**GLAIZA**

**GLAIZA.336490@2freemail.com**

**Job Objective:** To do whatever task assigned to me to the best of my knowledge and to give/share my talent in any improvement of the company.

**Characteristics:** Hardworking, flexible, can work under pressure, honest, punctual and with self- determination.

**EXPERIENCE**

SERVICE CREW - May 2004 - November 2004

Greenwich Pizza Corporation – South Mall Las Piñas City

**DUTIES AND RESPONSIBILITIES**

Dependable Service Crew experienced in taking food orders and safely handling food while checking for proper temperatures and any food flavor. Focused on producing quality food and providing excellent customer service.

* Comfortable standing for long time periods
* Active team worker
* Learns Quickly
* Focused and reliable
* Physical fit
* Clean and organized
* Prepared all ingredients
* Flavored Pizza and Cook food orders
* Back up other members to keep team workflow
* Entertain customer and assist the order of customer
* Maintain the cleanliness of Flavored area
* Perform closing duties clean and wash all materials

**EXPERIENCE**

PRODUCTION OPERATOR – July 2006 – November 2006

Excel Quality, INC. – Commonwealth Avenue Quezon City

PRODUCTION OPERATOR – January 2007 – May 2014

Hoya Glass Disk Phil. INC. – FPIP Tanauan City, Batangas C

**DUTIES AND RESPONSIBILITIES**

Flexible and resourceful Production Operator and Machine Operator who has maintained perfect attendance and safety records throughout a nine years career. Experienced in Visual Inspection for detection all Not Good or not qualified for product then separated the good and Not good. Careful to handle all product for maintained the quality. Focused on producing quality product and providing excellent customer service.

* Before Start of the shift and End of the shift clean all area
* Get the product approved by QA
* Using projector lamp inspect all glass disk then separate the not good glass disk
* Encode all the good product then made a barcode
* Make sure all the product in a good condition
* Follow regulations, safety guidelines, and company procedure at all times

**EXPERIENCE**

MACHINE OPERATOR – July 2014 – December 2014

NXP Semiconductor – LISP Science Park1 Cabuyao, Laguna

**DUTIES AND RESPONSIBILITIES**

* Before start work clean the machine
* Prepared the crystal product then set up the machine
* Set up the machine including shapes and size for cutting
* Using microscope measured the chipped of crystal
* Continuously inspected and maintained work area free of debris
* Followed all standard operation procedures and safety guidelines

**EDUCATION**

Associated Computer Science – Literate of Computer

Limay Polythecnic College – Limay, Bataan

Skills – computer literate, Microsoft word, excel, power point

**Personal Information**

Birthday: August 12 1985

Birthplace: Lamao, Bataan

Civil Status: Married

Citizenship: F ilipino

Height: 5’3”

Weight: 49 KGS.

Religion: Roman Catholic

Sex: Female