**CURRICULLUM VITAE**

**Name: Bukenya**

**Email Bukenya.335477@2freemail.com**

**Gender: Male**

**Nationality: Ugandan**

**Marital Status: Single**

**Personal Statement**

I am a conscientious and highly organized person with thorough and precise approach to work which has produced excellent results up to date. I am able to manage time effectively and prioritize work. I am flexible and capable of working under minimum supervision with extra ordinary zeal towards achieving set targets.

**CAREER OBJECTIVE**

To be a team player in the achievement of organization goals and successes with the willingness to work under challenging conditions to prove my knowledge and skills.

**SUMMARY OF PERSONAL ATTRIBUTES**

* Good interpersonal relationship and communication skills
* Self driven and motivated worker
* Ability to work in a team under minimal supervision
* Confident, inquisitive and adaptable to new changes in the company.
* Good customer care and team work.
* Good negotiating skills.
* Ability to close sales and exceed set targets.
* Knowledge of doing a consultative sale by listening to a customer's requirements and discussing products benefits.
* Strong attention to detail, in conjunction with, the ability to multi- task.

**Work experience**

**Fashion Gallery Kampala 2013-2015 Cashier**

**Responsibilities**

* Itemizes and totals purchasing by recording prices, operating a cash register.
* Entering price changes by referring to price sheets and special sale bulletins.
* Discounting purchases by redeeming coupons.
* Collecting payments by accepting cash, check, or charge payments from customers; making change for cash customers.
* Balancing cash drawer by counting cash at beginning and end of work shift.
* Providing pricing information by answering questions.
* Maintaining a safe and clean working environment by complying with procedures, rules, and regulations.
* Contributing to team effort by accomplishing related results as needed.

**Mega Electronics Centre 2015 - 2016Cashier**

 **Responsibilities**

* Making cash transactions with customers
* Issuing receipts, refunds, change or tickets
* Redeeming stamps and coupons
* Making sales referrals, cross-sell products and introduce new ones
* Resolving customer complaints, guide them and provide relevant information
* Greeting customers when entering or leaving establishments
* Maintaining a clean and tidy checkout areas
* Pleasantly dealing with customers to ensure satisfaction

**Education background**

|  |  |  |
| --- | --- | --- |
| **YEAR**  |  **INSTITUTION**  | **CERTIFICATE AWARDED** |
|  2007-2010 | St Lawrence University | Bachelors in Accounting and finance |
|  2011-2012 | Manafwa High School | Uganda Advanced certificate of Education |
|  2013 - 2016 | Our lady of good counsel | Uganda certificate of education |

**Referees available on request**