[Mohsin.337115@2freemail.com](mailto:Mohsin.337115@2freemail.com) 

Mohsin

Nationality : Pakistani

Date of Birth : 03-05-1991

Visa Status : Visit Visa

Current location : sharjah UAE

Salary Expection : Negotiable

Search Job :IT(Fields) Administrator

Language Known:Eng,Arabic,Urdu

WORK EXPERIENCE

Personal Profile

May 2016

Technotools Trading FZC) UAE.

System Administrator & Sales Assistant.

This company is active in distribution and sales of oil and gas goods for different Brands and Products

Key Responsibilities

* Sales Assistant
* office Administrator
* Daily Phone calls
* Email communication
* Supplier follow ups

Jan 2015 – April 2016

The Crative Lahore Pakistan.

Web Developer & System Administrator

This company Was active in leading Constriction and Property Distribution all over in the Lahore Pakistan Reporting to Web developer Sales Director and managing and sales department worth 50 persons.

Key Responsibilities

* Bulding and development easyproperty.pk web site
* Developing and Managing team
* Monitoring Website and client inquary.

Jan 2014 – Sep 2015

WAMSOL Soulation Lahore Pakistan.

Web development & System Administrator and

IT Technical Support

This company Was active in leading Web development and IT Sales and IT Technical Support Distribution all over in the Lahore Pakistan Reporting to Web developer Sales Director and managing and sales department worth 10 persons.

Key Responsibilities

* Monitoring and analyzing web development and sales department.

reconciliation at regular intervals

* Preparing reports on performance of company, scrutinize the processes / procedural break downs in accounting system, operational divisions in the organisation

Object

Seeking a position as a system Administrator, IT Technical Support Suitable Positions in IT industry Logistics & Supply/Chain/Sales,Purchasing Inventory Control in a fast growing company involved in an emerging technology where my education experience will have valuable application.

IT Skill

* Compiled and edited comprehensive monthly activity reports
* Daily user of databases
* Customized database to suit unique departmental needs
* Dreamweaver web package
* Web Development & Web Design
* Establishing annual Business plan
* Using a range of tools and techniques to motivate the sales staff.
* Updating and monitoring IT user accounts.
* Maintenance & management of the Critical Windows based Server Environment.
* Troubleshooting technical problems and implementing solutions.
* [Database Administration](https://www.thebalance.com/database-administrator-dba-skills-list-2062382)
* Documentation
* Hardware & Installation
* IT Solutions & IT Support
* Networking & Troubleshooting
* [Problem Solving](https://www.thebalance.com/problem-solving-skills-with-examples-2063764)
* [Search Engine Optimization (SEO)](https://www.thebalance.com/search-engine-optimization-seo-skills-2063768)
* Software Quality Assurance (QA)
* Production Planning
* Warehouse Management
* Shipping / Receiving

List Of Some Web Project

* <http://foodbucks.com>
* http://www.technotools.ae/
* http://edulms.chimpgroup.com/
* http://hotels.chimpgroup.com/
* http://logistics.chimpgroup.com/
* http://carrental.chimpgroup.com/
* http://spas.chimpgroup.com/
* http://uoce.chimpgroup.com/
* http://agenda.chimpgroup.com/

Language Skill

* WORDPRESS
* PHP
* ASP.NET
* HTML
* HTML5
* JAVA SCRIPT
* MYSQL
* CSS
* CSS3
* XML
* JQUARY
* Bootstrap
* AngularJS

Tools,Crms,FrameWorks,Editors

* Wordpress
* FileZilla(FTP Client)
* Adobe Photoshope 6.CC
* Net Beans
* Abobe DreamWeaver
* Visual Studio
* MicroSoft Office Suite
* Notepade++

Referance

* Available on request.