients

• Participation in Medical Planning, interior & space planning for equipment and tools

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| Sr. Architect-Interim Design Manager | Lyon and AssocitesManila, Philippines | September – November 2007 |

Project Undertaken and responsibilities:

Villagio Residential & Commercial Complex (Tennessee, USA) & GFF-Fort Bliss Texas (USA) Out-source project [Special Project]

Duties and Responsibilities:

* Develop existing architectural design concept to suit requirements based on design brief
* Generating design solutions in the existing plans for modifications
* Coordinating the work of Design Team with respect to all aspect of various discipline

• Responsible for coordinating workload through the entire project development to

 Complete documents based on given time schedule.

• Coordinate and adjust the work effort with the team to ensure that the work is

 Completed within the parameters of the agreed work schedule

• Preparation of Interior concept Design and help established parameters on the given

 Design layout

* Review preliminary design product for architectural presentation to client
* Review Architectural finish product in preparation for authority submission and Tender report
* Assist in the preparation of Bill Of Quantity

Project Proposal undertaken:

Proposed Marina Resort and Beach Club, Yanbu Saudi Arabia

* Generate initial design concepts and design criteria based on client schematics and design briefs

• Site visit travel and photographing surrounding areas

• Prepare schematics and diagrammatic presentation to client

• Coordination with various intra-services

* Prepared presentation and proposed costing for the proposed project

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| Sr. Architect-Project Manager | East consulting and Engineering CentreRiyadh, Saudi Arabia | April 2000 – August 2007 |

Projects Undertaken and Completed:

400-Bed Dammam General Hospital

 BCC Arab National Bank (ANB)

 Arab National Bank (ANB-Super Branch)

 Al Tuwal Border Post Project under Ministry of Interior (As Asst. Project Manager)

Duties and Responsibilities (Project Manager):

* Review contractor submission of work program to ensure it complies with the tender requirements on the material and shop drawing submission e.g. original specifications.
* Work closely with Main Contractor in monitoring project budget, material submission

 And labor work force scheduling, execution work programs.

* Prepare medical equipment proposals for inter-actions
* Team lead in coordination works with various services i.e. mechanical and Air-con layout
* Prepare submission report for client, and building authority submission
* Prepare tender drawings and reports
* Prepare schematic layout and design concept studies
* Preparation of design concept proposal for presentation
* Prepare loaded drawing plans and 4-wall drawings
* Prepare details and medical interior layout plans
* Prepare medical equipment proposals for inter-actions
* Team lead in coordination works with various services i.e. mechanical and Aircon layout
* Prepare submission report for client, proponent and building authority
* Prepare tender drawings and reports

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| Sr. Architect-Project Manager | SIma Malak and AssociatesRiyadh, Saudi Arabia | July 1999 – April 2000 |

Projects Undertaken and Completed:

Al Tobaishi Beach House: Jeddah, Saudi Arabia

 Spa and recreational Building: Riyadh, Saudi Arabia

 Princess Palace: Riyadh, Saudi Arabia

Project Responsibilities:

* Participated and assist in providing Design including Interior layout works.
* Lead Architect in preparing preliminary drawing for presentation to client
* Lead in preparation of Tender drawing upon approval of presented design.
* Lead in the drafting of construction drawings and assist in the Bill of Quantity

Preparation.

* Prepare technical specification for construction and marketing brochure requirements.
* Prepare work schedule.

Site Management:

* Monitor contractor’s submission of work program as planned.

• To ensure it complies with the tender requirements on the material and shop drawing

 Submission e.g. original specifications.

• Work closely with Main Contractor in monitoring project budget, material submission

 And labor work force scheduling, execution.

• To ensure timely submission of progress claim and variation.

• Monitor project progress and ensure documentation works e.g. progress report

* Monitor in compliance with QA/QC implementation and Interior Fit out works
* Lead and hold project meeting with project teams to brief project progress and their individual task.
* Documentation of testing & commissioning, as‐built, O&M and maintenance schedule.

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| Architect IV | DENR (under EU Programme)NCR, Phillipines | March 1999 – March 2000 |

Projects Undertaken and Completed:

Protected Area Housing complex at Iglit Baco, Occ. Mindoro

Protected Area Housing Complex at Mt. Pulag, Mountain Province

Protected Area Housing Complex at Coron Island, Palawan

Duties and Responsibilities:

* Prepare design concept for the NIPAP housing complex project
* Prepare presentation report including budgetary concept for International funding

 Which includes district participation where project is to be based.

