**TANIYA MAHAJAN – CV No 2009508**

Objective



Seeking a challenging position in the field of marketing and finance Organization.



To succeed in an environment of growth and excellence and earn an opportunity which will inculcate self-development and help me achieve personal as well as organisational goals.



To learn the practical application of financial tools and enhance my skills and capability in this domain.



Work experience



July 2016 — Jan 2017

Associate Sales Trainee

**Job responsibilities:**

1. Account opening for current and saving.
2. Health Insurance.
3. Sales.
4. Major field Finance and Marketing.

**Achievements:**

1. Four Saving Accounts opened in a single day.
2. Awarded as best CAT(Channel Acquisition Team) RO in Health Insurance.
3. Participation Certificate in Sultan Contest.
4. Justdial-Certificate of Appreciation and Completion for an outstanding performance in OJT and achieving Contract Targets and successfully completion of New Hire Training Program -2016.

Education



MBA July 2014 — June 2016

RAYAT-BAHARA UNIVERSITY, MOHALI.

**TRAINING AND PRACTICAL ACHIEVEMENTS:**

**Summer Training at PUNSUP sector 34-A Chandigarh**

Best Project during MBA was on AN EMPIRICAL STUDY OF SERVICE GAP B/W MAJOR TELECOM COMPANIES AND THIER CUSTOMERS OF PUNJAB GSM CIRCLE.



**ACHIEVEMENTS:**

Certificate of Merit-Secured 1st position in MBA for the 1st 2nd 3rd and 4th-semester examinations held during Dec 2015.



Secured 2nd position in Technical and Cultural Fest held in Nov 2015.



Appreciation Letter from the university in organizing Fresher's Party held on 11th Sept 2015.



B.Com Aug 2010 — June 2013

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POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

**ACHIEVEMENTS:**

Secured 2nd (Silver Medal) position in March Past on Annual Athletic Meet 2011.



RIE Certificate of Proficiency- appeared for the examination conducted under the RIE(Regional Institute of English) Certificate Course in Personal Development and scored C grade.



SENIOR SECONDARY (12th), CBSE Aug 2009 — March 2010

SHIVALIK PUBLIC SCHOOL, CHANDIGARH.

SECONDARY EXAM (10th), CBSE Aug 2007 — March 2008

SHIVALIK PUBLIC SCHOOL, MOHALI.

**ACHIEVEMENTS:**

Certificate of Honour- participated in the cultural program/March Past Parade held on 15th August 2006 atGovernment College- Mohali, on the occasion of Independence Day Celebration.



Certificate of NCC- participated in Combined Annual Training Camp of National Cadet Corps as a Cadet.



Certificate of Appreciaton- participated in Commerce Quiz.



Skills & Activities



**Extra-Curricular Activities &Achievements:**

Got a punctuality Certificate from Chandigarh administration at graduation level.



Participated and won prizes in quiz competitions at school and college.



Organized blood donation camp and events in university.



Core Member of Cultural Committee of the university of management studies.



Core Member of Corporate Relationship cell of Rayat-Bahra, Mohali campus.



Core Member of Alumni Network of Rayat Bahra, Mohali campus.



**Computer Skills & IT Proficiency:**

MS Office (Adept at PPT's and Excel) and MS POWERPOINT and MS WORD.



Tally course from NILET.



**Personal Information:**

Father's Name- Mr. SURINDER MAHAJAN



Nationality- Indian



Language known- Hindi, English, and Punjabi.



Interests



Cooking



Dancing



Travelling



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Declaration



I hereby declare that the above-mentioned information is corrected up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

TANIYA MAHAJAN

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| **TANIYA MAHAJAN – CV No 2009508**  To interview this candidate, please send your company name, vacancy, and salary offered details along with this or other CV Reference Numbers that you may have short listed from <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php>  addressing to HR Consultant on email: [cvcontacts@gulfjobseekers.com](mailto:cvcontacts@gulfjobseekers.com)  We will contact the candidate first to ensure their availability for your job  and send you the quotation for our HR Consulting Fees. |

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