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 **Jayson**

**Jayson.337581@2freemail.com**

**Position Desired**: Storekeeper/Sales/Logistic/Purchasing

**Objective**

To work in a reputed, environment – wise dynamic organization in order to strive for more challenging role and defiant responsibility where I can utilize my skills and knowledge in your prestigious company.

**Work Experience**

**International Shipboard (2011-2016)**

**TUI CRUISES Hamburg, Germany**

 **Sea Chefs Cruises Ltd, Limassol, Cyprus**

**Job Description & Responsibilities:**

* Receives and verifies items
* Provides information to and assists customers.
* Prepares purchase requisitions.
* Arrange for storage of goods as per brand guidelines in an organized and efficient manner
* Control stocks in and out
* Maintains files and prepares reports
* Ensure all housekeeping , safety , security and healthcare measures are followed inside the Cruise.

**LOCAL SHIPBOARD EXPERIENCE (2008-2011)**

**Sea Merchants Incorporated**

**Cargo Passenger**

**Job Description & Responsibilities:**

* Responsible for providing courteous and efficient delivery of food s, beverages and good service

 to customers, following the policies, procedures and standards given by the company. Ensures

 proper set up of its area of assignment.

* Performing cashiering functions to ensure generation of sales, ensure availability of stocks, upkeep and cleanliness of the outlets and giving customer service.
* Responsible in requesting, receiving, storage, issuance and documenting movement of

 stocks from the stock room. To ensure availability of all needed items in the operation; quality

 of stocks is maintained and spoilage or damage is controlled.

* Determines call schedule by reviewing priorities with supervisor; discussing

 special instructions, product promotions, new products, and price changes.

**skills and abilities**

* Excellent in Microsoft Excel , Word , PowerPoint , Word Document
* Great positive thinker and willing to attend every clients need.E
* Extremely hardworking self-motivated and able to work independently in a team environment under supervision.
* Keep excellent interpersonal relations with colleagues and ready to help Always focused on result oriented

**Academics**

Tourism, Hotel & Restaurant Management (March 2006)

Pagadian Institute of Technology, Philippines

**Training and certificates**

 Anti – Piracy Awareness Training, Narcotic Smuggling & Substance abuse awareness training, Pre – Departure Safety Training, Pre- Departure Orientation Seminar, Shipboard &safety Orientation Training, Zero Tolerance, Basic Safety Training, Personal Survival Techniques, Fire Prevention and Fire Fighting, Personal Safety and Social Responsibility, Crowd Management Training, Crisis Management & human behavior Training.

**P****ersonal data**

Date of Birth : 03/03/1986 Nationality : Filipino

Gender : Male Civil Staus : Married

Religion : Roman Catholic Visa Type : Visit Visa ( Long Term)