Pir

[Pir.337548@2freemail.com](mailto:Pir.337548@2freemail.com)

###### **Objectives**

Committed to secure a challenging / responsible position in a reputed organization in order to utilize my educational and excellent interpersonal skills for the betterment of the whole human beings and myself.

#### Academic Qualifications

**BBA- Hons** (FINANCE) 2010 from CECOS University (Peshawar). GPA **3.21/4.00**

# Key skill

* Research skills and can work as an independent researcher.
* Managerial skills.
* Public relations.
* Good communication skills and can discuss technical matters effectively.
* Excellent team working skills; Delivered results ignoring personal opinion.
* Ability to work in pressurized condition and delivered results on time bound projects.
* Ability to work in overload and stress based situations.

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Other Skills

**Application:** MS. Office (MS. Words, MS. Excel, MS. Power Point)..

Quick Book, Peachtree, Tally, Advance excel.

**Internet:** Mailing, Searching Uploading & Downloading

#### Communication Skill

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| --- | --- | --- | --- |
| **Language** | **Reading** | **Writing** | **Speaking** |
| **English** | Excellent | Excellent | Good |

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| **Career History & Accomplishments** |

* Working as a interne with Sohail and Co from 1st march 2010 till to 31st march

2012 dealing accounts and audit.

* Worked as a Permanent Employee (Field Technician) in Phillip Morris International (Pakistan) from 1st April 2012 to 21st Nov 2015.
* **Duties & responsibilities** 
  + Purchase of Quality Tobacco from contacted farmers
* Collection of cash Receivable and payments to farmers.
  + EHS (Environment Health and Safety)
  + GAP (Good Agriculture Practices)
  + Registration of Loyal Farmers
  + Issuance of Agreements for Farmers
  + Distribution of seeds and CPAs (Crop Protective Agents)
  + Farmers Quotas Targets achievements
  + Control of NTRM (Non tobacco related material)
  + Disclosure of COI (Conflict of Interest) with farmers
  + Convey message for contractor farmers about fertilizer application and land preparation
  + Control of PEST which attacks on tobacco crops
  + Farmer Handling Communication about ALP (Agriculture Labor Practices)
* Worked as a Accountant at Mobilink franchise Mardan from 1st December 2015 to 21 December 2016.