

MANAGEMENT PROFESSIONAL – F & B COST CONTROLLER

 **• Food & Beverage Cost Control •Preparing cost reconciliation statements • auditing in food and beverage outlets • Inventory Management • Team Management**

 **Synopsis:** Accomplished food & beverage professional with **over 6 years** of experience in Hospitality industry. Currently working as food & beverage cost controller in **City max hotels(Landmark Group).**

PROFESSIONAL EXPERIENCE

* I have 1.5 Years’ experience as food & beverage controller in Al Khaleej Palace hotel- 4 star property (HL group) from 01-05-2012 to 10-09-13.
* I have 1.5 year experience in Lotus hospitality (NMC group) as Asst. food & beverage cost controller from 01-02-2011 to 30-04-2012.

* I have 3 year experience in Hotel chancery pavilion as Asst. food & beverage cost

 Controller from 05-11-2008 to 07-01-2011.

* **presently working in city max hotel which belongs to landmark group as cost controller From 15-09-2013(Past 3 years)**

EDUCATION

DUCATION

####  Qualification : Bachelor in Commerce (B- com)

#### University : Kamarajar University, Tamil nadu.

#### Year of Graduation : 2011-2013. (Correspondence course)

####  Qualification : B.sc Catering science & Hotel Mgnt (B.sc. CSHM)

#### University : Bharathiyar University, Tamil nadu, India.

Year of Graduation  **:** April 2006

TECHNICAL SKILLS

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| --- | --- |
| Certification | Microsoft Office |
| Computer Proficiency | * Telos 1.0 ( Accounting Software )
* Microsoft Office such as Word, Excel, Power Point etc
* FMC Specialist, Microsoft Nav, Opera ,Micros.
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| Type Writing  | * + Higher
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NATURE OF JOB

* Maintain Daily beverage inventory report from the bar through the consumption.
* Making food and beverage price analyzing report from various suppliers’ items.

* Preparing food and beverage cost reconciliation report in every month,
* Doing spot check in bar and the restaurant.
* Preparing staff consumption report, mgnt consumption, complimentary f& b items etc.
* Checking the market items receiving process,

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* Kot, Bot &N/C Kot checking.
* Co-coordinating & giving suggestion to purchase manager, CFO, COO about cost control.
* Preparing purchase analysis report on weekly, monthly and annual.
* Keeping track for the FOC food and beverages

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* Doing audit in mini bar, Main store, Main kitchen etc.
* Preparing closing stock report from kitchen & bar.
* Taking inventory in monthly, daily, weekly basis.

PERSONEL SKILLS

* Excellent interpersonal and team skills.
* Willingness to learn and work in different environment driven by ambition and optimism.

PERSONAL PROFILE

 Gender **:** Male.

 Date of Birth **:** 27 june 1986.

 Nationality **:** Indian.

 Religion **:** Christian.

 Marital Status **:** Married.

 Language Skills**:**English, Hindi, Malayalam,Tamil,Kannada.

PASSPORT DETAILS

 Issue of Place  **:** MADURAI

 Date of Issue  **:** 10-02-2009

 Date of Expiry  **:** 09-02-2019

 Visa status **:** Employment (Labour Visa)

 **DECLARATION**

GCC DRIVING LICENSE DETAILS (UAE & OMAN)

PASSPORT DETAILS

By my signature on this application, I affirm that all the above information given here is true to the best of my knowledge.