Aswin

[Aswin.337141@2freemail.com](mailto:Aswin.337141@2freemail.com)

To obtain a challenging and rewarding position in IT Business Intelligence /ERP with an organization which recognizes my true potential and provides me sufficient avenues for professional growth through nurturing my technical skills and competencies.

# PERSONAL INFORMATION

D.O.B: 11th January 1992

Citizenship: Indian

Marital status: Single

Sex: Male

Linguistic Proficiency: English, Malayalam, Tamil, Hindi, Kannada

**A quick summary.**

Graduate in information technology.   
Excellent administrative and social skills.

Knowledgeable and hands on expertise on technological /CRM/ERP  
leadership skills and proactive.

# WORK HISTORY

**feb 2015 – jun 2016** Hi-Power solutions, bangalore

Senior E-Commerce ERP Associate

.Roles.

\* Being Knowledgeable of all the Credit cards and cashing Policies, and How to Handle Cash properly and efficiently.

\* Develop Detailed Knowledge and genrating reports

\*Develop a working Knowledge of the Reservation Department, Take same day reservations, and be aware of the cancellation procedures.

\*Understand and use properly the Mail, Parcel, Message Delivery.

**OCT 2013 – FEB 2015** INFOSYS, Bangalore

ERP/HR ASSOCIATE

1)**Assist with day to day operations of the HR functions and duties**

**2) Provide clerical and administrative support to Human Resources**

**3) Coordinate HR projects (meetings, training, surveys etc)**

**4) Coordinate communication with candidates and schedule interviews**

**5) Conduct initial orientation to newly hired employees**

* Infosys, The Business Process Outsourcing subisdary of Infosys Limited, is an end- to - end Out sourcing services provider.Infosys BPO addresses clients business challenges and unlocks business value by applying proven process methodologies, integrated IT and business process outsourcing solutions.
* Working under the Banking Financial Services and Mortgage Insurance vertical (BFSI).
* .Networking support.
* Responsible for the installation of Operating System, application software, assembling & General fault finding of software, & hardware.

**Jan 2013 – apr 2013** wipro, bangalore

**Engineer Trainee**

* Extensive training on IBM Cognos 8 Business Intelligence Application besides DWH,SQL and Cognos.

# EDUCATION

JUL 2009 – MAY 2012 Nettur tECHNICAL Training FOUNDATION

INFORMATION TECHNOLOGY

* Passed with an aggregate of 70% grade.

JUL 2010 – MAY 2013 aNNAMALAI UNIVERSITY

**BAchelor of Science in** INFORMATION TECHNOLOGY

* Passed with an aggregate of 75% grade.

JUL 2007 – MAY 2009 KVHSS

12th COMMERCE

* Passed with 60.5% marks.

JUL 2006 – MAY 2007 BEMP

10th

* Passed with 73% marks.

# NETWORKING SKILLS

* Network processing, centralized and distributive network connection
* Installing, configuring and administering network technologies
* Ample knowledge in Windows 98 \ Me \ XP \ 2000 \ 2003 Server\2008 Server\Linux Server
* Active directory management, NTFS security, disk quota management
* Good understanding of OSI Model, TCP/IP protocol suite (IP, ARP, ICMP, TCP, UDP, RARP, FTP, TFTP).
* Well understanding of Bridging and switching concepts and LAN technologies
* IP addressing, sub netting and routing concept.

# STRENGTHS

* A high tolerance of stress and enjoys responsibilities
* Quick learner with good grasping ability
* Action-oriented and result focused