* Prepare tender drawing including BOQ, work schedule target completion dates
* Participated in the pre-tender meeting and contractor analysis report in preparation

For bidding process

* Monitor compliance of work order e.g. material procurement and labor intensive

Programs

* Monitoring the monthly project certifications and variations of the project.
* Monitor quality assurance work compliance

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| M&E Coordinator-Resident Architect and Sr. Draughtsman | J&A Associates Sdn Bhd Kuala Lumpur, Malaysia | April 1996 – October 1998 |

Project Completed:

4-Star Hotel (Ancasa Hotel)

Duties and Responsibilities:

* Primary involvement in coordinating and monitoring all services such as M&E, Architectural and Interior fit out monitoring and hands-on services

• Provide assistance in doing on site sketches for above ceiling (M&E) services passing above

 Ceiling which reflect architectural ID works.

• Provide advice recommendation for site modification

• Monitor Interior design installation works

• Progress analysis and reporting based on contractor’s timeline work schedule

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| Cad Architect | ABV Rock Group Riyadh-Jeddah, Saudi Arabia | May 1993 – May 1996 |

Project Involvement:

Various housing and commercial buildings inside National Guard Public Buildings Project

Below ground data site analysis and convert input to Cad geological report

DUTIES and RESPONSIBILITIES:

* Providing detailed Cad design works for various tunnel infrastructure works
* Providing CAD detailed design for various building component under building construction
* Regular site visit and monitor activities of various work in progress assigned projects.
* Prepare evaluation and progress site monitoring reports and provide recommendations for changes occurring at site

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| Cad Designer on Microstation Software and Hardware | ARABSCAN Consulting Engineers Al Khobar, Saudi Arabia | July1990 – July 1992 |

Project Involvement:

Various Saudi Aramco Project at GHQ-Dhahran, Saudi Arabia

DUTIES and RESPONSIBILITIES:

Supervised vectorization (cad system) works for various Saudi Aramco hard copied files for archiving

* Proficiency in scanning works using micro-station base scanner for archiving Aramco digital files
* Other related works related to Architectural designing works includes:
1. Participated in the proposed Abu Dhabi complex housing projects (UAE)
2. Participated in the proposed Housing community for the National Guard Project,

 Dammam

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| Draftsman-Trainee on Japan Building Standard | Titan InternationalManila, Philippines | 1998 – July 1990 |

DUTIES and RESPONSIBILITIES:

On the job training for Japan standard of drafting practices

Overseas projects under Japanese Architectural firm doing drafting on housing projects

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| Sr. Architectural Draftsman | RADI Consulting Architects and Engineers Al Khobar, Saudi Arabia | March 1987 – January 1988 |

DUTIES and RESPONSIBILITIES:

* Drafting and design works for various housing projects for Saudi Aramco Housing
* Drafting and detailing works for Dental Facility extension project inside Saudi Aramco

 Complex

* Various drafting and detailed design works for Ras Tanura refinery complex project.
* Trouble shooting and on site job works

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| Sr. Structural Draftsman | FEAL IBS (Italia) Riyadh, Saudi Arabia | October 1984 – August 1986 |

Project Involvement:

GOSI Hospital Project, Riyadh KSA

DUTIES and RESPONSIBILITIES (GOSI Hospital Project):

* Responsible for the preparation of Bar Bending Schedule
* Responsible for the preparation of Structural layout floor for reinforced bar scheduling
* On site monitoring and troubleshooting works

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| Jr. Architect - Draftsman | DUMEZ (France)Riyadh, Saudi Arabia | October 1984 – August 1986 |

Project Involvement:

Public Buildings Project under National Guard-Riyadh HQ

DUTIES and RESPONSIBILITIES

* Primary responsible for the preparation detailed design of plans shop drawing for various building projects such as Mosques, Schools and housing projects under National Guard community area base.
* Primary responsible in generating detailed 4-wall drawings for each building project for constructions
* Prepare detailed architectural floor plans (A0), sections and elevations

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| Project Site Supervisor | Kenko Construction and Development CorporationManila, Philippines | March 1982 – April 1984 |

DUTIES and RESPONSIBILITIES:

• Prepare Design for low cost type housing projects.

* Provide assistance to Draftsman and review packages

• Prepare Bill of Quantity on the completed low cost type housing projects for Tender

 And authority submission and approvals.

* Prepare technical specification for construction and marketing requirements.
* Prepare work schedule e.g. manpower allocation related to.
* Participated in the Tender and review analysis of respective contractors prior to providing recommendation for award.
* Provide site monitoring of works, supplies (incoming-outgoing) and evaluations work
* Prepare clients visit at site and presentation of on-going and finish products.
* Weekly meeting coordination and monthly reporting works.

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| Draftsman-Trainee –Project Site Inspector | Environs Systems Group Inc.Manila, Philippines | January 1981 – January 1982 |

Project Involvement:

Recreational Sports Complex with complete Indoor Sports complex, Dormitories

DUTIES and RESPONSIBILITIES:

* Lead Draughtsman in preparing design and detailed works
* Lead coordinator for M&E Services
* Project site Monitoring and troubleshooting works