# Education

* **Master’s in Education (2009)**

Allama Iqbal Open University, Islamabad, Pakistan

* **Bachelors of Education (2006)**

Allama Iqbal Open University, Islamabad, Pakistan

* **Bachelors of Arts (2004)**

University of the Punjab

* **Higher Secondary School Certificate (2002)**

FBISE

* **Secondary School Certificate (2000)**

FBISE

**Work Experience**

**Teaching Experience**

* **Presently working at IMCG G-8/4, Islamabad.**
* **Worked as Teacher at Higher Secondary School G-8/4, Islamabad for 1 Year.**
* **Worked as Teacher at Hira Model School (F.A), Islamabad for 8 Months.**

**Internship**

* **Worked as intern at Federal College of Education, H-9 Islamabad**

# Area of Specialization

* Teaching

# Additional Qualifications

* Certificate/Short Courses in Pot Painting, Polyline Work, Machine Embroidery completed from Women Welfare and Development Center G-7/2, Islamabad

# Interest Areas

* History & Philosophy of Education
* Guidance and Counseling
* General Methods of Teaching
* Assessment and Evaluation
* Educational Psychology
* All General Subjects at Secondary Level including Mathematics

# Achievements & Co-Curricular Activities

* Watch Movies, Book Reading



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**Reference**

Will be provided on demand

**Skills Set**

**Event Management**

Event Planning & Management

**Interpersonal Skills**

* Strong leadership and presentation skills
* Team player with the ability to create team, coach & lead
* Collaborative Problem solving& Organizing Ability to thrive under pressure
* Self-motivation and a determination to succeed
* Prepared to work the necessary hours to deliver the agreed targets
* Collaborative and efficient while working in team

**Microsoft Expertise**

* MS Word
* MS Excel

**Presentation**

* MS Power Point

**To make use of my intellectual and skills for the organization to focus on, and achieve, the long term goals that have been put into place.**

**Sabeen**

To make use of my knowledge and skills and synergize with the organization to focus on, and achieve, the long term goals that have been put into place.