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| FarhanaleemFarhanaleem.335747@2freemail.com  |

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 | farhan.jpg |

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| **IT professional with total 02 years of experience in the IT industry as Support IT assistant** |

**Objective:**

Seeking a challenging career in which my sense of responsibility and self- motivation, my skill will be utilized to the best benefit of the organization and upgrading the latest technology in a truly inspired environment.

**Summary:**

Have worked on Installation and administration of Domino Servers, client management, User support and troubleshooting.

Have worked in Windows 7 and Windows 8, Novell Netware and have good exposure in trouble shooting LAN networks, servers and desktops.

Involved in Implementation Maintenance, Configuration & Trouble shooting of Windows Network, Network was incorporated with DNS, DHCP, WINS Server.Involved in the assembly, Maintenance, Installation & Troubleshooting of desktops & Servers.

**Education:**

|  |  |  |
| --- | --- | --- |
| ***M.ScIT*** | *2012* | University of education |
| ***B.Sc*** | *2009* | Punjab university |
| ***F.Sc*** | *2003* | LAHORE BOARD |
| ***Matric*** | *2001* | LAHORE BOARD |

**Additional Qualification**

|  |  |
| --- | --- |
| Microsoft Certified System Engineer (MCSE)-- | Corvit Lahore |
| --SERVER [ 2008 R2 . 2012 R2 ] |  |
| Exchange server 2013 | Corvit Lahore |
| TMG forefront 2010 | Corvit Lahore |
| Cisco certified network associated (CCNA) | Corvit Lahore |
| MS Office 2010 | NCC college |
| Computerized Accounting | NCCcollege***(TALLY,SAGE,PEACHTREE,QUICKBOOK)*** |

**EXPERIENCE:**

|  |  |
| --- | --- |
| ***Mar 2013-Oct 2014*** |  |
| Company | Punjab Education Foundation |
| Designation | IT assistant |
| Responsibilities | User creation,deletion,renaming and |
|  | Moving. Domino server Backup |

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| --- | --- |
| ***Feb 2012-Mar 2013*** |  |
| Company | Punjab Institute of cardiology |
| Designation | IT officer |
| Responsibilities | Installation & administration of LAN, WAN |
|  | PC’s installation, troubleshooting LAN and WAN |

##### Job Profile

|  |
| --- |
| * Maintain ADS Server (Domain Controller).
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| * Create computer account in Domain.
 |
| * Creating & managing Active Directory users
 |
| * Manage Directory Database, and manage rights, permissions of files and folders
 |
| * Sharing and managing network resources
 |
| * Backup
 |
| * Monitoring the status of Router & Leased lines
 |
| * Providing desktop level support to the network of computers, Inkjet, Dot-matrix & LaserJet printers
 |
| * Providing solutions to the network level problems for the desktop systems
 |
| * Configuring & troubleshooting
 |
| * Creating & managing FTP sites
 |
| * Installation of Windows XP, Windows 2008, Operating systems
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**Personal Information:**

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|  |  |
| Religion | Islam |
|  |  |
| Nationality | Pakistani |
| Marital Status | Single |