**Mr.: SREE**

**SREE.336744@2freemail.com** **Nationality: INDIAN 16/01/2017**

**Letter of Appointment**

**We refer your application for the employment in our organization, and are pleased to inform you that it has been decided to appoint you in HLDA contracting company. Cont. Your appointment will commence from the date of joining the company.**

**Applicable terms and conditions as from the date of joining will be as follows:**

**Job title: CIVIL ENGNEER**

**Starting salary: 1.800.00 AED. Per month**

**Accommodation: company camp**

**Other terms and conditions:**

**Employment period : initially for 2 years which can be extended by manual agreement**

**Work location : United Arab Emirates (U.A.E)**

**Gratuity / medical : As per UAE labor low**

**Ticket : Tow way economy class ticket to your home country upon completion of contract or should the company wishes to terminate your contract.**

**Confirmation of your appointment with the company is subject to satisfactory completion of (6) six month probation per satisfactory as per UAE labor low.**

**On the completion of one year service, you will accrue 30 days annual leave per annum. Such leave will be granted as per the management and operational exigencies.**

**The employee will bear all expenses in case he/she resigns before the completion of employment period, and all extra expenses of visa transfer fees which exceed the minimum fees of the transfer, such as incomplete period of others.**

**All others and conditions related to your employment will be governed as per the UAE labor low currently in force. Validity of this offer in 15 days from the date of issue.**

**The offer subject to your UAE employment entry permit being processed and you are passing the employment medical tests successfully. We welcome you to join the team.**

**Kindly sign hereunder, opposite your name for acceptance of all term & condition.**

**For HLDA contracting company Employee Signature: ……………………………………**