**CURRICULUM VITAE**

SEMEEM. M.H

#



UNITED ARAB EMIRATES

Personal Information:

 Date of Birth : 17Th Sep 1989

 Nationality : Indian

 Sex : Male

 Marital Status : Married

**Language Known:**

English, Hindi, Malayalam, Tamil

**Passport Details**

 Passport No:

 Date of expire: 08.09.2020

 **License Details**

 License No :

 Issue Date : 06-01-2016

 Expiry Date: 05-01-2026

Objective

Challenging and an enduring career in a well-established company that will effectively utilize my organizational, creative skills and experience, where a wider scope of my abilities and qualifications would be enhanced to better achieve assigned goals and objectives.

Ability to build strong rapport with personal, customers and associates based on knowledge, professionalism and integrity, Enhance knowledge and skills through continuing education opportunities. Honest, straightforward, innovative and a quick learner. Presentable with charming personality, excellent communication skills. Honest and dedicated worker with exceptional selling skills

profile summary

* Having 3 years of experience as an Sales executive
* Having UAE Driving License(LMV)
* Friendly, Enthusiastic and committed team player.
* A quick learner and uses initiative to meet and resolve

 Challenges.

* Knowledge of Typing Manual & computer.

proffessional experience

**Organization: Baliza Fashion Pvt Ltd**

**Designation: Accountant**

**Duration: March 2010 to June 2011**

**Location: Kerala, India**

**Organization: Kayvees Pvt Ltd**

**Designation: Accountant**

**Duration: July 2011 to April 2013**

**Location: Kerala, India**

**Organization: Color lines advertising LLC**

**Designation: Sales & Marketing Executive**

**Duration: Nov 2013 to Dec 2014**

**Location: Dubai, UAE**

**Organization:**

**Designation: Sales Executive**

**Duration: Jan 2014 to Till Date**

**Location: Abu Dhabi, UAE**

responsibilities

* Managing the sales process for new prospects, from initial contact through to closure.
* Dealing with customer enquiries face to face, over the phone or via email.
* Contacting prospective customers and discussing their requirements.
* Achieving all revenue targets & objectives in line with the Area Business Plan.
* Working closely with the marketing team to produce any sales collateral required for
* the target market.
* Reporting business trends and area performance to the National Sales Manager.
* Developing & maintaining successful business relationships with all prospects.
* Identifying what customers want.
* Planning and organizing the day to ensure all opportunities are maximized.
* Developing a full understanding of the business market-place.

Educational & TEchnical Qualification:

 **Bachelor of Commerce (B com) Course completed**

 University of Calicut

 Kerala – India

 **Advanced Diploma in Manual and Computerized Accounting**

 Accountants Academy

 Kerala**-** India

 **Diploma in Computer Application**

Polytech Institute

 Kerala – India

declaration:

I hereby declare that the above furnished details are true and to the best of my knowledge and belief.

Place : ABU DHABI SEMEEM. M.H

Date : 17-01-2017

|  |
| --- |
| **SEMEEM. M.H – CV No 2032116**To interview this candidate, please send your company name, vacancy and salary offered details along with this or other CV Reference Numbers that you may have short listed from <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php> addressing to HR Consultant on cvcontacts@gulfjobseekers.comWe will contact the candidates to ensure their availability for your vacancy and send you our service HR Consulting Fees quotation for your approval. Whatsapp +971504753686\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |