**Punya**

**Contact**

Haridevpur (Police Station)

Joka (Post Office)

Kolkata (City)

West Bengal (State)

**Punya.336769@2freemail.com**

**Qualifications**

***Grade 8 from***

***‘Trinity collage of London’***

***Bachelor in Music (Sangeet Bivakar)***

*(Bangiya Sangeet Parishad under Rabindra Bharati University)*

***Higher Secondary School (D.B.S.S.E)***

*(Cambridge Public Open School, West Bengal, India)*

**IT Literacy**

*Good knowledge of MS Office 03/07/10 Html, Dhtml, Photoshop, Flash MX Visual Basic 6.0. Operating System: Windows 95/98/XP/Vista/Windows 7, 8.1, 10*

**Courses & Certifications**

* *Certificate in Theology*
* *Diploma in Industrial Workshop*
* *Training in Sound editing, mastering & Software monitoring*

**Citizenship**

Indian

***Music Teacher***

***PROFILE.***

*A proactive, focused and totally committed professional, with extensive expertise gained within the music teaching areas, with the ability to identify opportunities and implement effective activities to raise students’ profile and consolidate into them. An accomplished organizer, leader, capable of introducing and integrating innovative strategies, streamlining resources to maximize performance and quality standards to ensure the ongoing provision of the highest standards of the institute. A well‐presented, confident and articulate teacher and guide at all levels, who commands respect and credibility through the projection of a professional image for any students.*

*Flexible, open minded; a natural team leader and player with excellent communication skills at all levels, with proven ability to work under pressure in any situation. Experienced in managing my teaching field with the minimal supervision from head office.*

***Qualities.***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Adaptable* |  | *Disciplined* |  | *Reliable* |
|  | *Confident* |  | *Flexible* |  | *Responsible* |

***Instruments Known:*** *Violin, Viola, Cello, Vocal Guitar & Keyboard*

***Violin Teaching:*** *Trained on ‘Eta Cohen’ violin method book, so that, every*

***(1979 – Present)***

 *student can learn ‘Eta Cohen’s principles and action step by*

 *step from book 1 – 4 ‘Suzuki’ violin method books part 1 – 7.*

***Key Skills.***

***Personal Summary:***

* *Musical and teaching ability.*
* *Patience, perseverance and excellent communication skills - much of your time is spent with a range of students at different musical levels, as well as with their parents.*
* *High standards of professionalism and professional ethics.*
* *Excellent self-management and organizational skills.*
* *Resourcefulness and the ability to make things happen.*
* *Willingness to try new directions and be flexible.*
* *Readiness to do the routine jobs as well as the exciting one.*

**RECENT CAREER HISTORY**

 2016 – Present **Music Teacher** Pailan World School,

 Kolkata, India

* Plan individual lessons and overall schemes of work for their pupils.
* Teach individual and/or group lessons lasting from 15 minutes to an hour or longer, usually incorporating elements of general musicianship, such as ear training and theory, as well as instrumental technique and interpretation.
* Arrange lesson schedules, collect fees and enter students for examinations.
* Develop their knowledge of materials and repertoire for students at different stages of their musical development.
* Negotiate time and accommodation slots for school-based music lessons and work alongside classroom teachers on music activities.
* Communicate with parents about their child's lessons and progress.
* Establish relationships with schools, local authority music services and others who may be able to offer them work.
* Develop networks and collaborations with others working in music education in their area.
* Arrange performance opportunities for their pupils, such as concerts for friends and relatives.
* Prepare pupils for performances, examinations, auditions and festivals.
* Work with groups of musicians such as choirs, ceiled and jazz bands, wind or string ensembles and drumming groups.
* Expand their own musical experience by familiarizing themselves with the music the pupils listen to learning another instrument, becoming familiar with other musical styles and developing your improvisation or vocal skills.
* Support students in their use of music technology by keeping up to date with major software tools and making use of recording and other technology.
* Ensure that you adhere to health and safety standards, are adequately insured and work in line with child protection legislation.

**Music Teacher**

St. Stephen’s School, Dankuni, West Bengal

2014 - 2016

* Taught individual and/or group lessons lasting from 15 minutes to an hour or longer, usually incorporating elements of general musicianship, such as ear training and theory, as well as instrumental technique and interpretation.
* Expanded their own musical experience by familiarizing themselves with the music their pupils listen to learning another instrument, becoming familiar with other musical styles and developing their improvisation or vocal skills.
* Plan individual lessons and overall schemes of work for their pupils.
* Developed their knowledge of materials and repertoire for students at different stages of their musical development.
* Negotiate time and accommodation slots for school-based music lessons and work alongside classroom teachers on music activities.
* Communicate with parents about their child's lessons and progress.
* Work with groups of musicians such as choirs, ceiled and jazz bands, wind or string ensembles and drumming groups.
* Prepared students for performances, examinations, auditions and festivals.
* Arranged performance opportunities for their pupils, such as concerts for friends and relatives.
* Developed networks and collaborations with others working in music education in their area.

 2001 – 2014 **Music Coordinator & Studio Technician**  Trans World Radio-Kolkata, India

Trans World Radio – India: A Media Based, Social and Charitable Organization;

* This role has furnished me with strong communication, practical sound engineering, sound recording, sound editing, compiling, sound mastering, and method of creative media announcements.
* Script writing and script translation from English to native (Bengali) language.
* Presentations, promotional works for fund raising, awareness program on health, social, Children’s, and as well as on women and with many other important programs.
* This organization provided and enlightened me thorough grounding in organizational management
* Has trained me effective time management, prioritization skills, organizational skills, and analytical skills.
* During employment with this organization, I attended several outreach meetings, seminars and many other official meeting where I strongly presented our ministry strategy as well as goal or achievement of our organization.
* Whole choir and musical group were under my responsibility for any sort of performances.
* I conducted my choir and music team and managed each and every meeting by my skillful musical knowledge.
* Performed every seminar as a ‘Violin or Vocal soloist.’
* Composed several music arrangements and audio recorded those for ‘Radio productions, CD productions and many other productions for charities and social works.

