****RESUME

NAYEEM (Civil Engineer)

Email: nayeem.338077@2freemail.com

Objective:

To Achieve high career growth through continuous process of learning for achieving goal and keepingmyself energetic in the changing scenario to become a successful professional and leading to best opportunity. Seeking a position to enhance my skills and develop with the organization.

Career Summary:

* A Civil Engineer with more than 1.5 years of work experience gained working for both Consultants and Contractors. Working as a site and project engineer for infrastructure like Housing & Commercial complexes, Residential Villas, etc
* Knowledge of construction methods and construction sequences in civil structural constructions above or below the ground.
* Sound knowledge of engineering software’s.
* Professionally committed to delivering high quality engineering services.

Professional Experience:

**Employer:** Seapal Contracting Establishment

**Designation:**Civil Engineer

**Duration:** July, 2015 to December 2016

**Owner: :** Mr Qarran Mubarak Qarran Rashed Al Mansoori Commercial Building.

**Consultant:** Al Amir Engineering Consultancy.

Key Responsible Handled:

* Supervising & checking the site execution works as per approval of drawings.
* Reviewed and maintained records of Project submittals, drawings, method statements for approval.
* Prepared reports of daily, weekly, monthly as per site works and preparing punch lists, check lists, and snag lists.
* Highly skilled to assist the team to handle site activities.
* Skilled in monitoring and reviewing of all type of structural works.
* Practically skilled of engineering technology relating to construction, quality control and quality assurance and surveillance all site constructions.
* Strictly following the core values of company.
* Inspected and monitored the site to ensure adherence to safety standard.
* Supervising & checking the site execution works as per approval of drawings.
* Follow up for material and all resources.
* tracking of works and getting work done on time.
* Directing construction activities on site.
* Working out quantities of various material requirements.
* Setting out of Layouts and markings as per approved drawings.
* Quality Control of Concrete works & all Civil Works.
* Following all sites works as per Local Authorities and consultant regulations.
* Also inspecting QA/QC activities.
* preparing daily monthly and weekly reports
* Coordinating with Sub contractor to complete the work within the time period.
* Make ensure that all the materials used are according to the specifications.
* Involved in all site activities, inspections and technical issues during project execution.
* Attending weekly and monthly progress meetings.

Employer: A.B.R Associates (Architects and Engineers)**,** (Hyderabad–India)

Designation: Asst. Site Civil Engineer

Duration: March, 2013 to , March 2015

Key Responsible Handled:

* Involved in Project Co-ordination and Execution for the Construction of all kind of civil works.
* Plan and schedule the work and efficiently organize the site/facilities in order to meet an agreed Programmed of deadlines. Work Instructed & Monitor as per the Quality Norms.
* Supervise and monitor the site activities force through foreman, monitoring the work of any subcontractors to complete the work as per customer's satisfaction.
* Oversee quality control and safety matters on the site, and ensure that regulations are observed to.

* Supervise and ensure proper maintenance of materials and to advice on technology and modifications required for a simpler and cost saving mechanism.
* Prepare periodical reports on the progress of work.

Academic Qualifications:

* Bachelor’s in Civil Engineering From Osmania University – Hyderabad (INDIA)
* Intermediate from Board Of Intermediate Education—A.P (INDIA)
* SSC from Board Of Secondary Education—A.P (INDIA)

Technical skills:

* Designing Application – AutoCAD 2013 with sound knowledge of 2D and 3D modeling
* Structural Design - Staad Pro (Bentley Software)
* Proficient in Microsoft office, word, excel

Personal Information:

* Nationality: Indian
* Languages: English, Urdu, Hindi
* Visa status: Employment
* Driving License: Holding a valid UAE driving license

I hereby undertake that the information provided above is correct to the best of my knowledge.

NAYEEM