**CURRICULUM VITAE**

**PERSONAL DETAILS**

Name : Jacinter

Email : [Jacinter.335653@2freemail.com](mailto:Jacinter.335653@2freemail.com)

Gender : Female

Nationality : Kenyan

Marital Status : single

Religion : Christian

**OBJECTIVE**

To work in a position that demands initiative and interpersonal skills to build teamwork and enable me to utilize and incorporate my experience and professional skills.

**EDUCATIONAL BACKGROUND**

2013 Star College

Accounting Technician Certificate

2014 Nairobi Aviation College

Diploma in Air Travel Operation

Diploma in Foundation, Air Travel and Tourism IATA

2008 – 2011Owiro Akoko Secondary School

**Kenya Certificate of Secondary Education**

1998 – 2006 Migori Primary School

**Kenya Certificate of Primary Education**

**WORKING EXPERIENCE**

2015 to Date : **Panari Hotel**

***Position: Waitress***

**Duties and responsibilities**

* Welcoming customers to their tables, when they arrive, seating them and taking their order(s)
* Serving food and/or beverages
* Clearing used cutlery and table linens and replacing table setting when the guest leave
* Checking with guest to ensure that they enjoy their meal(s).
* Removing dishes from tables or counters and taking them for cleaning
* Stocking service areas with supplies such as coffee, food, table wears and linens
* Preparing and itemizing the dinner bills
* Ensuring high standards of hygiene at all time

**HOBBIES**

* Travelling
* Swimming
* Socializing
* Reading