###### UMER

Email: [umer.337556@2freemail.com](mailto:umer.337556@2freemail.com)

###### Objective: To be part of a professional organization where I can gain further ‘real world’ experience and exposure.

**Languages:** Excellent spoken & written English; Basic Arabic &Urdu.

###### Computers: Well versed with MS Excel & other MS Office 2013applications. Enjoy working on and learning about new accounting software.

**Interests:** Looking to complete ACCA qualification by DEC 2016.

**Achievements:** Gaining 90 percent above marks in matriculation and F.S.C.

###### Experience:

* **ASSOCIATES AUDITING (Continuing):** Perform marketing functions along with basic audit functions. Market the services of the firm through online marketing and also performing basic functions related to audit.
* ***COMFORT DRIVE CHAUFFEUR SERVICES ( Jan 16 - Jun 16 ):*** Maintain daily accounting transactions including petty cash , Receivables , Payable , Expenses and also act as customer service agent in responding to customers, inquiring for CHAFFUER and other related services . 90 % of customers are western and foreigners.
* **ARAM MANAGEMENT BUSINESS CONSULTANCY (*May 15 – Dec 16*):** Performing various projects including. Al WASL and TBWA RAAD their document handling , data entry , and filing of documents
* **KPMG As AUDIT INTERNEE *( Nov 14 - Apr 15 )*:** Testing design and implementation of entity level controls at clients such as AIR ARABIA , SUPREME FOODS SERVICES FZ LLC , AL HABTOOR REAL ESTATE , CEEMEX , GAC , GMAMCO MFG , TERRAZZO LTD , AL GHURAIR GROUP , EMIRATES BETON , MPH , ITS , HARRIS PYE GULF , AKER SOLUTIONS etc. Performed substantive testing and analytics for clients and attended client meetings. Prepared basic audit files for major clients.
* **EURO STAR GROUP (*Feb 14 to Oct 14*):** Worked as Marketing and Accounts executive handling basic book keeping and performing out door sales consisting of various products.
* **DU As SALES EXECUTIVE** ***(May 13 to Dec 13)*:** Facilitating corporate business deals and outdoor sales.
* **BOOK DEALS TRADING LLC IMPULSE GROUP *(Feb 2012 to Jan 2013****)***:** Set up of basic books of accounts& petty cash handling. Doing marketing of company products and promoting them throughout UAE.

###### Academics:

* ***C.A.T (Qualified):*** *Qualified all 9 papers of C.A.T at Skans School of Accountancy.*
* ***ACCA qualification at Zabeel Institute of Management & Technology:***

Passed 11 ACCA examinations with an average of 58% and a specialization Tax And Audit.

* ***F.S.C Pre Engineering:***

*Govt. College University*

*Subjects: Computer A, Chemistry A+, & Physics A+*

* ***Matriculation Of Science:***

*The Punjab School*

*Subjects: Math A\*, English A\*, Physics A\*, Chemistry A\*, Maths A+*

|  |
| --- |
| **Personal Data:** |
|
|  |

**Visa status:** Employment Visa

**Civil status:** Single

**Availability:** Immediately Available

**Date of Birth**: 17th-March-1990