**CURRICULUM VITAE**

**PERSONAL INFORMATION**

**Name:** Joan

**Email:** [Joan.337351@2freemail.com](mailto:Joan.337351@2freemail.com)

**Marital Status:** Single Parent

**ACADEMIC BACKGROUND**

**Institution Year Certificate**

Stepping Stones School 1997-2007 KCPE

Mt Laverna Girls High School 2008-2011 KCSE (B-)

**KCSE RESULTS**

**Subject Grade**

ENGLISH B (PLAIN)

KISWAHILI- B (PLAIN)

MATHEMATICS B-(MINUS)

BIOLOGY C+ (PLUS)

CHEMISTRY C (PLAIN)

HISTORY AND GOVERNMENT C- (MINUS)

CHRISTIAN RELIGIOUS EDUCATION B (PLAIN)

BUSINESS STUDIES C+ (PLUS)

**COURSES PURSUED AND WORKSHOPS ATTENDED**

**-** Certificate in Computer studies at Thika College of Banking, Accountancy and Computer Studies (2012)

- One day HIV AIDS and Drug Abuse Workshop at ACK ST John’s Church, Thika

- Three Days Church Youth Leadership Seminar (Machakos, 2014)

**INVOLVEMENT IN ACTIVITIES**

-Volunteer at Caritas Marianna Children’s Home, Thika (January- April 2014)

Duties Performed

* Fundraising for the children’s home /sourcing for donors
* Mentoring and counselling the children in the home
* Data analysis and record keeping of office documents
* Serving food and monitoring the younger children when playing

-Member of Young Ranger’s Club, Mt Laverna Girls High School ( 2008-2011) and actively articipated in Ranger’s club activities

-Participated in the Mater Hospital Heart- Run (2008)

-Committee member of the Kenya Anglican Youth Association (KAYO) from 2012-2016

**RESPONSIBILITIES**

-Organizing and supervising church activities for the youth like youth games, car washing, youth church presentations, prayer meetings

-Organizing trips and recreational activities for the youth

**INTERESTS AND HOBBIES**

* Participating in environmental clean- ups
* Travelling
* Planting trees
* Volunteering in charitable programmes and Community work
* Visiting Children’s Homes
* Participating in church activities