**Curriculum Vitae**

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**Name**: Rawan

**Nationality**: Jordanian

**Date of birth**: August 16, 1993

**Marital status**: Married

**E-mail:** rawan.337621@2freemail.com

**Address:** Abu Dhabi – United Arab Emirates.

# Objective

To be a part of a professional organization that gives me enough opportunities to sharpen my professional skills and to upgrade my knowledge and have them all utilized for the growth of the employer's organization. I am determined and never give up and my forte is delivering outstanding results.

# EDUCATION

* 2011 – 2015 : Bachelor degree

University Of Jordan

 Faculty of Foreign Languages

 Applied English Linguistics degree

 GPA (3.1 out of 4), rate: (Very Good)

* 2009-2011 : Latin Secondary School Fuheis - Jordan

General Secondary Certificate

Average (94.9%)

**Experiences:**

* Feb 2015 – Aug 2016:

English teacher at AlAsriyya Schools – Amman

* Trainee at The Jordan Press Foundation (Alrai Newspaper) for 150 working hour at the translation department.
* Participate in SOLIYA international program for 8-10 sessions

**Languages:**

* Arabic language (mother tongue)
* English Language (excellent)
* French language (intermediate)
* Spanish language (beginner)

# PROFISSIONAL ATTRIBUTES

* Team player and task oriented person.
* Strong command on Microsoft Office applications.
* Ability to achieve goals under pressure.
* Good problem-solving skills and attention to detail.
* Superb management and communication skills
* Ability to work within tight budget constraints.
* Possess excellent presentation, communication, organization and leadership skills.

# REFERENCES AND OFFICIAL PAPERS:

Will be available upon request.