 1990 – 2001 **Choir Conductor & Music Arranger**  Vishwa Vani-Kolkata, India

A Christian missionary movement and charitable organization in India, this role involved me as a follow up worker, Choir Conductor & Music Arranger.

* Apply elements of music theory to create musical and tonal structures, including harmonies and melodies.
* Use computers and synthesizers to compose, orchestrate, and arrange music.
* Determine voices, instruments, harmonic structures, rhythms, tempos, and tone balances required to achieve the effects desired in a musical composition.
* Experiment with different sounds, and types and pieces of music, using synthesizers and computers as necessary to test and evaluate ideas.
* Write changes directly into compositions, or use computer software to make changes.
* Transcribe ideas for musical compositions into musical notation, using instruments, pen and paper, or computers.
* Score compositions so that they are consistent with instrumental and vocal capabilities such as ranges and keys, using knowledge of music theory.
* Write musical scores for orchestras, bands, choral groups, or individual instrumentalists or vocalists, using knowledge of music theory and of instrumental and vocal capabilities
* Confer with producers and directors to define the nature and placement of film or television music.
* Fill in details of orchestral sketches, such as adding vocal parts to scores.
* Transpose music from one voice or instrument to another to accommodate particular musicians.
* Rewrite original musical scores in different musical styles by changing rhythms, harmonies, or tempos.
* Study original pieces of music to become familiar with them prior to making any changes.
* Arrange music composed by others, changing the music to achieve desired effects.
* Study films or scripts to determine how musical scores can be used to create desired effects or moods.

***Also Associated & Performed with:***

**Oxford Mission School String Orchestra in UK (1984 to Present)**

St Paul’s Cathedral, London; Westminster Abbey, London; Winchester Cathedral, Derby Cathedral, Coventry Cathedral, Leicester Cathedral, Peterborough Cathedral, Dorchester Abbey, Oxford shire; Clifton Cathedral, Bristol Cathedral, The Dorothy Kerrin Trust-Burswood, Kent; Alderman Newton School, Leicester; St. Michael’s School, Limps field, Surrey; The Dragon School, Oxford; Brentwood, Essex; Oundle School, Peterborough; Rugby School, Warwickshire; Rendcombe College, Cirencester; The Princess Margaret Royal Free School, Windsor; St. Alban’s Church, Holborn-London; St. John’s Church, Ladbroke Grove-London; St. Mary’s Church, Bucks; St. Mary & St. George Church, High Wycombe-Bucks, St. Peter’s Church, Swanley-Kent; Holy Trinity Church, Minchin Hampton, Gloucestershire; St. Mary Magdalene’s Church, Kington-Leicestershire. Additional concerts played with “Yehudi Menuhin School of Music” in Surrey and also played with “Leicestershire Schools Orchestra” UK. And many more concerts performed in all over India with Oxford Mission School String orchestra; Calcutta Chamber Orchestra; Calcutta Foundation Orchestra; Delhi Symphony Orchestra; Crescendo Fusion and String quartet and City Youth Orchestra.

**Delhi Symphony Orchestra (New Delhi-India)**

**Oxford Mission String Orchestra (Kolkata-India)**

Where I build-up my carrier as a musician (Violinist, Soloist and vocalist) from my childhood even travelled abroad for concert.

**Calcutta Chamber and Foundation Orchestra (Kolkata-India)**

India’s first beautiful string and symphony orchestra where I performed as a second violinist and as well as a violin soloist. Performed innumerable concerts in various places in India.

**Elegance String Quintet (New Delhi-India)**

One of the excellent string quintet in India, Here I performed as a ‘Second Violinist’ it was a memorable time while we enjoyed lots to give concerts various places in India.

**Bangalore Symphony Orchestra (Bangalore-India)**

Here I performed as a guest artist and performed various concerts.

**Oberoi Grand & Taj Bengal Hotel (Kolkata-India)**

In this two five star hotels I perform as a part time violin soloist.

**India Music Team (TWR) (Kolkata-India)**

**Honorarium position as Keyboard Player, Violinist & Vocalist (Kolkata-India)**

**Asst. Director of “Patishruti Choir & Cultural and Social Organization (Kolkata-India)**

**Founder of Music for Ministries for Social and Evangelical Organization (Kolkata-India)**

**Personnel Details**

Marital Status : Married

Gender : Male

Date of Birth : 01/January/1972

Place of Birth : Kolkata

Nationality : Indian

Languages Known : English, Bengali & Hindi

**Passport Details**

Date of issue : 01/04/2014

Date of expire : 31/03/2024

Place of Issue and Country : Kolkata, India

**Hobbies & Interests**

Religious studies, social studies, meditation, ethics, children’s literature, environmental studies, social and charitable work, foreign film, fiction, biometric agriculture, outing, violin playing, teaching violin, viola, cello, vocal music, baroque music, romantic music, classical music, gospel music, composing music, music recording, music editing, music mastering.

**Declaration:**

I hereby declare that all the above statements are true and correct to the best of my Knowledge and belief.

**(Punya**