HERMAN LAYOS CASTOR – CV No: 2011620

IT ENGINEER / TECHNICAL SUPPORT SPECIALIST

*College Degree Graduate: Bachelor of Science In Computer Science – BSCS*

Present Address : Al Brakah, Ruwais Abu Dhabi City, United Arab Emirates.

Nationality : Filipino; [ Age: 41; Marital Status : Married; Gender : Male ]

PERSONAL SUMMARY

20 years total experience gained from the field of Information Technology, academic, practical and theoretical consultancy fields. An enthusiastic team leader and member, yet a reliable independent professional who is eager to learn more and keen to create contribution to the organization’s success.

SKILLS

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|  | LAN &WAN Network Infra. Instn. |  | Window Server Management |  | C#, VB.NET, Java, ASPX Dev’t |
|  | CISCO & Brocade Config. & Sec. |  | Active Directory & Email Setup |  | SQL Database Management |
|  | Internet and Proxy Connectivity |  | Desktop, Laptop Repairs |  | Remote Access Mngt. & Support |
|  | PABX Maintenance & Update |  | Printer Repair, Parts & Instn. |  | AutoCAD, Graphics Design & Layout |
|  | Tele Com Data & Voice Repair |  | Audio Visual Conference Setup |  | Office Administration & Email Setup |
|  | CCTV, IPTV, IP Tech. Support |  | Office Application Installation |  | Ticket’s System Support Monitoring |
|  | Gate RFID,ACU,Reader Setup |  | Access Point Wifi Config. & Sec. |  | Electrical, Electronics & Welding |

CAREER HISTORY

**I.T. ENGINEER**

Brakah Nuclear Power Plant Project – Abu Dhabi City, U.A.E (1st Contract: Sept. 21, 2011 – Present (5 Years )

***Duties***

 Provide first level support and handle IT helpdesk duties and administration;

 Network Infrastructure Installation and Maintenance;

 Maintenance of TPS Room or Telecommunication Room;

 Department VLAN Setup and assignment security;

 CISCO and BROCADE Switches Configuration and Maintenance;

 Department AP (Access Point) and External Wi‐Fi Setup and Configuration;

 Prepare Desktop and Program Installation for Office Colleagues and Internet Café Recreation Facilities;

 Internet & Telephone maintenance for accommodation’s Clients ENEC, KEPCO, CICPA Military Camp & Sub‐cons;

 Site Bank Al‐Fhardan & UAE Exchange Internet and Network Maintenance;

 Program Installation and Repair of Desktop and Laptop for all employees;

 Data and Voice repair including maintenance and updates of PABX Data Telephone;

 Installation, Repair & Maintenance of CCTV and All Gate & Mess hall Access RFID devices;

 Prepare a correspondence communication letter for Clients, ISP, Sub‐con and Suppliers;

 Monitoring of I.T. materials supplies for usage and consumables inventory;

**I.T. ENGINEER**

HYUNDAI ENGINEERING & CONSTRUCTION

Shell GTL5 Project, Ras Laffan Industrial City – Qatar

March 01, 2009 to April 30, 2011

**Duties**

 Network Infrastructure Installation and Maintenance;

 Department AP (Access Point) and External Wi‐Fi Setup and Configuration;

 Internet & Telephone maintenance of accommodation’s Clients SHELL, TOYO, KBR, GJC and Sub‐contructor;

 Program Installation of Desktop and Laptop for all employees;

 Data and Voice repair including maintenance and updates of PABX Data Telephone;

 Prepare a correspondence communication letter for Clients, ISP, Sub‐con and Suppliers;

 Monitoring of I.T. materials supplies for usage and consumables inventory.

**ADMINISTRATIVE ASSISTANT – IV** (*As per Philippine Government Items Position*) TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY – TESDA

TESDA Central Office, East Service Road, South Super Highway, Taguig Metro Manila ‐ Philippines October 8, 2003 to December 10, 2009 with (5) Different Offices Assignment as Urgent Backup Needed **Appointed by General Director of TESDA :**

***Assigned at ICT Department (MISD) – TESDA October 2003 to Aug. 2004 ‐ 10 Months***

***IT TECHNICAL SUPPORT ENGINEER***

***Duties:***

 Network Infrastructure Installation and Maintenance;

 Data and Voice repair including maintenance and updates of PABX Data Telephone;

 Internet and Telephone maintenance and network enhancement;

 Laptop and Desktop Repair, Upgrades, Monitor and Power supply repair;

 Supervised System Application and deployment at TESDA Regional and Provincial Area;

***Assigned at Office of Director General (ODG) – TESDA Aug. 2004 to Dec. 2006 ‐ 2 Years & 7 months***

***IT TECHNICAL SUPPORT ENGINEER & GRAPHICS ARTIST/ANIMATOR***

***Duties:***

 Maintaining Network and IT equipment at the Office of the Director General;

 Trainer in computer related subject at TESDA Women’s Center for all Vocational Accredited Courses.

 Setup Audio Video Conferencing and Presentation, Graphics Design and Animation, and Video Editing;

 Editor of Power point slides show presentation and enhancement for all Directors before presented to ODG;

 Designed the 97 Slides Power Point Presentation of TESDA Program Campaign as “TESDA is Jobs is TESDA”;

 Prepares Correspondences and Documents Materials for the Provincial and Regional Directorate Conferences.

