**Hozefa**

**Hozefa.338147@2freemail.com**

**OBJECTIVE:** Seeking for a job to pursue a highly rewarding career and healthy work environment where I can utilize my skills and knowledge efficiently for the organizational growth.

**WORK EXPERIENCE**

* May-2013 to January-2014 working with Milan Sharma income-tax consultants.
* Jully-2014 to December 2015 Supervisor of Unique Identification Authority of India.
* 1.5 Years of Experience of DMS + System Analyst + Teaching Experience at Siddhi Vinayak
Institute, Bundi, Rajasthan, India.
* Maintain Discipline In the Classroom, related subject to provided LAB.
* Access and lookup after 80+ Student’s Progress with other staff and efficiently plan and coordinate work.
* Coordinate with team to define the logic and system flow
* Test and debug to resolve any issues and completed task in define timeframe.

**TECHNICAL SKILLS**

* Wireless networking, Router, modem, Access Point Configuration.
* Wired Related Networking Configuration.
* Installation, service and troubleshoot, perform general preventative maintenance and manage PCs, Printers, Copiers, Fax machines, Scanners, Plotters, Projectors and other computer hardware.
* Windows installation XP 2000/Vista,7,8 and 10 and printer, & Scanner Driver.
* System analysis.

**EDUCATIONAL QUALIFICATION:**

* Xth Examination from Rajasthan Board, India.
* XIth Examination from Rajasthan Board, India.
* B.C.A in 2016 from University of Kota, Kota, Rajasthan, India.

**ACADEMEMIC PROJECT:-**

* Payroll Management System like Creating Data Base, Pay Salary for Employees, Track Record, Bonus, etc.

**Front End:** Visual Basic.Net

**Back End:** MS Access

**PERSONAL DETAILS:**

* Date of Birth: 24/05/1994
* Marital status: Single
* Languages Unknown : English, Urdu, Hindi