 Assist TESDA Regional and Provincial Directors for presentation for the Office of the General Director TESDA;

 Assist from Director General for Power Point Presentation to the Office of the President Philippines;

 In‐charge in preparation of High‐end IT equipment for the Directorate Conferencing Activities & Recording;

 Operate Power Point Presentation for ABS‐CBN, GMA TV Network Channel and other Business Establishment;

 In‐charge in National Certification / Certificate of Competency approval and signature;

***Assigned at Accounting Division (OCSA‐Accounting) ‐ TESDA December 2006 to Jan. 2008 – 1yr 1 mo. IT TECHNICAL SUPPORT ENGINEER & SYSTEM DEVELOPER***

***Duties:***

 Repair Computer, Laptop, Printers, fox machines, numbering machines and other IT Technical related works.

 Installation of Network and upgrades of desktop and devices;

 Maintaining Network and desktop hardware/software;

 Developed Detailed PAYROLL Integrated Government Accounting System from flat file to MS‐Access;

 Monitoring of the accounting data stored in flat file format related to the Accounting System;

 Educate end user about the new existing PAYROLL Accounting System from excel to MS‐Access;

***Assigned at Gate‐2 TESDA MuntiParLasTaPat District – TESDA January 2008 to Aug. 2008 ‐ 7 months***

***IT TECHNICAL SUPPORT ENGINEER & LAYOUT ARTIST OF SECURITY PAPERS CERTIFICATES***

***Duties:***

 In‐charged in printing and production of the National Certificate and Certificate of Competency;

 In‐charged in NC and COC Security papers consumables and inventories ;

 Maintaining Network and desktop hardware/software;

 Installation of Network and upgrades of the desktop and devices;

 Repair Printers, fox machines, numbering machines and other IT Technical related job;

 Conduct Inspection to TVET Accredited Schools in Computer Servicing;

 Assessors and Trainer in Computer Hardware Servicing in all level of NC and COC Certifications;

 Prepares Computer Hardware Modules Questionnaire and Items of Examinations.

***Assigned at Tesda Skills Development Project TSDP ‐ TESDA Aug 2008 to Dec., 2008 ‐ 4 months***

***IT TECHNICAL SUPPORT ENGINEER & GRAPHICS ANIMATOR***

***Duties:***

 In‐charge in graphics, lay‐outing and Power point presentation and animations;

 Conduct Computer Training for walk‐in and professional students;

 Assessors and Trainer in Advance Technical Computer Courses and Mobile Electronics Repair;

 Installation of Network and upgrades of the desktop and devices;

 Repair Printers, fox machines, numbering machines and other IT Technical related job;

 Prepares computer hardware modules and item examinations.

**COMPUTER INSTRUCTOR / FACULTY**

NOTRE DAME OF MIDSAYAP COLLEGE

Sinsuat Avenue, Midsayap, North Cotabato – Philippines

June 1, 1999 to April 16, 2002

**Duties**

 Instructor in Bachelor of Science in Computer Science Department for Vocation Skill and College Level;

 Handle computer subject such Intro to Computer Science and Technology Updates for all Courses;

 Thesis Panel for System Analysis and Design Structure in Computer Science Department;

 Store Manager in Computer and Cell phone Repair and Technical Services;

 In‐charge for enhancement in Computer Module Training Syllables and Course Outline;

 Maintaining Computer devices & printers in ICT and Registrar Department.

**OTHER SUMMARY EXPERIENCED**:

Government & Private Establishment Consultant ‐ Computer & Network C.Y. 1998 – 2004

Eintien Computer School Trainor and Tech Support C.Y. 2003‐2004

CompCell Fix Repair Center Manager C.Y. 2001 ‐ 2002

Drivertech Computer & Training Center Manager C.Y. 2000‐2003

Caxton College and Institute Part Time ‐ Computer Instructor October 1999 – March 2003

Municipality of Libungan North Cotabato I.T. Technical Support Engr. May 1998 ‐ May 1999

Ignatian College Computer Laboratory Instructor Dec 1996 ‐ April 1998

Cotabato City Institute Part Time ‐ Computer Lab. Instructor June 1996 ‐ December 1996

ACADEMIC

LEVEL COURSE AWARD

COLLEGE: Bachelor of Science in Computer Science Programmer of the Year

|  |  |  |
| --- | --- | --- |
|  | Ignatian College Cotabato City – Philippines1993‐1997 |  |
| VOCATIONAL: | Java ProgrammingUniversity of the Philippines, Diliman Quezon City2006‐2007 | Certification |
| SECONDARY : Notre Dame of Libungan Graphics Artist of the Year |
|  | Libungan, North Cotabato – Philippines1989‐1993 |  |
| PRIMARY: | Libungan Elementary SchoolLibungan, North Cotabato – Philippines1983‐1989 | with Honor |

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| **Herman Layos Castor – 2011620**To interview this candidate, please send your company name, vacancy, and salary offered details along with this or other CV Reference Numbers that you may have short listed from <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php> addressing to HR Consultant on email: cvcontacts@gulfjobseekers.comWe will contact the candidate first to ensure their availability for your job and send you the quotation for our HR Consulting Fees.  |